

Newton St Cyres Parish Council

Risk Management Assessment Form – **Neighbourhood Watch** - Reviewed July 2026

This document has been produced to enable the Parish Council to assess the risks that it faces and to demonstrate that adequate steps have been taken to minimise such risks. The Council is aware that although risks cannot be fully eliminated it has a strategy in place that provides a structured and focused approach to managing risk.

Risk is defined as something that will affect the Council's ability to achieve its objectives and meet its duties. Risk Management is a tool by which these risks can be identified and controlled.

TASK	HAZARD	RISK	LEVEL OF RISK	CONTROL MEASURE
Calling on residents with up to date information	Dogs at the residence Hazardous objects in the pathway	Attack or sudden loud barking Tripping or stumbling	Low	Be alert and tread carefully
Passing on the information received via telephone or email	Could be hoax calls or emails	Passing on incorrect information and thus frightening residents	Low	Check source of information
If involved in helping residents during inclement weather	Slippery roads Obstacles in roads Cold weather conditions	Slipping over on ice Tripping or falling Becoming disorientated in the snow	Low	Wear correct footwear and carry salt to spread Be observant Wear suitable clothing and footwear Ensure that someone is aware of where you are going and for how long Carry a mobile phone
Receiving calls from residents who have been burgled	Giving the right advice and following it through	Upsetting the resident more when they are already upset	Low	Have a system in place to respond. Know who to report the incident to. Visit the resident with advice on how to prevent further problems
Receiving calls about suspicious people/incidents in the neighbourhood	Confrontation with the person acting suspiciously	Risk of being hurt, physically or verbally	Low	If there is a need to go and see what is happening, take another person with you Visit the resident who made the call and reassure them Know where to report the incident

