

Silverton SPC – Action Plan - FEBRUARY 2026

No	Minute No.	Date of decision	Action Required	Update	Status
100 – TRAFFIC, TRAVEL & TRANSPORT – Cllr Josh Wright					
110 – Road Condition and Repairs (Traffic Safety Working Group)					
113	113922	30.08.2024	Agreed to contact volunteers of the Road Warden Scheme with update	31.12.2025 – Agreed at last meeting to remove from plan. Cllr Ward will update the council if any more people volunteer.	X
114	114210	03.02.2025	Roach Lane	<p>26.02.2025 – District Cllr Wright to update meeting re gravel and mud which comes down Roach Lane during periods of heavy rain</p> <p>25.05.2025 – Cllr Keable asked to investigate.</p> <p>30.06.2025 – DCC carried out minor pipe clearance at the bottom of Roach Lane which will help in a small way with the amount of runoff. The bigger issue is on private land. The Highways Officer has a patching scheme in, but needs the land drainage and discharge matters resolved first.</p> <p>28.1.2026 - County Cllr Keable has confirmed that clearance of gravel is a MDDC road sweeping issue although he will check with DCC</p>	OH
120 – Traffic and Pedestrian Safety (Traffic Safety Working Group)					
121	113744	03.07.2023	“20 is Plenty” scheme	01.10.2023 – SPC to monitor possible funding to permit an application to be formally made to change speed limit in the village. Also watch out for lobby groups and campaigns which SPC can join.	OH
122	113764	06.12.2023	Speedwatch Group	06.10.2024 – on hold until further volunteers come forward and the Silverton Speedwatch Group can be formed.	OH

124	114014(a) 114028(a)	06.01.2025 13.01.2025	Clerk to contact Local Highways Officer for guidance as to appropriate signs/location for the pedestrian signs and siting of one solar light onto Upexe Lane	<p>27.01.2025 – meeting held with the Local Highways Officer and County Cllr M Squires.</p> <p>29.08.2025 – location site images sent to the Local Highways Officer and a response is awaited</p> <p>03.04.2025 – awaiting guidance from DCC re siting of signs.</p> <p>30.06.2025 – County Cllr Keable has confirmed the Highways Officer is happy to meet on site. Date to be agreed for meeting with Traffic Sub-Committee</p> <p>29.08.2025 – location site images have been sent to the Local Highways Officer and a response is awaited</p> <p>30.09.2025 – awaiting response from Local Highway Officer to siting of signs</p> <p>26.10.2025 – no update since October meeting</p> <p>01.12.2025 – no update</p> <p>28.1.2026 - County Cllr Keable was to ask Local Highways Officer for an update</p>	D
125	114230(i)	03.02.2025	Speeding at Ellerhayes	<p>26.02.2025 – County Cllr Squires asked for initial speed monitoring be carried out and thereafter, if appropriate, a SCARF assessment.</p> <p>05.05.2025 – County Cllr Keable to check the current position</p> <p>30.06.2025 – a handheld survey will be carried out in the near future, but no date given.</p> <p>30.09.2025 – no change. County Cllr Keable to update meeting regarding a date.</p> <p>30.12.2025, 01.12.2025 – no update</p> <p>28.01.2026 - County Cllr Keable was to ask Local Highways Officer for an update</p>	D
126	114365	06.10.2025	Possible provision of drop kerbs in Applemede	<p>26.10.2025 – County Cllr Keable to update</p> <p>24.11.2025 – awaiting update from County Cllr Keable</p> <p>30.12.2025 – no update as yet from County Cllr Keable</p> <p>28.01.2025 - the email from a parishioner giving suggestions for drop down kerbs and steps was forwarded to County Cllr Keable.</p>	D

