

## Silverton SPC – Action Plan - JANUARY 2026

No	Minute No.	Date of decision	Action Required	Update	Status
<b>100 – TRAFFIC, TRAVEL &amp; TRANSPORT – Cllr Josh Wright</b>					
<b>110 – Road Condition and Repairs (Traffic Safety Working Group)</b>					
111	113267	7.12.2020	Monitoring of road repairs from Park Road to Red Cross – has Deed of Easement been drafted?	<b>30.06.2025</b> – County Cllr Keable has established that a site visit took place on the 28.05.2025 and the matter has been passed to the DCC drainage design team to discuss options. The Deed of Easement issue remains on-going. <b>31.12.2025</b> – work complete.	X
112	113689	03.04.2023	Condition of Park Road to Red Cross	<b>30.06.2025</b> – Site visit on 28.05.2025: the issue is a private duck pond. The matter has been passed to another DCC team to deal with the land drainage issues. Only when these have been resolved can the drainage issues be addressed and patching take place. <b>31.12.2025</b> – work complete.	X
113	113922	30.08.2024	Agreed to contact volunteers of the Road Warden Scheme with update	31.12.2025 – Agreed at last meeting to remove from plan. Cllr Ward will update the council if any more people volunteer.	X
114	114210	03.02.2025	Roach Lane	<b>26.02.2025</b> – District Cllr Wright to update meeting re gravel and mud which comes down Roach Lane during periods of heavy rain <b>25.05.2025</b> – Cllr Keable asked to investigate. <b>30.06.2025</b> – DCC carried out minor pipe clearance at the bottom of Roach Lane which will help in a small way with the amount of runoff. The bigger issue is on private land. The Highways Officer has a patching scheme in, but needs the land drainage and discharge matters resolved first.	OH
<b>120 – Traffic and Pedestrian Safety (Traffic Safety Working Group)</b>					
121	113744	03.07.2023	“20 is Plenty” scheme	<b>01.10.2023</b> – SPC to monitor possible funding to permit an application to be formally made to change speed limit in the village. Also watch out for lobby groups and campaigns which SPC can join.	OH
122	113764	06.12.2023	Speedwatch Group	06.10.2024 – on hold until further volunteers come forward and the Silverton Speedwatch Group can be formed.	OH

123	113877 113958	<i>13.5.2024</i> <i>02.10.2024</i>	Pedestrian safety on Upexe Lane	<p><b>06.10.2024</b> – requested submitted via County Cllr M Squires</p> <p><b>02.10.2024</b> Request “Pedestrian” signs for junction with A396 and Upexe Road and one at the top of Exeter Road</p> <p><b>26.11.2024</b> – DCC confirmed SPC can fund and erect signs to help with pedestrian safety. Any signage would need to be agreed by DCC. County Cllr M Squires agreed if a Locality Grant application is submitted and it is approved, she will agree a figure of £300.00 towards the cost of the signs.</p> <p><b>26.02.2025</b> – a request placed in the Parish Magazine asking people to wear bright clothing when walking on Upexe Road.</p> <p><b>03.04.2025</b> – The Subcommittee met and Cllr Ward had circulated notes of the meeting</p> <p><b>24.11.2024</b> – Sub-Committee (Cllr Ward) to report</p> <p>01.01.2025 – Cancel this item in favour of item 124.</p>	<b>X</b>
124	114014(a) 114028(a)	<i>06.01.2025</i> <i>13.01.2025</i>	Clerk to contact Local Highways Officer for guidance as to appropriate signs/location for the pedestrian signs and siting of one solar light onto Upexe Lane	<p><b>27.01.2025</b> – meeting held with the Local Highways Officer and County Cllr M Squires. Notes to follow.</p> <p><b>29.08.2025</b> – location site images sent to the Local Highways Officer and a response is awaited</p> <p><b>03.04.2025</b> – awaiting guidance from DCC re siting of signs.</p> <p><b>30.06.2025</b> – County Cllr Keable has confirmed the Highways Officer is happy to meet on site. Date to be agreed for meeting with Traffic Sub-Committee</p> <p><b>29.08.2025</b> – location site images have been sent to the Local Highways Officer and a response is awaited</p> <p><b>30.09.2025</b> – awaiting response from Local Highway Officer to siting of signs</p> <p><b>26.10.2025</b> – no update since October meeting</p> <p><b>24.11.2025, 01.12.2025</b> – no update</p>	<b>D</b>
125	114230(i)	<i>03.02.2025</i>	Speeding at Ellerhayes	<p><b>26.02.2025</b> – County Cllr Squires asked for initial speed monitoring be carried out and thereafter, if appropriate, a SCARF assessment.</p> <p><b>05.05.2025</b> – County Cllr Keable to check the current position</p> <p><b>30.06.2025</b> – a handheld survey will be carried out in the near future, but no date given.</p> <p><b>30.09.2025</b> – no change. <b>County Cllr Keable</b> to update meeting regarding a date.</p> <p><b>30.12.2025, 01.12.2025</b> – no update</p>	<b>D</b>

