

56ty SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 13th APRIL 2026** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 7th day April 2026

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. Any applications to be co-opted onto Parish Council
3. To note any declarations of interest: pecuniary, other registerable interest or non-registerable interest
4. Meeting open to any questions from members of the public – 10 mins
5. Discussion with County Cllr Steve Keable & District Cllrs Rhys Roberts and Josh Wright on any relevant issues
6. To approve the Minutes of the meeting held on the 2nd March 2026
7. Action Plan
8. Planning

(a) Applications

26/00448/CAT - Notification of intention to remove 1 Eucalyptus tree within the Conservation Area - 20 King Street Silverton Exeter

26/00278/FULL - Change of use of agricultural land to residential garden following planning permission 25/00294/FULL - Land at NGR 295602 103364 Silverdale Silverton

(b) Approvals/Refusals (received from MDDC)

NO OBJECTION - to intention to remove 1 Salix tree and 4 Conifer trees within the Conservation Area - 15 King Street, Silverton (26/00201/CAT)

CERTIFICATE OF LAWFUL USE - Proposed siting of caravan for use an ancillary annex on dwelling as shown on Block Plan ref STR BP 26 01 08 A received 30/01/2026 – Ruthfield, Silverton (26/00124/CLP)

CERTIFICATE OF LAWFUL USE – Proposed conversion of garage and access corridor into additional ancillary accommodation as shown on plans received 20/01/2026 - 13 Coach Road, Silverton (26/00084/CLP)

NO OBJECTION - of intention to remove 1 Salix tree and 4 Conifer trees within the Conservation Area – 25 Fore Street, Silverton (26/00201/CAT)

(c) Any other planning matters

None

9. Finances

(a) Monthly invoices

- Mrs S Woodland – Clerk’s wages/expense reimbursement (£772.40) + Microsoft invoice for March (£12.10) + McAfee annual sub; data protection (£95.99) + Fasthosts – Domain Renewal (£15.40) = £895.40
- Mr D Marsden – Handyman’s monthly invoice = £673.00
- E-On next – electricity to DAAT landing site - £18.6464
- Devon Association of Local Councils - £703.44
- HMRC – Employers NI contribution + Clerk’s income tax - £775.64
- S Hedges – printer ink - £353.33
- Parsons Landscapes Limited – March grounds maintenance - £994.54

Any other invoices received since date of agenda

- To note monthly Direct Debit payment to Westcotts (SW) LLP = £30.00

(b) Other Financial Matters

- (i) To note February & March 2026 Bank Reconciliations (circulated to Cllrs prior to meeting)
- (ii) Schedule of Payments over £100.00 for the period 01.04.2025 to 31.03.2026
- (iii) Road Warden Scheme – training required
- (iv) Request for contribution to Silverton Street Market (budgeted £520.00)
- (v) Update re new Lease for the Little Rec (Cllr Kennard)
- (vi) To note MDDC S106 Funding Reports
- (vii) To consider any quotations received relating to the items highlighted in the ROSPA report for the Children’s Play Area
- (viii) To note the Internal Audit is scheduled to take place on Thursday 16th April.

10. Annual Review of Financial Regulations

12. Draft Parish Emergency Plan (Cllr Harrison)

13. March & April Mini-Market report

15. Broad Oak Committee (Cllr Kennard)

16. Neighbourhood Plan and Design Statement Awareness for Developers and review of application for compliance (requested by Chair)

17. Publication of Councillors’ details – Transparency Code

18. To approve Internal Financial Officer Checklist (drafted by Clerk)

18. Correspondence:

(a) Email containing Recycling Leaflet Annual Billing (uploaded to Facebook)

(b) Email from Silverton Football Club requesting permission to display any trophies they may win this year in the cabinet in the Dorothy Grainger Room

19. Matters brought forward by the Chairman