127(a)	114365	03.10.2025	Traffic Group to consider request for double yellow lines between the Community Hall Car Park and MDDC Car Park	24.11.2025 – Traffic Group (Cllr Lewis) to update meeting 30.12.2025 – agreed at the Dec 2025 meeting to request DYL from the Community Hall to the MDDC car park subject to possibly undertaking a village consultation. 28.01.2026 - County Cllr Keable has been asked to clarify how the PC can provide evidence there will be no objections to any requests made for DYL. Confirmation also requested that DCC submit one application for DYL in September of each year as previously advised by Margaret Squires	D
127(b)	114406	01.12.2025	DYL from where Coach Road meets the roundabout to the drain outside School House	30.12.2025 – Agreed. Awaiting decision on provision of other DYL before request is submitted to DCC. 28.01.2026 - as 127(a) & (b)	D
127(c)	114406	01.12.2025	Parish Council to consider DYL outside The Lamb, Fore St	30.12.2025 – on Agenda 28.01.2026 - as 127(a) & (b)	A

130 – Public Transport					
131	113877	13.05.2024	Request for a bus shelter at the junction of Upexe Lane and A396	06.10.2024 – Broad Oak Group looking into providing bus shelter. Plans are being drafted and will be submitted to DCC for approval 26.11.2024 – wait until seasoned oak available from the Broad Oak Group 25.11.2025 – Request from parishioner at Nov SPC meeting to bring this forward, even if it meant Broad Oak wood not being used. 30.12.2025 – no action currently. Raise again in Feb 26 once budget agreed. 28.01.2026 - email from parishioner requesting update - Agenda item	A
132a	113949	02.09.2024	Request to DCC for a bus bay outside The Meads (also new bus pole in School Road)	04.01.2025 – DCC provided an update: with regard to the new bus pole in School Road there is confusion as to who owns the triangle of land on which it is to be erected. Investigations are on-going. DCC has confirmed the work is being allocated to the spreadsheet but the line marking at The Meads and the poles may take time. 29.08.2025 – Clerk has chased for an update: a response is awaited 30.12.2025 – no update as yet. Clerk to chase again. 28.01.2025 - Clerk has chased and awaiting response.	
132b	113949	2.09.2024	Request to DCC for a new timetable holder to be affixed to the bus shelter in the Square.	30.12.2025 – Chair and Cllr Kennard have carried out a site meeting and will update at the meeting. 28.01.2026 – timetable holder cannot be opened to fix or insert papers. Advice to be sought via Clerk from DCC.	D
133	113646(17)	09.01.2023	Stagecoach bus timetable – keep on Action Plan	12.5.2024 – no action required at this stage	OH
134	113858	08.04.2024	Clerk to chase County Cllr Squires as to the date when subsidies will be considered	28.01.2026 - County Cllr Keable confirmed the 355 bus service contract started in October 2022 and will continue until 2030 unless the bus operator gives notice to surrender the contract or there are serious failings in performance or funding issues.	D
200 – COMMUNITY SPACES & ACTIVITY					
210 – Big Rec (Ruth Harrison)					
214	113880(b)(x)	13.5.2024	Smart Meter in Tennis Hut	30.06.2024 – no further update re a smart meter being fitted. See also 219.	OH
219	113996	02.12.2024	Request by Football Club (SYFC) to have an electric point in the Tennis Hut.	01.10.2025 – SYFC confirmed it now has electricity on the DAAT supply and so going forward the electricity bill should be paid by them, A start date for payment has been suggested from the 1 st October 2025. 26.10.2025 – SPC is proposing a date of 1 st Jan as bill is currently in credit.	

