UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
Lower Beer,
Uplowman,
Tiverton EX16 7PF
Tel: 01884-821239
E-mail : clerk@uplowman-pc.gov.uk

15 November 2026

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING
THURSDAY 19th November 2026, at 7.30pm **IN UPLOWMAN VILLAGE HALL**

The next meeting of this Council will be on **THURSDAY 19th November 2026 IN THE VILLAGE HALL, UPLOWMAN,** starting at 7.30pm.

However, Dean and Mary ask all UP councillors to come at 7pm for a briefing and preparation for the Meet the Parish evening to be on 27 November, please!

I attach a list of updates and proposals for decision, which I hope will be useful.

The following dates are booked for 2027: 21 January, 18 March, 20 May, 15 July, 16 Sept, and, 18 Nov (all Thursdays).

Yours sincerely,

Robert

Robert Hodgson (Clerk to Uplowman Parish Council)

Please note that I will be away from 20 Nov to 6 Dec and out of contact for most of that time.

UPLOWMAN PARISH COUNCIL
AGENDA FOR MEETING on THURSDAY 19th NOVEMBER 2026
To be held in Uplowman Village Hall, starting at 7.30pm

The meeting will start with an open session, when parishioners may raise matters of concern.

1. Attendance & Apologies for absence.

2. Reports from DCC and MDDC.

3. Minutes of last meeting (17 September 2026).
   3.1 Matters arising from Minutes of previous meeting not covered elsewhere.

4. Finance and procedures
   4.1 Current position :

Bank balance at last meeting :	**£8802.03**
Income since last meeting :	£0.00
Expenditure authorised on 17 Sept:	£1107.75
Current balance :	**£7,694.28**

   4.2 Payments for approval:
   AP Hayman, grass cutting, £175.00
   Four Seasons, grass cutting: £273.60
   R Hodgson, Clerk's expenses, inc for Meet the Parish (£40.70)
   UPCC, £350.00, contribution to maintenance to functioning churchyard
   Chat, Donation, £25.00
   Citizens Advice, donation, £25.00
   Mid Devon Mobility, Donation, £25.00
   Hospiscare, Donation, £25.00
   Royal British Legion, Remembrance wreath, £27.50 (est).
   4.3 Review of draft budget for 2027-8 and Clerk's Salary
   4.4 Development of IT (and other) policy.

5. Planning
   5.1 24/01033/MFUL: Hill Farm, erect dairy cattle shed. UPC raised no objection. Decision awaited
   5.2 25/01366/FULL: Land at Stonebridge. Erect two self-build houses. UPC objected, Approved
   5.3 26/00982/FULL: Hayloft, Green End, Change of Use to holiday accomm. UPC no obj, Approved
   5.4 Review of Mid Devon Local Planning meeting

6. Community Projects and matters.
   6.1 Parish Council Website. Change to Parish Online in progress
   6.2 Report from sub-group on Neighbourhood priorities. 'Meet the Parish' meeting (27 Nov) preparations
   6.3 Noticeboard on the Green update.
   6.4 Managing water flows in leat.

7. Environment & Healthy living
   7.1 Taking a lead on reducing Uplowman's carbon footprint

8. Correspondence (See attached list plus any correspondence received after this notice)
   8.1 Environment, SWW, etc:
   8.2 Local Plans and Surveys.
   8.3 General Correspondence
   8.4 Village projects

9. Hall & Recreation Association Report

10. Parish Roads/Paths.
    10.1 Signage to reduce use of Whitnage Lane by large vehicles

11. Date of next meeting: Thursday 21 Jan 2027.

RELEVANT CORRESPONDENCE SINCE LAST MEETING (21 Sept 2026)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
1000	01/10/26	Cllr Adcock	Invoice from 4 Seasons, £273.60	
1001	05/10/26	Mid Devon Mob	5 users in Uplowman – funding request	
1002	07/10/26	NatWest	Statement, bal=£7694.28	
1003	09/10/26	CHAT	Funding request	
1004	11/11/26	AP Hayman	Grass cutting, £175.50	

