

Newton St Cyres Parish Council

Risk Management Assessment Form – **Flood Network** – Reviewed June 2026

This document has been produced to enable the Parish Council to assess the risks that it faces and to demonstrate that adequate steps have been taken to minimise such risks. The Council is aware that although risks cannot be fully eliminated it has a strategy in place that provides a structured and focused approach to managing risk.

Risk is defined as something that will affect the Council's ability to achieve its objectives and meet its duties. Risk Management is a tool by which these risks can be identified and controlled.

TASK	HAZARD	RISK	LEVEL OF RISK	CONTROL MEASURE
Monitoring water levels in streams/rivers and reporting flooding of particular sites	Poor weather, limited visibility, high wind	Possible risk of drowning or accidents due to falling trees/branches	Severe	Do not go outside unless visibility is good and there are no high winds Do not go into flood water Use WhatsApp or the walkie-talkies to keep in contact with other members of the group Wear the high vis jacket provided
Deploying road signs warning of flooding	Poor weather, limited visibility, high wind Encounters with motorists/pedestrians	Possible risk of drowning or accidents to falling trees/branches Irate motorists, vehicles stuck in flood water, collision between volunteer and vehicle	Severe Moderate – severe	Do not go outside unless visibility is good and there are no high winds Do not go into flood water Use WhatsApp or the walkie-talkies to keep in contact with other members of the group Wear the high vis jacket provided Avoid discussions with members of the public. It is their decision to risk going through a flood Wear high vis jackets to indicate you are a flood warden Do not work on A377 Do not attempt to move a vehicle stuck in flood water Do not go into flood water to rescue someone. Call the emergency services. If two flood wardens are present you may use grab ropes to assist a rescue but only if the trapped person is capable of

	Moving heavy road signs	Damage to back	Moderate	using the grab rope Lift the heavy road signs using bent knee and straight back
Alleviating flooding by clearing drains/gullies	Deep water and moving heavy objects	Risk of drowning Coming across hidden objects underwater and sustaining injury for these Damage to back	Moderate – severe	Do not go into deep water If you can attempt to alleviate a blockage, discuss the plan with the coordinator before attempting the task and keep in contact using WhatsApp. If possible do not work alone Wear suitable waterproof clothing and use appropriate equipment If in doubt, do not attempt to clear the blockage
	Contaminated water	Risk of infections	Moderate - severe	On returning home, take a shower, taking particular care over cuts If you start to feel unwell, consult a doctor immediately
Supervising evacuation of residents should extreme flooding occur	Encounters with residents	Arguments with residents, being asked to move heavy objects	Low	If evacuation of homes is deemed necessary, you can inform residents, but it is up to them to comply Do not move heavy objects at the request of a resident Follow the rules in the evacuation centres for monitoring residents and providing support
Preventative work to minimise risk of flooding. Inspection of Shuttern Brook	Deep Water	Drowning, encountering submerged objects Damage to back	Moderate – severe	Only work on water courses when water levels are low. Do not go into deep water Do not work alone Use appropriate equipment for the task Most repair/remedial work should be carried out by the landowner, not by the flood network