

## **BRAMPFORD SPEKE PARISH COUNCIL**

c/o 11a Hillcrest Road

Silverton

EX5 4JS

Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Tuesday 6<sup>th</sup> January 2026 at 7.30pm at Brampford Speke Village Hall**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins  
Parish Clerk  
Brampford Speke Parish Council

30<sup>th</sup> December 2025

Brampford Speke Parish Council: Cllr S Luxton (Chair), Cllr E Hollingsworth, Cllr R Tillett, Cllr W Honan (Vice Chair), Cllr A Ferns, Cllr I Bannister

As detailed in the Council's Press & Media policy:

Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

### **AGENDA**

1. **Present:**
2. **Apologies** - To receive any apologies for absence.
3. **Declarations of Interest Under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
4. **Minutes**  
The Minutes of the Ordinary Parish Council meeting on 4<sup>th</sup> November 2025 to be adopted and signed.
5. **Public Question Time**  
Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

## 6. Affordable Housing

To receive any updates on potential housing initiatives within the Parish.

## 7. Planning

The following planning consultations have been received since the last meeting:

- **25/2474/CPL - Pippins, 2 The Orchard, Brampford Speke, Exeter, EX5 5HW** – Lawful development certificate for installation of 2 new windows on the first floor of the property's northern elevation.
- **25/2386/FUL – The Limes, Brampford Speke, EX5 5DW** – Demolition of extension with construction of replacement single storey extension.
- Building control process for the village hall is still on-going. Completion Certificate from Building Regs has been received. RESOLVED.

Councillors have the option to discuss any applications received after the agenda has been published.

## 8. Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Communications – Cllr Ferns
- Footpaths – Update from the Footpath Warden and Cllr Bannister -

## 9. Village Hall

To receive an update from Councillors Tillett and Honan

## 10. Financial Items

To receive the accounts summary to 30<sup>th</sup> December 2025 (previously approved by Cllrs Luxton, Tillett and Honan).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations:

2 x Payments to Tracy Watkins & HMRC (November and December salary and expenses).

3 x Payments to BT for Village Hall line rental of £12.09 (paid by DD on 29.11.2025)

1 x payment to Sowdens Farm of £403.20 for hedge trimming on 12.12.2025

1 x payment to Santander of £9.98 for bank charges on 20.12.2025

Note: Payments approved by Councillors S Luxton, w Honan and R Tillett in accordance with the Financial Regulations.

Council to **NOTE** that the following payments have been received:

**11. EDDC Update**

To receive an update from Cllr F King, East Devon District Council. Clerk will distribute the October update from Cllr King to the Parish Councillors.

**12. DCC Update**

To receive an update from Cllr Nat Vanstone and Cllr Henry Gent, Devon County Council. Cllr Gent has sent a report which the Clerk will distribute to the Parish Councillors.

**13. Other information/correspondence received for possible action/discussion**

- Speke Up Submissions
- New contract for internal auditor needs to be signed.

**14. Date of the next meeting(s)**

- Next Meeting on Tuesday 3<sup>rd</sup> March 2026 @ 7.30pm in the Village Hall