219a	114226		Request by SYFC to extend the Tennis Hut to store a Portaloo behind closed doors.	<p>30.06.2025 –Clerk confirmed to SYFC by email that the Parish Council agrees that they can proceed with the concrete base for the Portaloo.</p> <p>01.10.2025 – SYFC has indicated that they are no closer to getting any of the works started</p> <p>30.12.2025 – no further update.</p> <p>29.01.2026 – no further update.</p>	
219b	114371	03.11.2025	Parishioner objection to Devon Air Ambulance Trust (DAAT) floodlights usage by SYFC on Big Rec.	<p>A resident of Coach Road objected on the following ground:</p> <ul style="list-style-type: none"> a. DAAT had not given permission for their lights to be used. b. Permanent lights not covered by planning permission c. Temporary lights not covered by planning permission d. Concerns over impact on wildlife e. Lights cause dangerous dazzle for drivers on coach road f. Lights shine into the parishioner's window <p>Status:</p> <ul style="list-style-type: none"> a. DAAT had agreed to use of the lights. b. MDDC has confirmed that planning permission does not exclude the use of floodlights. c. MDDC has confirmed that these can be used without further permission unless restricted by the original documents transferring land to SPC. Cllr Wright is following up (and confirmed later there is no such restriction). d. The benefits to the community of having 100 or so children keeping fit, healthy and occupied by the football club, outweigh concerns of any likely impact on wildlife of using floodlights two or three times a week for 2 hours or so in the early evening during the winter. e. The Chair has driven up and down coach road during practice and although the floodlights are visible and bright, he experienced no dazzle. This has been confirmed by others. f. The person who raised the issues has curtains, and drawing them would ameliorate this issue. <p>30.12.2025 – With regard to the use of floodlights during training in the Winter Cllr Wright was to speak to the Football Club to see if the overspill can be redirected away from the houses in Coach Road. Cllr Wright to update at meeting.</p> <p>28.01.2026 0 Cllr Wright to update meeting on any further discussions with the Football Club re overspill from the floodlights</p>	D

219c	114371	03.11.2025	Parishioner raised parking issues on Coach Road when SYFC are playing/practising.	The main issue is the blocking of buses at the lower end of Coach where even if a car is parked legally and tidily one side of the road, there is no room for the bus to pass. The bus company has also raised concerns. SYFC has written to its members and opposing teams highlighting issues, and informing them of alternative parking. Council agreed to DYLs – this item continued under 127(b)	X
219d				01.10.2025 – It was agreed that SYFC could purchase a new padlock as long as the Council also had keys or access codes. 30.12.2025 – awaiting a set of keys from SYFC. 28.01.2026 - Clerk chasing to see if Handyman has a key to the tennis hut	
220	114015(a)	06.01.2025	Public Protection Order for the whole of Recreation Field	04.01.2025 – Cllr Wright to update meeting. 30.06.2025 – District Cllr Wright has provided MDDC with a copy of the Office Copy Plan relating to the Parish Council’s ownership of the Recreation Field. This has been passed to the Legal Department and a draft report is awaited. Cllr Wright to monitor and update. 29.08.2025 – a draft Dogs Variation PSPO is going before Cabinet at MDDC shortly which includes Silverton Recreation Field. 01.10.25 – Cllr Wright to update meeting 26.10.2025 – Cllr Wright to update mtg further to Order going to Cabinet 24.11.2025 – Cllr Wright to update meeting 30.12.2025 – Cllr Wright to update meeting 28.01.2026 - Cllr Wright to update meeting.	D
221a	114343(b)(viii)	03.09.2025	Ask Handyman to provide a quote to repair/replace fencing in Big Rec adjacent to Coach Road	01.10.2025 – Handyman has come back with a quote which is above £525.00. Quotations will need to be obtained from others and PC to agree specification and further quotations be obtained. Agenda Item. 26.10.2025 – Draft Specification to be circulated to Cllrs prior to meeting – 24.11.2025 – Chair to update meeting 28.01.2026 – further quotations being obtained from Contractors	A
221b (was 223)	114359(b)(iv)	06.10.2025	Chair and Cllr Kennard to draft spec for replacement/repairs to fence in Recreation Field adjacent to Coach Road	26.10.2025 – Chair/Cllr Kennard to update meeting 28.01.2026 - specification has been sent to various contractors with a return date for quotations by 27 th February 2026	A

