

UPLOWMAN PARISH COUNCIL

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13 July 2025

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING THURSDAY 17th July 2025, at 7.30pm IN UPLOWMAN VILLAGE HALL

The next meeting of this Council will be on **THURSDAY 17th July 2025 IN THE VILLAGE HALL, UPLOWMAN**, starting at 7.30pm.

I attach a list of updates and proposals for decision, which I hope will be useful.

The hall is booked for the following meeting dates in 2025 (all Thursdays): 18 Sept and 20 Nov.

Yours sincerely,

Robert

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL
AGENDA FOR MEETING on THURSDAY 17th JULY 2025
To be held in Uplowman Village Hall, starting at 7.30pm

The meeting will start with an open session, when parishioners may raise matters of concern.

1. Attendance & Apologies for absence.
2. Reports from DCC and MDDC.
3. Minutes of last meeting (15 May 2025).
 3.1 Matters arising from Minutes of previous meeting not covered elsewhere.

4. Finance and procedures

4.1 Current position :

Bank balance at last meeting :	£7610.34
Income since last meeting:	£0.00
Expenditure authorised on 15 May:	£454.90
Current balance :	£7,155.44

4.2 Payments for approval:

A P Hayman, grass cutting, £260.00
 R Hodgson, Clerk's expenses held over to September
 4 Seasons, Leat strimming: £136.80

4.3 Annual audit papers submitted, no further action.

4.4 Remote meetings – see response of Government in 'Updates' for info

5. Planning

- 5.1 24/01033/MFUL: Hill Farm, erect dairy cattle shed. UPC raised no objection. Decision awaited
- 5.2 25/00229/FULL: Lands Mill lane, erect holiday unit. Approved by MDDC
- 5.3 25/00348/HOUSE : Tiggs Oak, ancillary accommodation Approved
- 5.4 24/01741/FULL: Sweetings, New Barn, revised plan, Approved
- 5.5 25/00573/LBC: Shapcott, removal of 1st floor partition. Approved
- 5.6 25/00660/MFUL: Livestock building Halberton, UPC no comment

6. Community Projects and matters.

- 6.1 Supporting the Redwoods Inn development.
- 6.2 Parish Website – to be discussed. Arrange meeting with UHRA and stakeholders.
- 6.3 Registration of gov.uk domain and emails
- 6.4 Repeat of part-funded first aid training for parishioners – to be arranged in autumn
- 6.5 Use of £350 donation from Parish Mag
- 6.6 UPC Charitable support – Cllr Westerman to report on Hospiscare request

7. Environment & Healthy living

- 7.1 Taking a lead on reducing Uplowman's carbon footprint

8. Correspondence (See attached list plus any correspondence received after this notice)

- 8.1 Environment, SWW, etc:
- 8.2 Local Plans and Surveys.
- 8.3 General Correspondence
- 8.4 Village projects

9. Hall & Recreation Association Report

10. Parish Roads/Paths.

- 11.1 Signage to reduce use of Whitnage Lane by large vehicles.

11. Date of next meeting: Thursday 18th September 2025.

RELEVANT CORRESPONDENCE SINCE LAST MEETING (16 May 2025)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
962		PKF Littlejohn	Sent papers to Auditor	03/06/25
963	05/06/25	Nat West	Statement. Balance = £7155.44	
964	23/06/25	SP Par Mag	Offering donation of £350	

6. PLANNING & LICENSING

Ser No	Date received	From/to	Subject	Date replied/sent
1046	21/05/25	MDDC	5/00229/FULL: Widhayes stable block conversion Approved	
1047	27/05/25	MDDC	25/00660/MFUL: Livestock building Halberton, forwarded	
1048	28/05/25	MDDC	Planning training will be 28 July - forwarded	
1049	02/07/25	MDDC	25/00573/LBC: Shapcott, removal of partition, approved	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
434	21/05/25	DCC	Notification of fixing road to SP – 3rd-5th Sept, forwarded	
435	22/05/25	DCC	Notification of repairs to Beer Down road, 8th-12th Sept	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
348	06/06/25	MDDC	Conclusions of Govt survey on remote meetings - forwarded	
349	02/07/25	MDDC	Survey on local gov reorganisation - forwarded	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1724	21/05/25	Cllr Raleigh	Apologies for missing meeting due to honeymoon	
1725	01/07/25	C&C Direct	Clerks & Councils Direct newsletter	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
386	23/05/25	Halberton Clk	Uses Parish Online to set up .gov.uk domains	
387	28/05/25	MDDC	MDDC will continue hosting websites until new authority set up.	
388				

UPDATES AND DECISIONS NEEDED

Item 4.4: Response of Government to remote meetings survey

The government is of the view that in-person authority meetings remain vital for local democracy, but that hybrid and remote attendance, and proxy voting, will enable local authorities in England to develop more modern, accessible, and flexible working practices.

We have carefully considered arguments for and against remote attendance and proxy voting, and we plan to legislate to support permanent provision in relation to both policies, when parliamentary time allows.

On remote attendance, we plan to permit local authorities to develop their own locally appropriate policies, if they decide to hold remote meetings.

On proxy voting, we plan to require principal (unitary, upper and second-tier) councils to implement proxy voting schemes, to provide consistency for members who are absent when they become a new parent, or for serious or long-term illness. We plan for this requirement to apply to meetings of full council. For all other meetings, proxy voting may be used but will not be required, and substitute or pairing schemes may be more appropriate. We plan for other local authorities not listed above to be enabled but not required to implement proxy voting schemes, for any of their meetings, in the context of member absences for serious or long-term illness or becoming a new parent.

We plan to work collaboratively with the sector to develop clear and supportive guidance in relation to both remote attendance and proxy voting policies.

Item 6.2: Parish Website

For anyone who may not know what it looks like at the moment, please find the website at this link: <https://uplowmancreative.wixsite.com/uplowman-parish>

Tristan's email of 27/6 has a number of queries and has been shared with UHRA. Meeting to be set up with Tristan, UHRA, UPC and any other interested parties.

Item 6.3: gov.uk domain

The recommended form of a domain address would be uplowman-pc.gov.uk and the Clerk should be the registered contact as the PC's Data Controller.

The Halberton Clerk manages several local PCs and says she uses Parish Online to act for them as registrar, etc and finds them helpful.

An enquiry to MDDC IT department about hosting UPC's web pages produced the following response:

Thank you for your e-mail – which did get some heads scratching. MDDC will continue to host current parish websites until the creation of the new authority and associated website. This is likely to happen post April 2027, but detailed planning is not possible until a new authority option has been confirmed. I'm sure the LGA/DALC will provide advice to councils during this process.

Item 6.4 First Aid Training

We agreed to put this off until the autumn. I have enquired about hall availability later in the year and await a reply.

Item 6.6 PC Charitable support

Cllr Westerman to report on possible support by UPC for Hospiscare.

11.1 Whitnage Lane signage

no further news