

Silverton SPC – Action Plan – APRIL 2026

No	Minute No.	Date of decision	Action Required	Update	Status
100 – TRAFFIC, TRAVEL & TRANSPORT – Cllr Josh Wright					
110 – Road Condition and Repairs (Traffic Safety Working Group)					
113	113922	<i>30.08.2024</i>	Agreed to contact volunteers of the Road Warden Scheme with update	31.12.2025 – Agreed at last meeting to remove from plan. Cllr Ward will update the council if any more people volunteer. 23.02.2026 - a volunteer has come forward with confirmation of others who are willing to volunteer. Cllr Ward to update meeting 09.04.2026 – training for Road Wardens an Agenda item – Cllr Ward	A
114	114210	<i>03.02.2025</i>	Roach Lane (meeting re gravel and mud which comes down Roach Lane during periods of heavy rain)	30.06.2025 – DCC carried out minor pipe clearance at the bottom of Roach Lane but the bigger issue is on private land. The Highways Officer has a patching scheme in, but needs the land drainage and discharge matters resolved first. 28.1.2026 - County Cllr Keable has confirmed that clearance of gravel is a MDDC road sweeping issue although he will check with DCC.	OH
120 – Traffic and Pedestrian Safety (Traffic Safety Working Group)					
121	113744	<i>03.07.2023</i>	“20 is Plenty” scheme	01.10.2023 – SPC to monitor possible funding to permit an application to be formally made to change speed limit in the village. Also watch out for lobby groups and campaigns which SPC can join.	OH
122	113764	<i>06.12.2023</i>	Speedwatch Group	06.10.2024 – on hold until volunteers come forward and a Silverton Speedwatch Group can be formed.	OH

124	114014(a) 114028(a)	06.01.2025 13.01.2025	Clerk to contact Local Highways Officer for guidance as to appropriate signs/location for the pedestrian signs and siting of one solar light onto Upexe Lane (solar lights since ruled out).	27.01.2025 – meeting with the Local Highways Officer (LHO) and County Cllr M Squires. 29.08.2025 – location site images sent to the Local Highways Officer and a response is awaited 30.06.2025 – County Cllr Keable has confirmed the LHO is happy to meet on site. Date to be agreed. 29.08.2025 – location images sent to the LHO and a response awaited 30.09.2025 – no response from LHO re siting of signs 28.1.2026 - County Cllr Keable to ask LHO for an update 23.2.2026 – County Cllr Keable to update 09.04.2026 – County Cllr Keable to update	D
125	114230(i)	03.02.2025	Speeding at Ellerhayes	26.02.2025 – County Cllr Squires asked for initial speed monitoring be carried out and thereafter, if appropriate, a SCARF assessment. 05.05.2025 – County Cllr Keable to check the current position 30.06.2025 – a handheld survey will be carried out in the near future. 30.09.25,30.12.25, 01.12.25 – no update from County Cllr Keable 28.01.2026 - County Cllr Keable to ask LHO for an update 23.02.2026 – County Cllr Keable to update 09.04.2026 – County Cllr Keable to update	D
126	114365	06.10.2025	Possible provision of drop kerbs in Applemede	26.10.25, 24.11.25, 30.12.25 – no update from County Cllr Keable 28.01.2025 - email from a parishioner giving suggestions for drop down kerbs and steps was forwarded to County Cllr Keable. 28.02.2026 – County Cllr Keable to update 09.04.2026 – email re-sent to County Cllr Keable .	D

127(a)	114365	03.10.2025	Traffic Group to consider request for double yellow lines between the Community Hall Car Park and MDDC Car Park	<p>24.11.2025 – Traffic Group (Cllr Lewis) to update meeting</p> <p>30.12.2025 – agreed at the Dec 2025 meeting to request DYL from the Community Hall to the MDDC car park subject to possibly undertaking a village consultation.</p> <p>28.01.2026 - County Cllr Keable has been asked to clarify how the PC can provide evidence there will be no objections to any requests made for DYL. Confirmation also requested that DCC submit one application for DYL in September of each year as previously advised by Margaret Squires. Poll to be entered on Facebook for all 3 DYL locations to ascertain objections.</p> <p>23.02.2026 – no update</p> <p>09.04.2026 – a Poll has been uploaded to Facebook – Chair to report</p>	D
127(b)	114406	01.12.2025	DYL from where Coach Road meets the roundabout to the drain outside School House	<p>30.12.2025 – Agreed. Awaiting decision on provision of other DYL before request is submitted to DCC.</p> <p>28.01.2026 - as 127(a) & (b)</p> <p>23.02.2026 – no update</p> <p>09.04.2026 – as above</p>	
127(c)	114406	01.12.2025	Parish Council to consider DYL outside The Lamb, Fore St	<p>30.12.2025 – on Agenda</p> <p>28.01.2026 - as 127(a) & (b)</p> <p>23.02.2026 – no update</p> <p>09.04.2026 – as above</p>	

