



## NOTICE OF MEETING

A Meeting of the Council will be held at Witheridge Parish Hall on **Thursday 5th February 2026 19:00**. All members\* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

28/01/26

* Cllrs:	Harvey (Chairman)	Goodwin
	Cunningham (Vice Chairman)	Northam
	Bibby	Richardson
	Dorow	Smith
	Fox	Vacancy

**Peter Dunn**

Clerk to the Parish Council

(Contact:- 07922 926017, E-mail:- [parishclerk@witheridgepc.org](mailto:parishclerk@witheridgepc.org), Web:- [www.witheridgepc.org](http://www.witheridgepc.org) \*)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website\*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provided by post.

**AGENDA**

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
  - 1.1. County and District.
  - 1.2. Police Advocate update.  
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>  
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
  - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).  
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

**Council Session – No public participation**

3. To Approve Apologies for Absence.
4. Minutes.
  - 4.1. 08/01/26. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
  - 5.1. Written councillor dispensation requests arising.
  - 5.2. Declarations of Interests.  
 (Code of Conduct available on website under Finance & Policy\*).
  - 5.3. To Consider any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
  - 6.1. Planning list (appended).
  - 6.2. Planning applications received following agenda publication.
  - 6.3. Enforcement Issues Arising.



## NOTICE OF MEETING

7. To consider the following Finance & Policy matters:-
  - 7.1. Finance update circulated to councillors' for review.
  - 7.2. Sanction payment schedule appended & instruct signatories.
  - 7.3. Appoint recruitment Working Group.
  - 7.4. Acquisition of NDC land adjacent to Adventure Playground (redundant allotment land).
8. To consider the following Property/Environment matters:-
  - 8.1. Highways, Drainage & Public Rights of Ways Issues.
 

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
  - 8.2. Public Toilet Building.
    - 8.2.1. Tenant proposed change in services provided.
    - 8.2.2. Public Toilet Storeroom - VOA property details update request.
  - 8.3. Playgrounds.
    - 8.3.1. Parish Hall Playground - Bennock Fencing railings update.
    - 8.3.2. Parish Hall Playground – Lease update.
    - 8.3.3. BMX Track & Skatepark Works Update.
  - 8.4. Medical Centre – Defib Provision.
  - 8.5. 2025 Christmas celebrations review.
9. Correspondence / Consultations Received for consideration:-
  - 9.1. Witheridge In Bloom – Grant Thanks.
  - 9.2. NDC – Trade Waste Service Cessation.
  - 9.3. NDC – LGR Asset Transfers.
  - 9.4. EDF – Electricity Charge Increases.
10. Dates of Next meetings recommended:-
  - 10.1. Parish Council - 05/03/26 – agenda deadline noon 20/02/26.
  - 10.2. Agenda Items for consideration by the next meeting.

**Planning List** (Cllrs can access the Local Plan [here](#) , applications [here](#) )

Application No.	Description
79897	Change of use of stables to a single dwelling (Amended description) at Cart Linhay and the Stables Queen Dart Hill Rackenford EX16 8EA Grid Ref:283851; 116798
81246	Erection of a single storey extension to dwelling at Hollyfield Farm Rackenford Tiverton Devon EX16 8EU Grid Ref: 286998; 116009

**Payment Schedule**

Item	Payee	Purpose	£
7.2.1.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.2.	Citizens Advice	Donation	50.00
7.2.3.	Witheridge In Bloom	Grant	100.00
7.2.4.	Staff Salaries & Expenses		TBC
	<b>To Ratify:-</b>		
7.2.5.	Hooper Services Ltd	Christmas Tree delivery/erection/disposal	900.00