222	114343(b)(ix)	03.09.2025	Potential community orchard on MDDC land in Recreation Field	01.10.2025 – Confirmation has been given to the S106 officer of the Council’s support for the project. She is awaiting confirmation as to who would maintain the area but believes it would be MDDC. 28.01.2026 - the Clerk has spoken with the S106 Officer who is awaiting confirmation from other officers at MDDC that additional funding is available to complete the project should it be necessary.	
224	114393	01.12.2025	Request by youths to create bike trail/ramps in the Recreation Field on land adjacent to the Children’s Play Area	30.12.2025 – Clerk has been in contact with the Clerk at Broadclyst Parish Council who has advised planning permission may be required even if only earth humps/berms are created. She suggests a pre-application with MDDC to check. Costs obviously depends on what the Council may agree. She has given a contact who she feels would be happy to come out and advise on what best suits any ground available. Cllr has contacted youths to arrange a meeting. 28.01.2026 - Clerk has sent two emails to the youths but no response has been received.	
225	114404	01.12.2025	ROSPA reports	30.12.2025 – Rhino Play as been asked to carry out site visit in relation to the points raised in the ROSPA report. The Handyman has weeded the steps and is carrying out urgent maintenance work on them. 28.01.2026 - Agenda item	A
230 – Little Rec, Berry, Church and Environs (Olivia Kennard and Emily Chanter)					
232	113865	08.04.2024	Lime Tree Regeneration Programme	30.12.2025 – Specification has been circulated and tenders requested in time for the February meeting 28.01.2026 - Agenda item	A
234	113646(16)		Historic cobbled path – deal with brambles and top covering from the path	29.08.2025 – Steve Land will continue to monitor and reapply weedkiller as required. More significant work awaits the outcome of the grant application by the church in relation to the roof and associated public benefit. 24.11.2025 – on hold awaiting update from Church re grant application	OH
235	114002(b)(iv)	04.01.2025	Work with MDDC to progress provision of slow car charging points on lamp posts in the Car Park	30.06.2025 – Confirmation received from MDDC that the Wyndham Road car park is on the LEVI list but no timescales are known as yet	OH

236	114227	03.02.2025	Possible acquisition of land at the Glebe.	<p>03.04.2025 – awaiting a response from S106 Officer as to possibility of utilising S106 monies towards the acquisition of land at the Glebe and also the suggested wording on future S106 agreements relating to public space contribution – “Towards the provision or improvement of public space in the parish of Silverton”</p> <p>09.05.2025 – Initial plans from County Focus rejected as not in line with Neighbourhood Plan. They have agreed to submit revised proposals, and are still keen to donate land to the Parish.</p> <p>03/11/25 – Clerk to enquire as to progress.</p> <p>28.01.2026 - email sent to County Focus asking for an update but no response as yet.</p>	
240 – Square, Fore St and High St (Lewis Ward & Chris Eveleigh)					
241	113634©	04.01.2023	Place Information Signage on the Old Fire Station	26.11.2024 – on–hold pending seasoned oak from Broad Oak Committee to make sign	OH
242	114242(a)	03.03.2025	Investigate purchasing telephone box for £1	<p>01.10.2025 – Clerk has submitted a formal request to adopt the Kiosk, Cllr Wright to follow up regarding planning.</p> <p>26.10.2025 – projects for the kiosk required – Cllr Wright to update meeting re planning requirements for transfer to kiosk to Parish Council and any projects proposed.</p> <p>24.11.2025 – Deadline of 31.12.2025 has been given to accept the offer to purchase for £1. Projects are required for the kiosk and ensure that planning permission is not required for its change of use.</p> <p>30.12.2025 - on Agenda</p> <p>28.01.2026 - the sale contract has been completed and the kiosk is now owned by the Parish Council. Planning permission required - Agenda item</p>	A
243	114343(b)(i)	01.10.2025	Bench on Pond Site	<p>01.10.2025 – Councillors to inspect current state of bench prior to meeting when decision to be made on how to proceed. Agenda item</p> <p>26.10.2025 – Bench has been removed for safety reasons.</p> <p>24.11.2025 – disposal of old bench is an Agenda item</p> <p>228.01.2026 - email sent to the blacksmith confirming he could retain the old seat and dispose of it as he feels fit - Delete from Action Plan.</p>	X
243b	114376(b)	3.11.2025	Purchase of new seat for Pond Site	<p>24.11.2025 – Clerk to purchase, and obtain quotes for installation.</p> <p>30.12.2025 – new seat bought and in Clerk’s shed.</p> <p>28.01.2026 - Handman has the seat but he has been suffering from the flu during January and this will be erected asap.</p>	