130 – Public Transport

131	113877	13.05.2024	Request for a bus shelter at the junction of Upexe Lane and A396	<p>06.10.2024 – Broad Oak Group looking into providing bus shelter. Plans are being drafted and will be submitted to DCC for approval</p> <p>26.11.2024 – wait until seasoned oak available from the Broad Oak Group</p> <p>25.11.2025 – Request from parishioner at Nov SPC meeting to bring this forward, even if it meant Broad Oak wood not being used.</p> <p>30.12.2025 – no action currently. Raise again in Feb 26 once budget agreed.</p> <p>28.01.2026 - email from parishioner requesting update - Agenda item</p> <p>23.02.2026 – consider additional shelter on the other side of the road.</p> <p>09.04.2026 – Shelter on far side of road ruled out by SPC. Cllr Harrison to report</p>	D
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132a	113949	<i>02.09.2024</i>	Request to DCC for a bus bay outside The Meads (also new bus pole in School Road)	<p>04.01.2025 – DCC provided an update: with regard to the new bus pole in School Road there is confusion as to who owns the triangle of land on which it is to be erected. Investigations are on-going. DCC has confirmed the work is being allocated to the spreadsheet but the line marking at The Meads and the poles may take time.</p> <p>29.08.2025 – Clerk has chased for an update: a response is awaited</p> <p>30.12.2025 – no update as yet. Clerk to chase again.</p> <p>28.01.2025 - Clerk has chased and awaiting response.</p> <p>23.02.2026 – no update. Ask Cllr Keable to chase.</p> <p>09.04.2026 – Cllr Keable to report. Where is this in DCC priority list?</p>	D
132b	113949	<i>2.09.2024</i>	Request to DCC for a new timetable holder to be affixed to the bus shelter in the Square.	<p>30.12.2025 – Chair and Cllr Kennard have carried out a site meeting and will update at the meeting.</p> <p>28.01.2026 – timetable holder cannot be opened to fix or insert papers. Advice to be sought via Clerk from DCC.</p> <p>23.02.2026 – key to the cabinet received and passed to Chair. Chair and Cllr Wright to arrange a time to fit.</p> <p>09.04.2026 – Key now with Cllr Wright.</p>	D
<i>133</i>	<i>113646(17)</i>	<i>09.01.2023</i>	<i>Stagecoach bus timetable</i>	<i>12.5.2024 – no action required at this stage. Keep on Action Plan.</i>	OH
134	113858	<i>08.04.2024</i>	Clerk to chase County Cllr Squires as to the date when subsidies will be considered	<p>28.01.2026 - County Cllr Keable confirmed the 355 bus service contract started in October 2022 and will continue until 2030 unless the bus operator gives notice to surrender the contract or there are serious failings in performance or funding issues.</p> <p>23.02.2026 – no further action – remove from Plan</p>	X
200 – COMMUNITY SPACES & ACTIVITY					
210 – Big Rec (Ruth Harrison)					
<i>214</i>	<i>113880(b)(x)</i>	<i>13.5.2024</i>	<i>Smart Meter in Tennis Hut</i>	<i>30.06.2024 – no further update re a smart meter being fitted. See also 219.</i>	OH
219	113996	<i>02.12.2024</i>	Request by Football Club (SYFC) to have an electric point in the Tennis Hut.	<p>01.10.2025 – SYFC now has electricity on the DAAT supply. Proposes SYFC pay bills from 01.01.2025.</p> <p>26.10.2025 – SPC is proposing a date of 1st Jan as bill is currently in credit.</p> <p>23.02,2026 – as SPC has a 3 year contract with E-on Next the invoices are issued to the Parish Council. Clerk is seeking advice from Devon Association of Parish Councils as to whether or not it can ask the Football Club to pay the amount due less the VAT which the Parish Council reclaims.</p> <p>09.04.2026 – Advice received [??from DALC??] stating that VAT cannot be reclaimed if the bill is to be paid indirectly by SYFC for their usage. So SPC to cross charge full amount to SYFC from 01.01.2026.</p>	

