

**SILVERTON PARISH  
COUNCIL**

**PARISH EMERGENCY  
PLAN**

**2026**

Version 1	2017
Version 2	2026

# Parish Emergency Plan

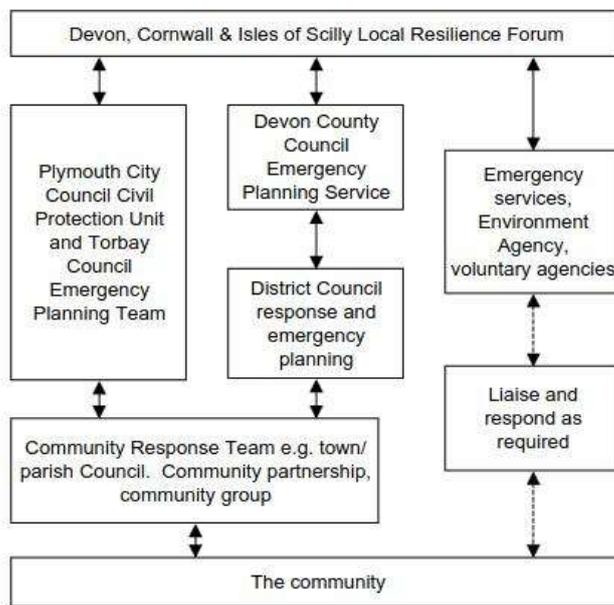
## Table of Contents

Table of Contents.....	2
<b>Introduction.....</b>	<b>3</b>
<b>Planning Assumptions.....</b>	<b>3</b>
<b>Objectives.....</b>	<b>4</b>
<b>Silverton Parish.....</b>	<b>4</b>
<b>Parish Community Response Team.....</b>	<b>5</b>
<b>Emergency Contact Numbers.....</b>	<b>7</b>
<b>Incident Action.....</b>	<b>8</b>
<b>Parish Key Facilities &amp; Resources.....</b>	<b>9</b>
<b>Vulnerable People.....</b>	<b><u><a href="#">1244</a></u></b>
<b>Warning and informing.....</b>	<b><u><a href="#">1244</a></u></b>
<b>Annex A – Hazard Assessment.....</b>	<b><u><a href="#">1342</a></u></b>
<b>Appendix.....</b>	<b><u><a href="#">1746</a></u></b>
<b>Government Household Emergency Plan.....</b>	<b><u><a href="#">1746</a></u></b>
About the household emergency plan.....	<u><a href="#">1746</a></u>
In an emergency.....	<u><a href="#">1746</a></u>
Meeting point.....	<u><a href="#">1746</a></u>
Important contact numbers for services you might need.....	<u><a href="#">1746</a></u>
Who else might you need to contact in an emergency?.....	<u><a href="#">1847</a></u>
Others you might want to check in on.....	<u><a href="#">1847</a></u>
List of current medication.....	<u><a href="#">1847</a></u>
Radio stations.....	<u><a href="#">1847</a></u>
Insurance details.....	<u><a href="#">1948</a></u>
Utilities.....	<u><a href="#">1948</a></u>
Emergency supplies.....	<u><a href="#">1948</a></u>

## Introduction

Parish Councils in Devon are encouraged by Devon County Council (and in Mid Devon, the District Council) to write simple self-help emergency plans to enable the parish to support itself during an emergency.

There are currently no specific legal requirements for parishes to undertake emergency planning, however, S137 of the Local Government Act 1972 gives Parish Councils the power to do anything that will benefit the community (or part of it) where there is no other specific power covering the action.



## Planning Assumptions

A plan must be relevant and appropriate to the needs of the community served by the parish and should be based on an assessment of the likely and foreseeable risks faced by the community.

Most major incidents that could occur in the parish would be responded to by the emergency services or other statutory bodies and would not require significant self-help measure to be implemented.