126	114365	06.10.2025	Possible provision of drop kerbs in Applemede	26.10.2025 – County Cllr Keable to update 24.11.2025 – awaiting update from County Cllr Keable 30.12.2025 – no update as yet from <b>County Cllr Keable</b>	D
127(a)	114365	03.10.2025	Traffic Group to consider request for double yellow lines between the Community Hall Car Park and MDDC Car Park	24.11.2025 – Traffic Group (Cllr Lewis) to update meeting 30.12.2025 – agreed at the December meeting to request DYL from the Community Hall to the MDDC car park <b>subject to possibly undertaking a village consultation.</b>	D
127(b)	114406	01.12.2025	DYL from where Coach Road meets the roundabout to the drain outside School House	30.12.2025 – Agreed. Awaiting decision on provision of other DYL before request is submitted to DCC.	D
127(c)	114406	01.12.2025	Parish Council to consider DYL outside The Lamb, Fore St	30.12.2025 – on Agenda	A

**Commented [SH1]:** I thought we decided that we weren't going to consult because it was short length. Josh wanted to go out for consultation if we were going to make significant changes (e.g. if we were going to put DYLs up the left hand side of Coach Roach from the roundabout all the way up to Oak Close

130 – Public Transport					
131	113877	13.05.2024	Request for a bus shelter at the junction of Upexe Lane and A396	06.10.2024 – Broad Oak Group looking into providing bus shelter. Plans are being drafted and will be submitted to DCC for approval 26.11.2024 – wait until seasoned oak available from the Broad Oak Group 25.11.2025 – Request from parishioner at Nov SPC meeting to bring this forward, even if it meant Broad Oak wood not being used. 30.12.2025 – no action currently. Raise again in Feb 26 once budget agreed.	
132a	113949	02.09.2024	Request to DCC for a bus bay outside The Meads (also new bus pole in School Road)	04.01.2025 – DCC provided an update: with regard to the new bus pole in School Road there is confusion as to who owns the triangle of land on which it is to be erected. Investigations are on-going. DCC has confirmed the work is being allocated to the spreadsheet but the line marking at The Meads and the poles may take time. 29.08.2025 – Clerk has chased for an update: a response is awaited 30.12.2025 – no update as yet. Clerk to chase again.	
132b	113949	2.09.2024	Request to DCC for a new timetable holder to be affixed to the bus shelter in the Square.	24.11.2025 – new timetable holder received and Chair has it for safekeeping. Need to look at erecting the sign. 30.12.2025 – Chair and Cllr Kennard have carried out a site meeting and will update at the meeting.	D
133	113646(17)	09.01.2023	Revised Stagecoach bus timetable – keep on Action Plan	12.5.2024 – no action required at this stage	OH

134	113858	08.04.2024	Clerk to chase County Cllr Squires as to the date when subsidies will be considered	<p><b>25.05.2025</b> – County Cllr Keable has been asked to confirm the date(s) when subsidies are considered.</p> <p><b>30.06.2025</b> – County Cllr Keable is making enquiries, no update yet.</p> <p><b>01.09.2025</b> – Still no update</p> <p><b>24.11.2025</b> – awaiting update from County Cllr Keable</p> <p><b>30.12.2025</b> – no update as yet from <b>County Cllr Keable</b></p>	<b>D</b>
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## 200 – COMMUNITY SPACES & ACTIVITY

