

## SILVERTON PARISH COUNCIL

### NOTICE OF MEETING

I hereby give you notice that a of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 6<sup>th</sup> October 2025** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 30th of September 2025

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

### MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest:
  - (a) To declare any personal interests in items on the agenda and their nature
  - (b) To declare any prejudicial interests in items on the agenda and their nature  
(Councillors with prejudice al interests must leave the room for the relevant items)
3. To consider any applications for co-option onto the Parish Council
4. Meeting open to any questions from members of the public – 10 mins
5. Discussion with County Cllr Steve Keable & District Cllrs Rhys Roberts and Josh Wright on any relevant issues
6. To approve the Minutes of the meeting held on the 1<sup>st</sup> September 2025
7. Action Plan
8. Planning

#### (a) Applications

25/01330/CAT – Notification of intention to fell 1 Ash Tree within the Conservation Area – Bramley Cottage, 2 High Bullen, Silverton

25/01193/LBC – Listed Building Consent for alterations to ground floor layout and installation of air vent for extractor fan – The Old Granary, Silverton

25/01134/LBC – Listed Building Consent to dismantle and rebuilt pillar to the entrance of property – 8 Church Road, Silverton

#### (b) Approvals/Refusals (received from MDDC)

APPROVAL – Erection of single storey extension to replace existing conservatory and erection of first floor side extension – 21 King Street, Silverton (25/00214/HOUSE)

APPROVAL – Replacement of flat and pitched roofs – 3 Newcourt Road, Silverton (25/00899/HOUSE)

APPROVAL – Erection of single storey extension – 15 Ellerhayes, Hele (25/01052/HOUSE)

#### (c) Any other planning matters

- (i) To note the new development adjacent to Silverdale is to be named "Cottonrow Meadow"

9. Finances

(a) Monthly invoices

- Mrs S Woodland – Clerk's wages (£746.40) + Expense reimbursement (£26.00), box of paper (£15.79), Microsoft invoice for September (£12.10), Greetings Card for Football Club (£2.50) and replacement defibrillator cabinet for Ellerhayes (£119.99) = £922.78
- Mr D Marsden – Handyman's monthly invoice = £650.00
- HMRC – 2<sup>nd</sup> Quarter – Clerk's Income Tax and NI =£806.14

Any other invoices received since date of agenda

(b) Other Financial Matters

- (i) To note September Bank Reconciliation
- (ii) Report of Chair/Vice Chair/Clerk interim finance meeting
- (iii) Consider condition of bench on the Pond Site
- (iv) Repairs to fencing in Recreation Field (adjacent to Coach Road) – quotations needed
- (v) Update re S106 funds and response from Richard's Educational Charity
- (vi) Cobbled path, Newbarn Lane
- (vii) To note an Amazon Business account had been set up in the name of the Parish Council
- (viii) Registration of the Old Fire Station and The Berry with the Land Registry

- 10. To consider updated Code of Conduct
- 11. Review of Parish Council Policies (i) Equal Opportunities and (ii) Equality & Diversity
- 12. To consider signing the Civility and Respect pledge recommended by the NALC and DALC (deferred from the June 2025 meeting)
- 13. Chair/Vice-Chair report re State of the District Debate
- 14. To consider Lime Tree Regeneration Programme specification
- 15. Mini Market Reports for September and October.
- 16. Correspondence:

- (a) Email from Mr G Mills
- (b) Road Closure notice – Wednesday 26<sup>th</sup> November 2025 to Friday 28<sup>th</sup> November 2025 – Park Road & School Road – drainage works
- (c) Email from MDDC re pots and pans collections which commenced on 15<sup>th</sup> September 2025.
- (d) Devon Community Autumn Forum – Thursday 9<sup>th</sup> October 2025 10am to 4pm The Beehive Centre, Honiton

- 17. Matters brought forward by the Chairman