

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 8th January 2026 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

18/12/25

* Cllrs:	Harvey (Chairman)	Goodwin
	Cunningham (Vice Chairman)	Northam
	Bibby	Richardson
	Dorow	Smith
	Fox	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. County and District.
 - 1.2. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
 - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. 04/12/25. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. To Consider any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning list (appended).
 - 6.2. Planning applications received following agenda publication.
 - 6.3. Enforcement Issues Arising.

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Acquisition of NDC land adjacent to Adventure Playground (redundant allotment land).
 - 7.4. Financial Year 2026/27 – Review NDC Band D calculations and Finalise Precept.
 - 7.5. Note Charity Commission - Annual Return yr ending 250331.
 - 7.6. Further Grant/Donation requests.
 - 7.7. 2026 Grounds Maintenance Costings.
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. DCC Annual Parish Paths Survey 2026.
 - 8.3. Public Toilet Building.
 - 8.3.1. Tenant proposed change in services provided update (Vice-Chairman).
 - 8.3.2. CCTV.
 - 8.3.3. Wallgate – Service Report.
 - 8.4. Playgrounds.
 - 8.4.1. Parish Hall Playground.
 - 8.4.1.1. Lease Update.
 - 8.4.1.2. Bennock Fencing railings update.
 - 8.4.2. Adventure Playground.
 - 8.4.2.1. BMX Track Restorations Update.
 - 8.4.2.2. Skatepark Tender Update.
 - 8.4.2.3. Skateramp Repairs Update.
 - 8.4.3. NPOS Transfer Update.
 - 8.4.4. Note PI Co. 2026 Inspection Orders Acknowledgement.
 - 8.4.5. Wicksteed Annual Playgrounds Inspection Report.
 - 8.5. Medical Centre Defibrillator Installation update.
 - 8.6. Parish Council Section 106 Working Group Update.
 - 8.7. 2025 Christmas celebrations review (Chairman).
9. Correspondence / Consultations Received for consideration:-
 - 9.1. Resident representations concerning parish hall Kick Wall/ASB.
 - 9.2. SW Heritage Trust - donation thanks.
 - 9.3. Cumbria Clock Company – Service Charge Increase.
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council - 05/02/26 – agenda deadline noon 23/01/26.
 - 10.2. Consider Rescheduling 2nd July Meeting to 9th July.
 - 10.3. Agenda Items for consideration by the next meeting.

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Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
81167	Single storey extension at 38 Willow Rise Witheridge Tiverton Devon EX16 8FD Grid Ref: 280654; 113839

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.2.	Wicksteed Leisure Ltd	Annual Playgrounds Inspection *307	369.36
7.2.3.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.4.	Microsoft	Office 365 Annual Fee *655	84.99
7.2.5.	Source for Business	Public Toilet Building Water & Sewerage Charges *122	235.16
7.2.6.	Giffgaff	Council Mobile – Chairman *319	6.00
7.2.7.	EDF	Public Toilet Building Electricity Charges *018	127.31