### 210 – Big Rec ( Ruth Harrison)

214	113880(b)(x)	13.5.2024	Smart Meter in Tennis Hut	<p><b>30.06.2024</b> – no further update re a smart meter being fitted. See also 219.</p>	<b>OH</b>
219	113996	02.12.2024	Request by Football Club (SYFC) to have an electric point in the Tennis Hut.	<p><b>01.10.2025</b> – SYFC confirmed it now has electricity on the DAAT supply and so going forward the electricity bill should be paid by them, A start date for payment has been suggested from the 1<sup>st</sup> October 2025.</p> <p><b>26.10.2025</b> – SPC is proposing a date of 1<sup>st</sup> Jan as bill is currently in credit.</p>	
219a	114226		Request by SYFC to extend the Tennis Hut to store a Portaloo behind closed doors.	<p><b>30.06.2025</b> – meeting held on 02/06/2025 and a copy of the notes circulated to Councillors prior to the June meeting. Clerk has confirmed by email that the Parish Council is in agreement that SYFC can proceed with the concrete base for the Portaloo.</p> <p><b>01.10.2025</b> – SYFC has indicated that they are no closer to getting any of the works started</p> <p><b>30.12.2025</b> – no further update.</p>	

219b	114371	03.11.2025	Parishioner objection to Devon Air Ambulance Trust (DAAT) floodlights usage by SYFC on Big Rec.	<p>A resident of Coach Road objected on the following ground:</p> <ul style="list-style-type: none"> <li>a. DAAT had not given permission for their lights to be used.</li> <li>b. Permanent lights not covered by planning permission</li> <li>c. Temporary lights not covered by planning permission</li> <li>d. Concerns over impact on wildlife</li> <li>e. Lights cause dangerous dazzle for drivers on coach road</li> <li>f. Lights shine into the parishioner's window</li> </ul> <p>Status:</p> <ul style="list-style-type: none"> <li>a. DAAT had agreed to use of the lights.</li> <li>b. MDDC has confirmed that planning permission does not exclude the use of floodlights.</li> <li>c. MDDC has confirmed that these can be used without further permission unless restricted by the original documents transferring land to SPC. Cllr Wright is following up (and confirmed later there is no such restriction).</li> <li>d. The benefits to the community of having 100 or so children keeping fit, healthy and occupied by the football club, outweigh concerns of any likely impact on wildlife of using floodlights two or three times a week for 2 hours or so in the early evening during the winter.</li> <li>e. The Chair has driven up and down coach road during practice and although the floodlights are visible and bright, he experienced no dazzle. This has been confirmed by others.</li> <li>f. The person who raised the issues has curtains, and drawing them would ameliorate this issue.</li> </ul> <p><b>30.12.2025</b> – With regard to the use of floodlights during training in the Winter Cllr Wright was to speak to the Football Club to see if the overspill can be redirected away from the houses in Coach Road. Cllr Wright to update at meeting.</p>	<b>D</b>
219c	114371	03.11.2025	Parishioner raised parking issues on Coach Road when SYFC are playing/practising.	The main issue is the blocking of buses at the lower end of Coach where even if a car is parked legally and tidily one side of the road, there is no room for the bus to pass. The bus company has also raised concerns. SYFC has written to its members and opposing teams highlighting issues, and informing them of alternative parking. Council agreed to DYLS – this item continued under 127(b)	<b>X</b>
219d				<p><b>01.10.2025</b> – It was agreed that SYFC could purchase a new padlock as long as the Council also had keys or access codes.</p> <p><b>30.12.2025</b> – awaiting a set of keys from SYFC.</p>	