219a	114226rish		Request by SYFC to extend the Tennis Hut to store a Portaloo behind closed doors.	30.06.2025 – Clerk confirmed to SYFC by email that the Parish Council agrees that they can proceed with the concrete base for the Portaloo. 01.10.2025, 30.12.2025, 29.01.2026 – no further update. 09.04.2026 – no further update. On hold until SYFC contacts us.	OH
219b	114371	03.11.2025	Objection to Big Rec floodlights usage by SYFC.	09/04/2025 – no further action.	X
219d				01.10.2025 – Agree that SYFC could purchase a new padlock as long as the Council also had keys or access codes. 09.04.2026 – SYFC has provided the Clerk with the access code for the new lock. Remove from plan.	X
220	114015(a)	06.01.2025	Public Protection Order for the whole of Recreation Field	24.11.2025, 30.12.2025, 28.01.2026 - Cllr Wright to update meeting. 09.04.2026 – draft Order has been circulated to Cllrs.	D
221a	114343(b)(viii)	03.09.2025	Ask Handyman for quote to repair/replace fencing in Big Rec adjacent to Coach Road	Duplicate of 221B.	X
221b (was 223)	114359(b)(iv)	06.10.2025	Replacement/repairs to fence in Recreation Field adjacent to Coach Road	26.10.2025 – Chair/Cllr Kennard to update meeting 28.01.2026 - specification has been sent to various contractors with a return date for quotations by 27 th February 2026 09.04.2026 – Clerk has confirmed to DB Fencing that his quotation was accepted. No acknowledgement from DB Fencing. 13.04.2026 – Quotes received(on revised Agenda)	A
222	114343(b)(ix)	03.09.2025	Potential community orchard on MDDC land in Recreation Field	01.10.2025 – Confirmation has been given to the S106 officer of the Council's support for the project. She is awaiting confirmation as to who would maintain the area but believes it would be MDDC. 28.01.2026 - the Clerk has spoken with the S106 Officer who is awaiting confirmation from other officers at MDDC that additional funding is available to complete the project should it be necessary. 09.04.2026 – no update	

224	114393	<i>01.12.2025</i>	Request by youths to create bike trail/ramps in the Recreation Field on land adjacent to the Children's Play Area	<p>30.12.2025 – Clerk has been in contact with the Clerk at Broadclyst Parish Council who has advised planning permission may be required even if only earth humps/berms are created. She suggests a pre-application with MDDC to check. Costs obviously depends on what the Council may agree. She has given a contact who she feels would be happy to come out and advise on what best suits any ground available.</p> <p>Cllr has contacted youths to arrange a meeting.</p> <p>28.01.2026 - Clerk has sent two emails to the youths but no response has been received. Place on hold.</p> <p>09.04.2026 – Cllrs Kennard/Chanter to report on their visit to Broadclyst</p>	D
225	114404	<i>01.12.2025</i>	ROSPA reports	<p>30.12.2025 – Rhino Play as been asked to carry out site visit in relation to the points raised in the ROSPA report. The Handyman has weeded the steps and is carrying out urgent maintenance work on them.</p> <p>28.01.2026 - Agenda item</p> <p>09.04.2026 – Agenda item to consider quotations received</p>	A
230 – Little Rec, Berry, Church and Environs (Olivia Kennard and Emily Chanter)					
232	113865	<i>08.04.2024</i>	Lime Tree Regeneration Programme	<p>30.12.2025 – Specification has been circulated and tenders requested in time for the February meeting</p> <p>28.01.2026 - Agenda item</p> <p>09.04.2026 – no update</p> <p>13.04.2025 – Quotes received and work approved by Council. However, need to apply for planning approval from MDDC.</p>	A
234	113646(16)		Historic cobbled path – deal with brambles and top covering from the path	<p>29.08.2025 – Steve Land to monitor and reapply weedkiller as required. More significant work awaits the outcome of the grant application by the church in relation to the roof and associated public benefit.</p> <p>24.11.2025 – on hold awaiting update from Church re grant application</p>	OH
235	114002(b)(iv)	<i>04.01.2025</i>	Slow car charging points on lamp posts in the Car Park	<p>30.06.2025 – Confirmation received from MDDC that the Wyndham Road car park is on the LEVI list but no timescales are known as yet</p>	OH