In the event of a major incident occurring where the emergency services or other statutory bodies are unable to respond, it is likely that local residents would take action to assist those immediately affected. It will be generally confined to supporting the welfare of the people in the community. Helping to maintain normal community life, and exchanging information with statutory responding agencies. The aim of this plan is to outline how the Parish Council can contribute to the recovery from an emergency that has affected the Parish.

## Objectives

- Identify the risks most likely to impact to Silverton [Parish](#);
- Identify, as far as it is possible, strategies to reduce and respond to an emergency, including warning the community
- Identify vulnerable people / groups / establishments in the community
- Identify community resources available to assist during the emergency
- Provide contact details for the Community Response Team
- Provide information and assistance to the emergency services when they arrive and throughout the event

## Silverton Parish



## Parish Community Response Team

In the event of an emergency affecting the Parish, the Parish Council should form an Emergency Committee to work with statutory agencies to contribute to the recovery from an incident.

### Emergency Committee

Name	Position on Committee	Home	Work	Mobile
Sheila Woodland	Parish Clerk	01392 881832	01395 445581	Work: 07783 050484
	Chair			
	Vice chair			
	Silverton Community Hall Contact			
	Silverton Inn Contact			
Chris	The Lamb - Chris			
Peter	St Mary's Church -			
	Silverton Evangelical Church			
Allen	Farms			



## Emergency Contact Numbers

**Call 999 if there is a risk to life for all emergency services, Ambulance, Police, Fire & Rescue**

Service	Contact Number	Description
Gas Emergency	0800 111 999	National Grid Gas Emergency number for gas leaks and emergencies.
Western Power Emergency Faults	0800 678 3105	Report power outages or electrical emergencies affecting safety.
Water Supply	0344 346 2020	South West Water contact for issues with water supply and emergencies.
Railway Emergencies	0800 40 50 40	Contact for emergency incidents on rail services, including safety concerns.
Environment Agency	03708 506 506	For reporting flood incidents, checking flood warnings, and advice.
Mid-Devon Local Council	01884 255255	For local service inquiries and emergencies.
Local Authority Emergency Services	0345 155 1015	For reporting local incidents or emergency situations that affect community safe
Devon County Council	0345 155 1015	General inquiries related to services, including assistance during emergencies.
Flood-line	0345 988 1188	A 24-hour service providing flood warnings and updates.

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## Incident Action

A record of significant events and expenditure must be maintained throughout an emergency. These are to be kept secure by the Parish Clerk to provide documentary evidence for any subsequent inquiry and/or to support claims for financial reimbursement e.g. via insurance claims or as part of a claim made by the District Council

**Commented [SH1]:** Inquiry - formal investigation into  
Enquiry - informal asking of questions

This is then used as hand over notes to the emergency services when they arrive.

<b>E</b>	<b>EXACT LOCATION</b>	What is the exact location or geographical area of the incident?
<b>T</b>	<b>TYPE OF INCIDENT</b>	What kind of incident is it?
<b>H</b>	<b>HAZARDS</b>	What hazards or potential hazards can be identified?
<b>A</b>	<b>ACCESS</b>	What are the best routes for access and egress?
<b>N</b>	<b>NUMBER OF CASUALTIES</b>	How many casualties are there, and what condition are they in?
<b>E</b>	<b>EMERGENCY SERVICES</b>	Which, and how many, emergency responder assets and personnel are required or are already on-scene?

	<b>Instructions</b>	<b>Notes</b>
<b>1</b>	Example: Call 999 (unless already alerted)	
<b>2</b>	Ensure you are in no immediate danger	
<b>3</b>	<p>If possible, start keeping a log and record including times:</p> <p>Any information you have, and action taken with regards to ETHANE listed above:</p> <p>Who you spoke to and what you said:</p> <p>Any other information received:</p>	

	(After 999 has been called control will contact the Mid-Devon/Devon District Team if needed)	
4	Contact the Parish Council Community Emergency Co-ordinators and if necessary, they will contact: Those specifically at risk; Other members of Parish Council - via agreed route; Volunteers and key holders where appropriate.	
5	Make sure you take notes and record actions from any one-to-one interactions or meetings.	

