

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 5th February 2026 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

28/01/26

| | | |
|----------|----------------------------|------------|
| * Cllrs: | Harvey (Chairman) | Goodwin |
| | Cunningham (Vice Chairman) | Northam |
| | Bibby | Richardson |
| | Dorow | Smith |
| | Fox | Vacancy |

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. County and District.
 - 1.2. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
 - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. 08/01/26. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. To Consider any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning list (appended).
 - 6.2. Planning applications received following agenda publication.
 - 6.3. Enforcement Issues Arising.

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Appoint recruitment Working Group.
 - 7.4. Acquisition of NDC land adjacent to Adventure Playground (redundant allotment land).
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Public Toilet Building.
 - 8.2.1. Tenant proposed change in services provided.
 - 8.2.2. Public Toilet Storeroom - VOA property details update request.
 - 8.3. Playgrounds.
 - 8.3.1. Parish Hall Playground - Bennock Fencing railings update.
 - 8.3.2. Parish Hall Playground – Lease update.
 - 8.3.3. BMX Track & Skatepark Works Update.
 - 8.4. Medical Centre – Defib Provision.
 - 8.5. 2025 Christmas celebrations review.
9. Correspondence / Consultations Received for consideration:-
 - 9.1. Witheridge In Bloom – Grant Thanks.
 - 9.2. NDC – Trade Waste Service Cessation.
 - 9.3. NDC – LGR Asset Transfers.
 - 9.4. EDF – Electricity Charge Increases.
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council - 05/03/26 – agenda deadline noon 20/02/26.
 - 10.2. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

| Application No. | Description |
|-----------------|--|
| 79897 | Change of use of stables to a single dwelling (Amended description) at Cart Linhay and the Stables Queen Dart Hill Rackenford EX16 8EA Grid Ref:283851; 116798 |
| 81246 | Erection of a single storey extension to dwelling at Hollyfield Farm Rackenford Tiverton Devon EX16 8EU Grid Ref: 286998; 116009 |

Payment Schedule

| Item | Payee | Purpose | £ |
|--------|---------------------------|---|--------|
| 7.2.1. | S Sandland | Toilet Management & Cleaning Contract | 220.00 |
| 7.2.2. | Citizens Advice | Donation | 50.00 |
| 7.2.3. | Witheridge In Bloom | Grant | 100.00 |
| 7.2.4. | Staff Salaries & Expenses | | TBC |
| | To Ratify:- | | |
| 7.2.5. | Hooper Services Ltd | Christmas Tree delivery/erection/disposal | 900.00 |