

## WASHFIELD PARISH COUNCIL

Chair: Cllr Will Wood

Clerk: Mrs Jill Larcombe  
6 The Old School  
Chapel Street  
Tiverton  
EX16 6ND  
Tel 01884 252647

**Councillors: I hereby give notice that a Meeting of the Parish Council will take place on Wednesday 18th March 2026 in Washfield Memorial Hall commencing at 7.30pm. Your attendance is requested.**

*Jill Larcombe* 12th March 2026

### AGENDA

1. To receive apologies.
2. Disclosure of interest in item on the agenda. *Councillors are reminded of the need to disclose or declare an interest in the item to be discussed.*
3. To agree the minutes of the meeting held on 21st January 2026 as an accurate record of the meeting.
4. Matters arising from the minutes (not already covered by the agenda).
5. Public questions. To allow any questions or reports by members of the public on any matters relating to items 6 to 15 on the agenda of this meeting. Anything else to be raised in writing to the Clerk.  
If you want to ask a question or speak, email your full name to [clerk.washfieldpc@gmail.com](mailto:clerk.washfieldpc@gmail.com) by no later than 4pm on the day before the meeting. You must provide copies of questions to be asked no later than 4pm on the day before the meeting.  
The period of time designated for public participation shall not exceed 3 minutes for each member of the public or 15 mins in total. A reminder that members of the public are not allowed to raise issues when Council is in Committee. All statements or questions must be related to the facts of the matter and not personal in nature.
6. Footpaths:
  - a) Completion of annual forms
  - b) Any other footpaths matters.
7. Planning
  - a) To make a recommendation on any planning applications received before the meeting.  
26/00234/FULL Retention of reinstated and altered field access. Location: Land at NGR 292488 118336 Adj Wildwood House, Stoodleigh.

b) To note any decisions on planning applications made by MDDC. No decisions received when the agenda was published.

c) To note the planning training session organised by MDDC on 26<sup>th</sup> March 2026

d) Any other planning matters.

8. Highways

a) To report on any highways work carried out in the parish and to note any highways work needed.

b) To discuss traffic calming in Washfield and the Twenty is Plenty scheme

c) Any other highways matter

9. Reports

a) County Cllr

b) District Cllr

10. Finance:

a) To approve any payments.

b) To report any receipts and the bank balances.

c) Bank reconciliation for 28.02.26

d) Appointment of internal auditor

e) Review of Business Risk Assessment.

f) Review of Internal Controls and Internal Audit

g) Annual Governance Statement new assertion 10 requirements.

11. Review of Data Protection Policy and adoption of IT Policy

12. Update on co-option of a councillor

13. To discuss arrangements for the 2026 Annual Parish Meeting

14. Chair's Announcements and Correspondence.

15. Date of the next meeting: 20<sup>th</sup> May 2026