

## **BRAMPFORD SPEKE PARISH COUNCIL**

c/o 11a Hillcrest Road

Silverton

EX5 4JS

Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Tuesday 2<sup>nd</sup> September 2025 at 7.30pm at Brampford Speke Village Hall**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins  
Parish Clerk  
Brampford Speke Parish Council

26<sup>th</sup> August 2025

Brampford Speke Parish Council: Cllr S Luxton, Cllr E Hollingsworth, Cllr R Tillet, Cllr W Honan, Cllr L Langdon, Cllr I Bannister

As detailed in the Council's Press & Media policy:

Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

### **AGENDA**

**1. Apologies** - To receive any apologies for absence

**2. Declarations of Interest Under the Code of Conduct**

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**3. Co-option of new Councillor**

To formally co-opt Ian Bannister and a Councillor.

**4. Minutes**

The Minutes of the APCM held on 14<sup>th</sup> May 2025 and the Ordinary Parish Council meeting on 8<sup>th</sup> July 2025 to be adopted and signed.

**5. Public Question Time**

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

## **6. Affordable Housing**

To receive any updates on potential housing initiatives within the Parish.

## **7. Planning**

The following planning consultations have been received since the last meeting:

- **25/1653/FUL and 25/1654/LBC – Thyme Cottage**

Councillors have the option to discuss any applications received after the agenda has been published.

## **8. Lead Councillor Updates**

To receive an update from the Lead Councillors on the following:

- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Communications – Cllr Langdon
- Footpaths – Update from the Footpath Warden

## **9. Village Hall**

To receive an update from Councillors Tillett and Honan.

## **10. Financial Items**

To receive the accounts summary to 31<sup>st</sup> July 2025 (previously approved by Cllrs Luxton, Tillett and Hillson).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

2 x Payments to Tracy Watkins (July and August salary and expenses)

2 x Payments to HMRC (July and August)

1 x Payment to BT for Village Hall line rental only (paid by DD on 28.07.2025 - £12.09)

1 x payment to CloudNext for new email accounts £59.98 (21.07.2025)

Note: Payments approved by Councillors S Luxton, B Hillson and R Tillett in accordance with the Financial Regulations.

Council to **NOTE** that the following payments have been received:

Payment of £1758.06 received from HMRC for VAT refund (08.07.2025)

Payment of £600 from DCC for locality funding (31.07.2025)

#### **11. Bank Account**

Update on new bank account.

#### **12. EDDC Update**

To receive an update from Cllr F King, East Devon District Council.

#### **13. DCC Update**

To receive an update from Cllr Nat Vanstone and Cllr Henry Gent, Devon County Council.

#### **14. Other information/correspondence received for possible action/discussion**

- Speke Up Submissions
- The NJC have agreed a payrise for local government workers. To approve this (backdated to 1<sup>st</sup> April) for the Clerk
- New .gov email accounts for Councillors and the Clerk – has everyone activated theirs?
- Notice board and bench - Cllr Hollingsworth to give an update if available. Funding has been received from DCC.
- Cllrs Vanstone and Gent have agreed to fund a new heated cabinet for the defib. Clerk to complete funding request.

#### **15. Date of the next meeting(s)**

- Next Meeting on Tuesday 4<sup>th</sup> November @ 7.30pm in the Village Hall.