220	114015(a)	<b>06.01.2025</b>	Public Protection Order for the whole of Recreation Field	<p><b>04.01.2025</b> – Cllr Wright to update meeting.</p> <p><b>30.06.2025</b> – District Cllr Wright has provided MDDC with a copy of the Office Copy Plan relating to the Parish Council's ownership of the Recreation Field. This has been passed to the Legal Department and a draft report is awaited. Cllr Wright to monitor and update.</p> <p><b>29.08.2025</b> – a draft Dogs Variation PSPO is going before Cabinet at MDDC shortly which includes Silverton Recreation Field.</p> <p><b>01.10.25</b> – Cllr Wright to update meeting</p> <p><b>26.10.2025</b> – Cllr Wright to update mtg further to Order going to Cabinet</p> <p><b>24.11.2025</b> – Cllr Wright to update meeting</p> <p><b>30.12.2025</b> – Cllr Wright to update meeting</p>	<b>D</b>
221a	114343(b)(viii)	<b>03.09.2025</b>	Ask Handyman to provide a quote to repair/replace fencing in Big Rec adjacent to Coach Road	<p><b>01.10.2025</b> – Handyman has come back with a quote which is above £525.00. Quotations will need to be obtained from others and PC to agree specification and further quotations be obtained. Agenda Item.</p> <p><b>26.10.2025</b> – Draft Specification to be circulated to Cllrs prior to meeting –</p> <p><b>24.11.2025</b> – Chair to update meeting</p>	<b>A</b>
221b (was 223)	114359(b)(iv)	<b>06.10.2025</b>	Chair and Cllr Kennard to draft spec for replacement/repairs to fence in Recreation Field adjacent to Coach Road	<b>26.10.2025</b> – Chair/Cllr Kennard to update meeting	<b>A</b>
222	114343(b)(ix)	<b>03.09.2025</b>	Potential community orchard on MDDC land in Recreation Field	<p><b>01.10.2025</b> – Confirmation has been given to the S106 officer of the Council's support for the project. She is awaiting confirmation as to who would maintain the area but believes it would be MDDC.</p> <p><b>26.10.2025</b> – no update – Clerk is chasing</p> <p><b>24.11.2025</b> – update awaited from MDDC</p> <p><b>30.12.2025</b> – awaiting a response from MDDC</p>	
224	114393	<b>01.12.2025</b>	Request by youths to create bike trail/ramps in the Recreation Field on land adjacent to the Children's Play Area	<p><b>30.12.2025</b> – Clerk has been in contact with the Clerk at Broadclyst Parish Council who has advised planning permission may be required even if only earth humps/berms are created. She suggests a pre-application with MDDC to check. Costs obviously depends on what the Council may agree. She has given a contact who she feels would be happy to come out and advise on what best suits any ground available.</p> <p>Cllr has contacted youths to arrange a meeting.</p>	

225	114404	01.12.2025	ROSPA reports	<p><b>30.12.2025</b> – Rhino Play has been asked to carry out site visit in relation to the points raised in the ROSPA report.</p> <p>The Handyman has weeded the steps and is carrying out urgent maintenance work on them.</p>	
<b>230 – Little Rec, Berry, Church and Environs (Olivia Kennard and Emily Chanter)</b>					
232	113865	08.04.2024	Lime Tree Regeneration Programme	<p><b>30.12.2025</b> – Specification has been circulated and tenders requested in time for the February meeting</p>	A
234	113646(16)		Historic cobbled path – deal with brambles and top covering from the path	<p><b>29.08.2025</b> – Steve Land has used weedkiller and will continue to monitor and reapply as and when required. More significant work awaits the outcome of the grant application by the church in relation to the roof and associated public benefit.</p> <p><b>24.11.2025</b> – on hold awaiting update from Church re grant application</p>	OH
235	114002(b)(iv)	04.01.2025	Work with MDDC to progress provision of slow car charging points on lamp posts in the Car Park	<p><b>30.06.2025</b> – Confirmation received from MDDC that the Wyndham Road car park is on the LEVI list but no timescales are known as yet</p>	OH
236	114227	03.02.2025	Possible acquisition of land at the Glebe.	<p><b>03.04.2025</b> – awaiting a response from S106 Officer as to possibility of utilising S106 monies towards the acquisition of land at the Glebe and also the suggested wording on future S106 agreements relating to public space contribution – “Towards the provision or improvement of public space in the parish of Silverton”</p> <p><b>09.05.2025</b> – Initial plans from County Focus rejected as not in line with Neighbourhood Plan. They have agreed to submit revised proposals, and are still keen to donate land to the Parish.</p> <p>03/11/25 – Clerk to enquire as to progress.</p>	
<b>240 – Square, Fore St and High St (Lewis Ward &amp; Chris Eveleigh)</b>					
241	113634©	04.01.2023	Information Signage to be placed on the Old Fire Station	<p><b>26.11.2024</b> – on-hold pending seasoned oak from Broad Oak Committee to make sign</p>	OH