236	114227	03.02.2025	Possible acquisition of land at the Glebe.	<p>03.04.2025 – awaiting a response from S106 Officer as to possibility of utilising S106 monies towards the acquisition of land at the Glebe and also the suggested wording on future S106 agreements relating to public space contribution – “Towards the provision or improvement of public space in the parish of Silverton”</p> <p>09.05.2025 – Initial plans from County Focus rejected as not in line with Neighbourhood Plan. They have agreed to submit revised proposals, and are still keen to donate land to the Parish.</p> <p>28.01.2026 - email sent to County Focus asking for an update but no response as yet.</p> <p>09.04.2026 - no update.</p>	
237	114444	02.03.2026	Conservation Area Consent for work on trees at Little Rec/Berry	09.04.2026 – no update as yet. Clerk to submit request.	
238	114444	09.04.2024	Little Rec work: Electricity, Planters on walls, Entrance Pathway	09.04.2024 – progression of initials works on Little Rec – Power Supply, Path and planters on top of walls – feedback from Richards Trust (Cllr Kennard) and request from Street Market Committee (Chair)	D
240 – Square, Fore St and High St (Lewis Ward & Chris Eveleigh)					
241	113634(c)	04.01.2023	Place Information Signage on the Old Fire Station	<p>26.11.2024 – need seasoned oak from Broad Oak Committee to make sign</p> <p>28.02.26 – Ask Broad Oak Group if wood is seasoned yet.</p> <p>09.04.2026 – Cllr Kennard to update meeting.</p>	D
242	114242(a)	03.03.2025	Investigate purchasing telephone box for £1	<p>28.01.2026 - the sale contract has been completed and the kiosk is now owned by the Parish Council. Planning permission required - Agenda item</p> <p>09.04.2026 – no update</p>	
244	11434(b)(ix)	01.10.2025	Possible troughs/hanging baskets in the Square	<p>29.08.2025 – date for a meeting to be arranged</p> <p>01.10.2025 – Clerk and Chair to meet with Chris Pryke in October</p> <p>26.10.2025 – awaiting potential meeting dates from Chris Pryke</p> <p>24.11.2025 – still awaiting dates from Chris Pryke in relation to a meeting. This meeting also to discuss electric points on little Rec.</p> <p>30.12.2025 – despite chasing by Clerk, and two verbal reminders by Chair no dates provided by Chris Pryke.</p> <p>28.01.2026 – Meeting now proposed for 10th Feb. Awaiting response.</p> <p>28.02.2026 – Clerk and Chair met with Christine Pryke and Miles Snowden</p> <p>09.04.2026 – Designs re troughs received from Miles Snowden – circulated to Cllrs</p>	A

245	114359(b)(v)	<i>06.10.2025</i>	Cllr Kennard to ask Richard's Educational Charity for any suggestions for projects to utilise outstanding S106 funds	<p>24.11.2025 – Richard's Educational Charity (REC) has no projects to propose. Street Market group has asked for electric points to be installed.</p> <p>30.12.2025 –S106 monies to be considered to pay for the project (see also item 244). MDDC and REC must approve the proposed works.</p> <p>28.01.2026 - Clerk has spoken with S106 Officer who, in principle at least, agrees this project could be eligible for S106 funding. More information and documentation will need to be sent to her - written consent from Richard's Trust, Planning Permission if needed, electrical quotation etc).</p> <p>09.04.2026 – no update. Continue under 238, as work is more related to Little Rec than the Square.</p>	X
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300 – ADMIN, FINANCES AND MISCELLANEOUS (Simon Hedges & Ruth Harrison)					
307	113924	<i>30.08.2024</i>	Agreed to circulate current Emergency Plan to Cllrs	<p>24.11.2025 – Cllr Harrison is drafting a revised Plan for approval.</p> <p>30.12.2025 – Cllr Harrison to update meeting.</p> <p>28.01.2026 - Draft Emergency Plan circulated to Cllrs prior to meeting.</p> <p>09.04.2026 – Clerk is currently working on the Plan ank</p>	A
312	114290(a)	<i>12.05.2025</i>	Clerk to investigate obtaining Parish Council Debit Card	<p>26.10.2025 – Council approved Cllr Harrison as Secondary Programme.</p> <p>09.04.2026 – application submitted and awaiting a response from the Bank</p>	D
320	114363	<i>06.10.2025</i>	Chair/Clerk to look into discussions with MDDC re possible transfers of land to PC	<p>24.11.2025 – no response from MDDC as to how to progress this</p> <p>30.12.2025 – no response anticipated from MDDC in the immediate future</p> <p>28.01.2026 – ongoing. Ask District Councillor(s) to enquire</p> <p>09.04.2026 – email sent to MDDC confirming Parish Council's interest in adopting some land currently in the ownership of MDDC.</p>	

Key:0

Purple – On Hold (OH)	Grey – Final Appearance (X)	D – Definitely Discuss at meeting	A – Agenda Item for this meeting
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Traffic Working Group: Alan McManus (Councillor), Lewis Ward (Councillor)

Broad Oak Sub-Committee: Sheila Woodland (Clerk), Josh Wright (Parish Councillor), Olivia Kennard (Parish Councillor), David Wright (Volunteer), Nikki Shaw (Volunteer). Peter Kidds (Volunteer), John Kingdom (Volunteer)