

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 6th November 2025 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

22/10/25

* Cllrs:	Harvey (Chairman)	Goodwin
	Cunningham (Vice Chairman)	Northam
	Bibby	Richardson
	Dorow	Smith
	Fox	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. County and District.
 - 1.2. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/your-area/devon-and-cornwall-police/south-molton/>
 - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. 02/10/25. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. To Consider any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning list (appended).
 - 6.2. Planning applications received following agenda publication.
 - 6.3. Enforcement Issues Arising.

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Annual Grants.
 - 7.4. Acquisition of NDC land adjacent to Adventure Playground (redundant allotment land).
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Anti-Social Behaviour update.
 - 8.3. Grounds Maintenance.
 - 8.3.1. Reports.
 - 8.3.2. Quote for treating Rumex Obtusifolius at Drayford Green.
 - 8.4. Public Toilet Building.
 - 8.4.1. Tenant proposed change in services provided update (Vice-Chairman).
 - 8.4.2. PHS - Controlled Waste Transfer Note.
 - 8.5. Medical Centre Defibrillator Installation arrangements.
 - 8.6. Playgrounds.
 - 8.6.1. Parish Hall Playground.
 - 8.6.1.1. Lease Update.
 - 8.6.1.2. Bennock Fencing railings update.
 - 8.6.2. Adventure Playground.
 - 8.6.2.1. BMX Track Restorations Update.
 - 8.6.2.2. Skatepark Tender Update.
 - 8.6.2.3. Skateramp Repairs Update.
 - 8.7. Parish Council Section 106 Working Group Update.
 - 8.8. 2025 Christmas Tree Arrangements Update.
9. Correspondence / Consultations Received for consideration:-
 - 9.1. Resident – representations concerning parking in The Square.
 - 9.2. Resident – representations concerning trees at Lakelands.
 - 9.3. Resident – representations concerning Willow Rise Southern Open Space.
 - 9.4. Bank – T&Cs and Online banking changes.
 - 9.5. EDF – Price Increases.
10. Dates of Next meetings recommended:-
 - 10.1.FGP Committee - 20/11/25.

[Mbrs: Chair & Vice Chair, Cllrs Dorow, Goodwin & Richardson – Mbrs to nominate substitute if unavailable]
 - 10.2.Parish Council - 04/12/25 – agenda deadline noon 21/11/25.
 - 10.3.Agenda Items for consideration by the next meeting.

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
80938	Erection of porch over front door at The Firs 27 Fore Street Witheridge Tiverton Devon EX16 8AH Grid Ref: 280617; 114352

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	S Sandland	Street Furniture Cleaning	365.00
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.3.	North Devon District Council	Dog Waste Bin Service *078	269.57
7.2.4.	Mid Devon District Council	Trade Waste Bin Service *318	122.10
7.2.5.	EDF Energy	Toilet Block Electricity Charges *016	115.74
7.2.6.	Wetheridge Parish Hall Committee	Bookings Sept-Dec inc. *023	120.00
7.2.7.	Wetheridge Parish Council	Transfer Deposit to Current 03/09/25	1000.00
7.2.8.	P G Dunn	Amazon – Work Laptop Asus Zenbook A14 *EUI	749.00
7.2.9.	Amazon	Prime Delivery 1 week trial	0.99
7.2.10.	Amazon	Printer Drum	75.95
7.2.11.	Amazon	Printer Drum Returned Full Refund	-75.95
7.2.12.	Viking Payments	Printer Drum & Punched Pocket Sleeves *337	91.90
7.2.13.	Wallgate	2 x 5L Low Viscosity Liquid Soap	112.61
7.2.14.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.15.	E Phillips	Rent Refund	216.66
7.2.16.	Hooper Services Ltd	Grounds Maintenance Inv 455	1115.40
7.2.17.	Giffgaff	Chairs Mobile 1/10	6.00
7.2.18.	Post Office Ltd	Book 2 nd Stamps	6.96