## Parish Key Facilities & Resources

### Helicopter Landing Site

Emergency Services may require a Helicopter Landing Site. There is a Devon Air Ambulance landing site at The Big Recreation ground in Silverton, equipped with a night-time landing system

Resource	Key Holder/Contact	Key Holder/Contact	Key Holder/Contact
Silverton Community Hall (Temporary Shelter) Water, toilets, cooking facilities. 1 usable shower. Hall space for X people.			
Silverton Inn (Temporary Shelter) Water, toilets, cooking facilities, rooms. Space for X people.			
The Lamb Shelter (Temporary Shelter) Water, toilets, cooking facilities <b>IF</b> the electric is still			

**Commented [SH2]:** People sleeping? Or just people sheltering or keeping warm?

**Commented [SH3]:** Again, X people for what purpose?

**Commented [RH4R3]:** As required. If full take people to next shelter.

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working. Space for X people. 4 x 4 available.			
St. Peters Church -			
St. Peter's Church Hall -			
Silverton Methodist Church -			
Room4U, Water, Toilets, Cooking facilities			
The Meads Lounge -			
Silverton School -			
Exe Valley Farm Shop?? Water, toilets, cooking facilities, rooms Generator? Space for X people.			
KeyWise Cars - If anyone in the area needs help, please reach out to us.  We have several large recovery vehicles available to assist with cars stuck due to flooding. Stay safe and don't hesitate to contact us.  Please note for anyone local this will be free.  01392 860070			
Farm Machinery available is- an ATV, JCB handler and tractors. Myself and Steph are happy to drive these vehicles. We have farm buildings and animal sheds that can be used in an emergency or if livestock are out/on the road. We can use the farmyard as a coordination Centre in an emergency.			
Farm Y – Transport?			

**Commented [SH5]:** For what purpose?

**Commented [SH6]:** I'm not offering this, but it may be of use. It has a kettle and a fridge, and there is a loo in The Meads as well.

**Commented [SH7]:** Food supply too. Maybe include the Spar as well for this reason.

**Commented [SH8]:** For what purpose?

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## First Aid

Wyndham House Surgery Fore Street, Silverton, Exeter, Devon, EX5 4HZ

NHS 111

Drs/Nurses local? Medical supplies.

### Emergency Response Equipment

- The two parish defibrillators at Ellerhayes and Silverton main square are the main community emergency response equipment
- There are no other identified private assets which may be available for use in the event of an emergency.
- Social media:
  - Silverton Facebook group admins to authorise emergency posts.
  - What's App Silverton Emergency.

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**ANY ONE can add here: Satellite phones? People with helpful skills. Tree Surgeons?**

## Considerations

### Vulnerable People

It is important to ensure that isolated or vulnerable people are checked on to see if they need assistance during an emergency. Although many vulnerable people may be known to organisations such as the local authority, NHS and utility providers, others may not be known or may be made vulnerable during an Incident. This requires local knowledge, you may know someone from church that for example has a broken leg or your neighbour may be deaf, who may require extra help if they were to be affected by an emergency. There are a number of groups of people who, in an emergency, should be considered as potentially vulnerable and a priority for support and the deployment of resources, these include:

- The elderly who may not be very mobile
- Those with physical disabilities
- Those with learning difficulties
- Parents and others looking after very young children
- Those who are unable to see or have a severe sight impairment.

However, it is important to note that people may become vulnerable at any point and under different circumstances

### Warning and informing

This is a responsibility of the emergency services and other statutory bodies, however emergencies are often unexpected and it is impossible to reach everyone directly. Encourage the community to contact the Emergency Committee, when they become aware of an incident to allow the team to be engaged and spread the word rapidly

Emergency Team members can be allocated to specific roads or areas to undertake door knocking to inform local residents and/or situation reporting to the management team from the ground. Both sets of information are likely to be of use to local authorities and the emergency services.