242	114242(a)	<b>03.03.2025</b>	Investigate purchasing telephone box for £1	<p><b>01.10.2025</b> – Clerk has submitted a formal request to adopt the Kiosk, Cllr Wright to follow up regarding planning.</p> <p><b>26.10.2025</b> – projects for the kiosk required – Cllr Wright to update meeting re planning requirements for transfer to kiosk to Parish Council and any projects proposed.</p> <p><b>24.11.2025</b> – Deadline of 31.12.2025 has been given to accept the offer to purchase for £1. Projects are required for the kiosk and ensure that planning permission is not required for its change of use.</p> <p><b>30.12.2025</b> - on Agenda</p>	<b>A</b>
243	114343(b)(i)	<b>01.10.2025</b>	Bench on Pond Site	<p><b>01.10.2025</b> – Councillors to inspect current state of bench prior to meeting when decision to be made on how to proceed. Agenda item</p> <p><b>26.10.2025</b> – Bench has been removed for safety reasons.</p> <p><b>24.11.2025</b> – disposal of old bench is an Agenda item</p>	<b>A</b>
243b	114376(b)	<b>3.11.2025</b>	Purchase of new seat for Pond Site	<p><b>24.11.2025</b> – Clerk to purchase, and obtain quotes for installation.</p> <p><b>30.12.2025</b> – new seat bought and in Clerk's shed.</p>	
244	11434(b)(ix)	<b>01.10.2025</b>	Possible troughs/hanging baskets in the Square	<p><b>29.08.2025</b> – date for a meeting to be arranged</p> <p><b>01.10.2025</b> – Clerk and Chair to meet with Chris Pryke in October</p> <p><b>26.10.2025</b> – awaiting potential meeting dates from Chris Pryke</p> <p><b>24.11.2025</b> – still awaiting dates from Chris Pryke in relation to a meeting. This meeting also to discuss electric points on little Rec.</p> <p><b>30.12.2025</b> – despite chasing by Clerk, and two verbal reminders by Chair no dates provided by Chris Pryke.</p>	<b>A</b>
245	114359(b)(v)	<b>06.10.2025</b>	Cllr Kennard to ask Richard's Educational Charity for any suggestions for projects to utilise outstanding S106 funds	<p><b>26.10.2025</b> – Cllr Kennard to update meeting</p> <p><b>24.11.2025</b> – Noted that the Richard's Educational Charity does not have any projects to propose. Street Market group has asked for electric points to be installed.</p> <p><b>30.12.2025</b> – no update. S106 monies to be considered to pay for the project (see also item 244). MDDC and Richard's Educational Charity must approve the proposed works.</p>	

**300 – ADMIN, FINANCES AND MISCELLANEOUS (Simon Hedges & Ruth Harrison)**

307	113924	<b>30.08.2024</b>	Agreed to circulate current Emergency Plan to Cllrs	<p><b>30.8.2024</b> – plan circulated</p> <p><b>25.05.2025</b> – Chair had attended area meeting on this topic. He is due to update at July SPC meeting.</p> <p><b>24.11.2025</b> – Cllr Harrison is drafting a revised Plan for approval.</p> <p><b>30.12.2025</b> – Cllr Harrison to update meeting.</p>	
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312	114290(a)	12.05.2025	Clerk to investigate obtaining Parish Council Debit Card	<b>26.10.2025</b> – Cllr Harrison has agreed to be the Secondary Programme Admin's details subject to Council approval. Paperwork completed in readiness for the required signatures. – Agenda item <b>24.11.2025</b> – Chair has paperwork to check <b>01.01.2025</b> – Chair returned paperwork at December meeeting	<b>A</b>
317	114359(a)	06.10.2024	Chair to obtain a St George Flag is priced less than £100	<b>26.10.2025</b> – Chair to update meeting <b>24.11.2025</b> – Chair to update meeting – Agenda item <b>30.12.2025</b> – Flag obtained. Agenda item	<b>A</b>
320	114363	06.10.2025	Chair/Clerk to look into discussions with MDDC re possible transfers of land to PC	<b>26.10.2025</b> – ongoing <b>24.11.2025</b> – no response as yet from MDDC as to how to progress this item <b>30.12.2025</b> – a response is not anticipated from MDDC in the immediate future	
321	114376(b)(vi)	3.11.2025	Re-declaration letter to The Pensions Regulator	<b>24.11.2025</b> – Chair to give an update <b>30.12.2025</b> – Re-declaration completed and item can be removed from plan	<b>X</b>

**Key:0**

**Purple – On Hold (OH)**

**Grey – Final Appearance (X)**

**D – Definitely Discuss at meeting**

**A – Agenda Item for this meeting**

Traffic Working Group: Alan McManus (Councillor), Lewis Ward (Councillor)

Broad Oak Sub-Committee: Sheila Woodland (Clerk), Josh Wright (Parish Councillor), Olivia Kennard (Parish Councillor), Miles Snowdon (Volunteer), David Wright (Volunteer), Nikki Shaw (Volunteer). Peter Kidds (Volunteer), John Kingdom (Volunteer)