

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 2nd FEBRUARY 2026** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 27th day of January 2026

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest: pecuniary, other registerable interest or non-registerable interest
3. Meeting open to any questions from members of the public – 10 mins
4. Discussion with County Cllr Steve Keable & District Cllrs Rhys Roberts and Josh Wright on any relevant issues
5. To approve the Minutes of the meeting held on the 5th January 2026
6. Action Plan
7. Planning

(a) Applications

26/00076/FULL - Demolition of public house and erection of 4 dwellings and associated works - Ruffwell Inn Thorverton Exeter

(b) Approvals/Refusals (received from MDDC)

APPROVAL - Erection of extension to existing MOT, valeting and garage building
Location: Keywise Cars Thorverton Devon (25/01623/FULL)

NO OBJECTION - Notification of intention to remove 1 Willow tree and 1 Elaeagnus to ground level within the Conservation Area - 21 King Street Silverton Exeter EX5 4JG (25/01726/CAT)

(c) Any other planning matters

None

8 Finances

(a) Monthly invoices

- Mrs S Woodland – Clerk's wages/expense reimbursement (£772.20) + Microsoft invoice for December (£12.10) = £784.30
- Mr D Marsden – Handyman's monthly invoice = £673.00
- Mr S Hedges - Netball sign - £33.59

Any other invoices received since date of agenda

- To note monthly Direct Debit payment to Westcotts (SW) LLP = £30.00

(b) Other Financial Matters

- (I) Grant request of £3,500 from Silvertown Evangelical Church towards the cost of the village Youth Worker (Budgeted £3,380.00)
- (i) To note January 2026 Bank Reconciliation
- (ii) To appoint a new signatory for Unity Trust Bank accounts due to Vicki Maylan's resignation
- (iii) To appoint a Councillor to carry out quarterly checks on the Parish Council finances to replace Vicki Maylan
- (iv) To consider setting up Savings Bank Account
- (v) Legal quotation re First Registration of The Berry and the old Fire Station
- (vi) Tree Inspection Report re (a) Recreation Field and (b) The Berry
- (vii) Quotations re work required to trees on The Berry & Little Rec
- (viii) Quotation from Rhino Play re works required to Children's Play Area as a result of ROSPA reports
- (ix) Adoption of defunct telephone kiosk in the Square.

9. Annual Review of Standing Orders
10. Annual Review of Financial Regulations
11. Annual Review of Publication Scheme
12. Draft Parish Emergency Plan (Cllr Harrison)
13. Review of Mini Market Rota
14. Correspondence:

- (a) Email from parishioner at the Meads re bus shelter on land on A396
15. Matters brought forward by the Chairman