6. PLANNING & LICENSING

Ser No	Date received	From/to	Subject	Date replied/sent
1085		Cllr Lock	From DW, Outlining UPC views on Uplowman development	23/09/26
1086	23/09/26	MDDC	26/00982/FULL: Greenend, change of use to holiday let, Appr'd	
1087	08/10/26	MDDC	25/01366/FULL: Land behind StoneBridge self builds approved.	
1088	29/10/26	MDDC	Precept request forms needed by 22 Jan 2027	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
447			None this time	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
359	30/11/26	Cllr Westcott	Details of Local Green Space nomination process	
360	01/10/26	Cllr DuChesne	Summary of Local planning meeting (29 Sept)	
361	07/10/26	MDDC	Green Space consultation extended to 07 Jan.	
362	29/10/26	MDDC	Local Gov Reform to go ahead. District Elections due next May.	
363	03/11/26	MDDC	Residents survey now live	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1765	29/10/26	MDDC	Parish report, forwarded	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
397	18/09/26	UHRA	Confirming booking for 27 Nov.	

UPDATES AND DECISIONS NEEDED

Item 4.4 Budget 2027-8
A draft budget is attached for consideration. The budget will need to be fixed at the January meeting. By the year end 2027 the reserves will be increased almost to the agreed new requirement (£5,000) so on this budget there will be significant funds available next year for small projects.

Note that a PC election is due in May 2027 so £150 has been allowed in the budget for an uncontested election. This cost assumes that the District elections will take place due to the delayed Local Govt reform programme. Should UPC's election be contested, the charge will be about £1000.

The Clerk' salary is budgeted for a modest increase, which will need to be discussed.

Item 4.5 IT policy
Cllr Westerman to report on proposals for IT policy. Other policies either needed or needing to be reviewed include:
Planning response, Code of Conduct. Financial management (including budgeting), Publication schedules.

Councillors are requested to look at the UPC web pages{
https://www.middevonparish.co.uk/uplowman/parish-council/procedures-and-policies/
and consider which other policies might be reviewed.

Item 5.4 Mid Devon Local Plan
An opportunity to reflect on the meeting held 29 September and consider whether further such meetings would be helpful in (a) putting forward Uplowman viewpoints and (b) developing links of neighbouring parishes

Item 6.1: New PC website needed
ParishOnine has been instructed to host new website. Completion expected in the New Year. Additional cost of £90.

Item 6.2: Neighbourhood planning & Housing needs
Parish sub-group (Dean, Mary + Clerk) met. 'Meet the Parish' event to be 27 Nov.

Item 9.1 Hall windows

Proposal by badminton group to replace blinds with curtains.

UPLOWMAN PARISH COUNCIL

Actual Annual Expenditure 2025-27 (rounded to nearest £) and Budget 2027-28

Figures for current year are estimated	2025 to 2026		2026 to 2027		2027 to 2028	
Item	**Actual**		**Estimate**		**Budget**	
Precept	4750		5400		5500	
Grants, other income inc 1st Aid	885		125		250	
HM Customs, VAT rebate	143		120		120	
Clerks' Salary		1700		1800		1900
Clerk's expenses / admin		378		436		400
Chairman's/other's expenses		0		0		0
Hall Hire for regular meetings		162		96		96
Training & outside meetings		0		0		50
Insurance		162		180		180
Commun Projects ++		708		100		1500
Parish Social		0		250		250
Devon Ass of Parish Councils sub+		148		152		155
Grass cutting/tree cutting		900		1144		750
Trimtrail maintenance		99		100		100
Churchyard support		350		350		350
Support local charities		125		125		125
TOTAL	5778	4732	5645	4733	5870	5856

+ DAPC subscription was deducted at source since 2000-2001. These figs adjusted as if it were not.
++ Annual donations of £175 are received for upkeep of Trim Trail.
Current year is estimated.

NOTE : A PRECEPT OF £1000 IS EQUIVALENT TO A COUNCIL TAX OF £5.95 ON A BAND 'D' PROPERTY IN UPLOWMAN.

This estimate predicts undesignated cash in hand at year-end March 2027 to be £4643 (93% of revised planned reserves (£5,000) after (a) adding VAT to be reclaimed (£120) and (b) discounting funds held and designated for trimtrail maintenance (£400).

The proposed budget gives a surplus of about £1500 for small works in the village in 2027-8. The noticeboard and benches need repairs, for example.