244	11434(b)(ix)	01.10.2025	Possible troughs/hanging baskets in the Square	29.08.2025 – date for a meeting to be arranged 01.10.2025 – Clerk and Chair to meet with Chris Pryke in October 26.10.2025 – awaiting potential meeting dates from Chris Pryke 24.11.2025 – still awaiting dates from Chris Pryke in relation to a meeting. This meeting also to discuss electric points on little Rec. 30.12.2025 – despite chasing by Clerk, and two verbal reminders by Chair no dates provided by Chris Pryke. 28.01.2026 – Meeting now proposed for 10 th Feb. Awaiting response.	A
245	114359(b)(v)	06.10.2025	Cllr Kennard to ask Richard's Educational Charity for any suggestions for projects to utilise outstanding S106 funds	24.11.2025 – Richard's Educational Charity (REC) has no projects to propose. Street Market group has asked for electric points to be installed. 30.12.2025 – S106 monies to be considered to pay for the project (see also item 244). MDDC and REC must approve the proposed works. 28.01.2026 - Clerk has spoken with S106 Officer who, in principle at least, agrees this project could be eligible for S106 funding. More information and documentation will need to be sent to her - written consent from Richard's Trust, Planning Permission if needed, electrical quotation etc)	

300 – ADMIN, FINANCES AND MISCELLANEOUS (Simon Hedges & Ruth Harrison)

307	113924	30.08.2024	Agreed to circulate current Emergency Plan to Cllrs	30.8.2024 – plan circulated 25.05.2025 – Chair had attended area meeting on this topic. He is due to update at July SPC meeting. 24.11.2025 – Cllr Harrison is drafting a revised Plan for approval. 30.12.2025 – Cllr Harrison to update meeting. 28.01.2026 - Agenda item. Draft Emergency Plan circulated to Cllrs prior to meeting.	
312	114290(a)	12.05.2025	Clerk to investigate obtaining Parish Council Debit Card	26.10.2025 – Cllr Harrison has agreed to be the Secondary Programme Admin's details subject to Council approval. Paperwork completed in readiness for the required signatures. – Agenda item 28.01.2026 - application submitted to Unity Trust Bank but no response as yet.	A
317	114359(a)	06.10.2024	Chair to obtain a St George Flag is priced less than £100	26.10.2025 – Chair to update meeting 24.11.2025 – Chair to update meeting – Agenda item 30.12.2025 – Flag obtained. Agenda item 28.01.2026 - no further action needed - remove from Plan.	X

320	114363	06.10.2025	Chair/Clerk to look into discussions with MDDC re possible transfers of land to PC	26.10.2025 – ongoing 24.11.2025 – no response from MDDC as to how to progress this 30.12.2025 – a response is not anticipated from MDDC in the immediate future 28.01.2026 – ongoing. Ask District Councillor(s) to enquire	

Key:0

Purple – On Hold (OH)	Grey – Final Appearance (X)	D – Definitely Discuss at meeting	A – Agenda Item for this meeting
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Traffic Working Group: Alan McManus (Councillor), Lewis Ward (Councillor)

Broad Oak Sub-Committee: Sheila Woodland (Clerk), Josh Wright (Parish Councillor), Olivia Kennard (Parish Councillor), Miles Snowdon (Volunteer), David Wright (Volunteer), Nikki Shaw (Volunteer). Peter Kidds (Volunteer), John Kingdom (Volunteer)