

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 3rd November 2025** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 28th October of September 2025

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest:

(a) To declare any personal interests in items on the agenda and their nature

(b) To declare any prejudicial interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant items)

3. To consider any applications for co-option onto the Parish Council
4. Meeting open to any questions from members of the public – 10 mins
5. Discussion with County Cllr Steve Keable & District Cllrs Rhys Roberts and Josh Wright on any relevant issues
6. To approve the Minutes of the meeting held on the 6th October 2025
7. Action Plan
8. Planning

(a) Applications

25/01416/CAT – Notification of intention to reduce crowns of one Cherry tree by 3m and a fig tree by 2m; pollard and reduce the crown of one Birch Tree by 4m, one Copper Beech by 4m, an Eucalyptus tree by 6m and an Acer tree by 4m and remove dead and/or dangerous boughs from an Apple tree within the conservation area – Bycott, School Road, Silverton

25/00608/LBC – Listed Building Consent for replacement of 20 windows – Clyst Hayes, Strathculm Road, Hele

25/01400/CAT – Notification of intention to remove a Cherry tree to ground level within a Conservation Area – 10 Exeter Road, Silverton

25/01385/HOUSE – Erection of first floor above existing garage for ancillary accommodation – 78 Wyndham Road, Silverton

(b) Approvals/Refusals (received from MDDC)

APPROVAL OF FULL PLANNING PERMISSION – Retention of partial recladding of Dutch barn and lean-to extension – land and building at NGR 296483 101769 Hyne Lane, Silverton

(c) Any other planning matters

(i) None

9. Finances

(a) Monthly invoices

- Mrs S Woodland – Clerk's wages/expense reimbursement (£772.40) + Microsoft invoice for October (£12.10) = £784.50
- Mr D Marsden – Handyman's monthly invoice = £650.00
- Steve Land Garden Services – Strimming nettles and sprayed weeds on cobbled path - £25.00
- Silverton Community Hall – hire of hall - £184.00

Any other invoices received since date of agenda

(b) Other Financial Matters

- (i) To note October Bank Reconciliation
- (ii) Consider condition of bench on the Pond Site
- (iii) Repairs to fencing in Recreation Field (adjacent to Coach Road) – Consider draft Specification
- (iv) Update re S106 funds and response from Richard's Educational Charity
- (v) Registration of the Old Fire Station and The Berry with the Land Registry
- (vi) Re-enrolment and re-declaration letter from The Pensions Regulator
- (vii) Purchase of St George flag – update by Chair
- (viii) To complete application for Unity Trust Credit Card.

10. Condition of compost bins in Recreation Field

11. Annual update of Risk Assessment

12. Review of Parish Council Policies (i) General Privacy Notice and (ii) Press/Media

13. To consider draft Dignity at Work Policy

14. To consider signing the Civility and Respect pledge recommended by the NALC and DALC

15. To consider Lime Tree Regeneration Programme Specification

16. Mini Market Report for November

18. Mini Market Representative for December

19. Correspondence:

(a) Email from Mr John Elston pointing out a horse had been ridden in the Recreation Field and also asking for clarification in relation to the flood light use in the recreation field and who is responsible for the planning application.

(b) Email from Missa Irace saying she understands the Parish Council are keen for people to be involved in an environmental/sustainability group. She is interested in setting something nature based like a sensory or medicinal plant garden, wildlife friendly plantings or a nature trail.

(c) Email from Paul Norris regarding the works being carried out at 21 Fore Street, Silverton

(d) A road closure notice had been received during the month indicating the road heading Northeast from Beech Cross, Silverton would be closed on 20th October 2025

20. Matters brought forward by the Chairman