

UPLOWMAN PARISH COUNCIL

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15 July 2026

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF ANNUAL MEETING THURSDAY 21st July 2026, at 7.30pm IN UPLOWMAN VILLAGE HALL

The next meeting of this Council will be on the delayed date of **TUESDAY 21st July 2026 IN THE VILLAGE HALL, UPLOWMAN**, starting at 7.30pm.

Please note the change of date from that advised at the last meeting – this was agreed to accommodate anticipated absences of several councillors on holiday.

I attach a list of updates and proposals for decision, which I hope will be useful.

The following dates are booked for 2026: 17 Sept, and 19 Nov (all Thursdays).

Yours sincerely,

Robert

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL
AGENDA FOR ANNUAL MEETING on TUESDAY 21ST JULY 2026
To be held in Uplowman Village Hall, starting at 7.30pm

The meeting will start with an open session, when parishioners may raise matters of concern. Devon Communities Together will present preliminary findings of the Housing Needs Survey.

1. Attendance & Apologies for absence.
2. Reports from DCC and MDDC.
3. Minutes of last meeting (21st May 2026).
3.1 Matters arising from Minutes of previous meeting not covered elsewhere.

4. Finance and procedures

4.1 Current position :

Bank balance at last meeting :	£9685.89
Income since last meeting:	£0.00
Expenditure authorised on 21 May:	£822.37
Current balance :	£8,863.52

4.2 Payments for approval:

Mrs S Lewis, paint for phone box, £23.99

AP Hayman, grass cutting and roadworks, £162.50

4.3 Certificate of Exemption from audit submitted. Period of Public exercise of rights concluded.

4.4 Councillors will need to complete new Reg of Interest forms

5. Planning

- 5.1 24/01033/MFUL: Hill Farm, erect dairy cattle shed. UPC raised no objection. Decision awaited
- 5.2 25/01266/FULL: House at 3 Crossways. 3rd revised app'n received, UPC no objection, decision awaited.
- 5.3 25/01366/FULL: Land at Stonebridge. Erect two self-build houses. UPC objected, decision awaited
- 5.4 26/00894 & 895/PNCOU: Whitnage Farm, convert barns Class Q application for information
- 5.5 26/00874/PNAG. Cover shed at Stag Mill, for info.
- 5.6 Enforcement Case 25/00225/BRE, use of office as Air BNB. Repeat enquiry sent to enforcement officers. No reply.

6. Community Projects and matters.

- 6.1 Parish Council Website. New host required by April 2028.
- 6.2 Neighbourhood planning. Review report and decide on development of Priority Statement
- 6.3 Proposed acquisition of community orchard on the green - update
- 6.4 Projects for the coming year – proposals needed.
- 6.5 Noticeboard on the Green needs replacement/refresh.

7. Environment & Healthy living

- 7.1 Taking a lead on reducing Uplowman's carbon footprint

8. Correspondence (See attached list plus any correspondence received after this notice)

- 8.1 Environment, SWW, etc:
- 8.2 Local Plans and Surveys.
- 8.3 General Correspondence
- 8.4 Village projects

9. Hall & Recreation Association Report

- 9.1 Hall window blackout needed

10. Parish Roads/Paths.

- 10.1 Signage to reduce use of Whitnage Lane by large vehicles

11. Date of next meeting: Thursday 17 Sept 2026.

RELEVANT CORRESPONDENCE SINCE LAST MEETING (21 May 2026)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
992		PKF Littlejohn	Submitted Certificate of exemption from Audit	01/06/26
993	05/06/26	Nat West	Statement. Bal = £9200.64	
994	16/06/26	Mrs S Lewis	Receipt for paint for phone box (£23.99)	16/06/26
995	05/07/26	Nat West	Statement, Bal = £8863.52	

6. PLANNING & LICENSING

Ser No	Date received	From/to	Subject	Date replied/sent
1074	04/06/26	MDDC	25/01266/Full. 3 Crossways, revised plan. UPC No Object	23/06/26
1075	02/07/26	MDDC	26/00874/PNAG. Cover shed at Stag Mill, for info.	
1076	08/07/26	MDDC	26/00895/PNCOU. Whitnag Fm, change use of ag bldg, for info	
1077	08/07/26	MDDC	26/00894/PNCOU. Whitnag Fm, change use of ag bldg, for info	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
445	19/06/26	H Eaves	Concern at maintenance of churchyard – forwarded to PCC	19/06/26

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
357	16/06/26	DCT	Confirming attendance at meeting on 21/07 to present HNS	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1757	20/05/26	MDDC	Website hosting will finish in April 2028	
1758	30/06/26	MDDC	Changes to registers of interests – forwarded to councillors	13/07/26
1759	02/07/26	C&CD	Clerks & Councils Direct magazine	
1760	08/07/26	Glasdon	Street furniture catalogue	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
394	23/06/26	Up Comm Hub	Further comms with Openreach. No immediate plans for fibre.	
395	04/07/26	D Westerman	Has submitted EoI for orchard at cross roads	

UPDATES AND DECISIONS NEEDED

Item 4.4 New Reg of Interest forms

From **29 June 2026**, local authorities will no longer be required to publish an elected or co-opted member's home address in the public Register of Interests. This change is introduced through section 32A of the Localism Act 2011, as inserted by section 65 of the English Devolution and Community Empowerment Act 2026.

Unfortunately, this apparently means that new Register of Interest forms need to be completed. See email forwarded to you all on 13/07/26 for a file with the new form. MDDC is asking that you send your form to the clerk for forwarding.

Item 6.1: New PC website needed

MDDC have informed us that they will cease hosting the UPC web pages from April 2028, by which time the transition to Unitary status should be underway. This was not unexpected! UPC will therefore need to establish a new web site and, ideally migrate 24 years of online records to it. This may need to be done manually. I am investigating options and estimating storage requirements.

The favourite would be to add a website under the uplowman-pc.gov.uk domain. This is expected to cost an additional £90 + VAT p.a. over the price of UPC's emails. Parish Online say that price includes 'porting' data from UPC's present site and I am checking out whether that means everything or only some file types.

Councillors to advise of any suitable alternatives and agree on way forward.

Item 6.2: Neighbourhood planning & Housing needs

The PC will receive a preliminary report on the Housing Needs Assessment before the meeting.

To be decided:

- Implications for a parish priority statement
- Next steps for priority statement development
- Whether to hold a parish presentation, provisionally in September.

Item 6.3 Community Orchard

Cllr Westerman has submitted an expression of interest in acquiring this plot.

Item 6.4 Projects for coming year

An opportunity to discuss your favourite schemes for enhancing the lives of Uplowman Residents. The budget will cover small items. Larger ones will require consideration of possible grant sources. A Social event has been suggested to be held during the coming winter.

Item 9.1 Hall windows

The blinds on the south end windows are in need of overhaul. They permit shafts of light to pass when it is sunny, which severely disadvantages anyone playing badminton (or other sports) at the northern end. Could something be done to black out these windows?

11.1 Whitnage Lane signage

DCC have stated that they do not intend to take it further. UPC proposing to erect its own warning signs.