Situation updates (as known by the Emergency Committee) will be available to residents at the nominated community shelter(s) (whichever of the listed possibilities is the most appropriate in the situation)

In fluvial (river) flood-risk areas, residents should sign up to:

Environment Agency's free Flood line flood alert service.

[www.gov.uk/](http://www.gov.uk/) and sign-up-for-flood-warnings or call 0345 988 1188 for more information.

<https://www.gov.uk/government/organisations/environment-agency>

During wide-spread events, further information may also be found through local media such as:

Station Name	Frequency	Type
Radio Exe	107.3 MHz	Local Community Radio
BBC Radio Devon	103.9 MHz	Regional BBC Station
Heart Devon	97.0 MHz	Commercial Radio
Tiverton & Mid Devon Community Radio	107.9 MHz	Local Community Radio

Met Office: <http://www.metoffice.gov.uk/public/weather/>

## Annex A – Hazard Assessment

Actions in different scenarios by whom. E.g. in RED

Hazard	Likelihood	Severity	Effects & Actions
<b>ENVIRONMENTAL</b>			
<b>Snow</b>	Annual light falls Occasional heavy falls	Usually minor Occasionally heavy and prolonged	Disruption to amenities and transport network. <b>Allen &amp; farmers help to clear roads &amp; move snow.</b>
<b>Flooding</b>  <b>Fluvial and surface water</b>	River Exe & Culm flood plain frequently floods during periods of prolonged rainfall.	Majority of parish not in low-lying areas	Householders should take precautions to reduce impact of incident, and Home Emergency Plan (See Appendix). In the event of an incident take direction from Environment Agency and Devon CC. Households who leave their homes may need shelter.  <b>Go to the Community Hall/ Lamb/Silverton Inn/ Church</b>  <b>Chris and who?</b>

**Commented [SH9]:** Maybe list these in order, and tell people to go to the one at the top of the list (e.g. the Community Hall) if free. They can then be directed elsewhere if appropriate. The Community Hall is adjacent to parking in its car park, the village car park and up and down Wyndham Rd.

	Minor watercourses frequently flood during periods of prolonged rainfall	Relatively small number of properties affected	Properties and roads adjacent to watercourses will be affected
	Occasional flash flooding from stream running through High St and Fore St	Stream quickly subsides	Relatively small number of properties affected on ground floor
	Surface water/run-off from fields frequent during periods of prolonged	Minor impact on the roads	Properties and roads adjacent to the watercourses will be affected.  Vehicles may be required that can operate in flood water. Transporting people and other machinery.  Allen – other farmers?
<b>Wind</b>	More frequent in winter months	Occasionally severe Trees blocking roads and bringing down power lines.	Risk of death or injury. Potential for widespread damage to property and disruption to amenities, particularly power and communications. If wide spread damage in Devon Emergency Services stretched therefore response times increased. Local help may be required.  Heavy lifting gear/chain saws for removing trees to clear roads.
<b>Drought</b>	Infrequent	Major disruption if service reduced or standpipes introduced	Restrictions on usage. Use of standpipes. Greater consequences for certain groups, e.g. elderly people, people on dialysis

<b>Thunderstorms</b>	Periodic, especially in summer	Can be severe	Disruption to amenities e.g. power and communications if lightning strikes.
<b>TECHNICAL</b>			
<b>Industrial Activities</b>	Flooded or no water	Could be severe pollution.	Spillage into near-by water courses. Unpleasant smell.
Water treatment works			
<b>Natural gas pipelines</b>			
Explosion and fire	Possible	Severe in immediate area of incident	Major impact to life/property and environment
<b>TRANSPORT</b>			
<b>Road</b>			
Silverton links Exeter/Tiverton road with Exeter/Cullompton road	Possible	Major impact to life/property and environment if heavy vehicle and/or hazardous substances involved	Danger to life/property and environment Disruption to road traffic
<b>Railway</b>			
Exeter to Paddington line	Possible	Major impact on premises and environment immediately adjacent to line  Lesser impact further away from line	Major disruption to rail network  Possible impact on adjacent road network.  If the crash site is in the fields away from the road. May need large trailers to transport emergency staff to the crash site & to

**Commented [SH10]:** Do we have one of these in the parish?

			evacuate the injured people to ambulances
<b>Air</b> Flights from Exeter Airport International airspace Low flying military aircraft	Possible air accident. Some commercial flight paths occasionally go over the parish. Many military planes fly over weekly.	Major impact on premises and environment.	May need large trailers to transport emergency staff to the crash site & to evacuate the injured people to ambulances.  May need temporary shelter.  Go to the Lamb/Silverton Inn/Community Hall/Church  Chris and who?
<b>MISCELLANEOUS</b>			
<b>Thatched properties</b> Fire	Possible particularly during winter months	Impact on property concerned and adjacent premises	Spread of fire  Possible need for temporary accommodation and re-housing.  Go to the Lamb/Silverton Inn/Community Hall/Church  Chris and who?

# Appendix

## Government Household Emergency Plan

### About the household emergency plan

Writing down some important information now will help you and any others you live with be ready for emergencies. Having a plan written down could help you in situations where you have no electricity, phone, or internet connection.

Download this plan and fill it in. Discuss it with those you live with. Print it out - or write it out - and keep it somewhere safe and easy to find in a power cut.

### In an emergency

If the emergency is outside the home, then:

- **Go in** - depending on the emergency you might need to close all windows and doors
- **Stay in**
- **Tune in** - monitor national and local news and follow official advice for what to do next - check local radio stations and local TV broadcasts and other trusted sources, such as your local emergency services social media accounts

If the emergency is inside the home then:

- **Get out**
- **Stay out**
- **Ring 999**

### Meeting point

In certain situations, you may need to leave your home for your own safety. Decide where you will meet others – this could be a community hub if you have one nearby. Always follow advice from emergency services about when it is safe to return home.

Agreed meeting point	Go to the Community Hall on Wyndham Road and seek advice. You may be directed to an alternative location.
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### Important contact numbers for services you might need

Emergency services	999
NHS non-emergency number	111
Police non-urgent	101

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To report a power cut	105
GP	

### Who else might you need to contact in an emergency?

For example, family - those within your household as well as other family members, schools or childcare, your employers, carers or clinical teams

Name	Mobile number(s)	Landline number

### Others you might want to check in on

If you are in the position where you are able to offer help to your community (and it is safe to do so), you could start by checking on others such as your neighbours. Make a record of their details here:

Name	Address	Landline	Mobile

### List of current medication

Medication name	Dose	How often	Who takes it

### Radio stations

Here you should make a note of the frequencies of any radio stations you use to get local or national news.

Radio Exe	107.3 MHz
BBC Radio Devon	103.9 MHz
Heart Devon	97.0 MHz

Tiverton & Mid Devon Community Radio	107.9 MHz
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### Insurance details

Insurance numbers	company names, phone numbers and policy numbers
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### Utilities

If you have time and it is safe to do so, you might need to turn off the mains water, gas or electric to your home during an emergency. Familiarise yourself with where these are located.

WARNING: You can turn the water and electricity back on yourself but NOT THE GAS. This must be done by a qualified engineer.

Utility shut off	Location
Water stop cock	
Gas isolation valve	
Electricity isolation switch	

### Emergency supplies

Consider what supplies you and your household might need during an emergency lasting a few days. You could consider keeping the following items at home:

- Battery or wind-up torch
- Portable power bank for charging your mobile phone
- Battery or wind-up radio to get updates during a power cut
- Spare batteries for torch or radio
- First aid kit
- Wet wipes and hand sanitiser
- Bottled water
- Non-perishable food that does not require cooking (e.g. tinned meat, fruit or vegetables) and tin opener
- Baby supplies (e.g. nappies and formula)