

BRAMPFORD SPEKE PARISH COUNCIL

c/o 11a Hillcrest Road

Silverton

EX5 4JS

Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Tuesday 8th July 2025 at 7.30pm at Brampford Speke Village Hall**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins
Parish Clerk
Brampford Speke Parish Council

30th June 2025

Brampford Speke Parish Council: Cllr S Luxton, Cllr E Hollingsworth, Cllr R Tillet, Cllr W Honan, Cllr L Langdon, Cllr J Wayne

As detailed in the Council's Press & Media policy:

Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

AGENDA

1. Apologies - To receive any apologies for absence

2. Declarations of Interest Under the Code of Conduct

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3. Minutes

The Minutes of the APCM held on 14th May 2025 will be signed at the APCM in May 2026.

4. Public Question Time

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

5. Affordable Housing

To receive any updates on potential housing initiatives within the Parish.

6. Planning

The following planning consultations have been received since the last meeting:

- **EDDC Building Control Inspection Report sent to BSVHT regarding porch upgrades. Update to be given.**

Councillors have the option to discuss any applications received after the agenda has been published.

7. Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Communications – Cllr Langdon
- Footpaths – Update from the Footpath Warden

8. Village Hall

To receive an update from Councillors Tillett and Honan. See above for details regarding report from EDDC Planning department.

9. Financial Items

To receive the accounts summary to 30th June 2025 (previously approved by Cllrs Luxton, Tillett and Hillson).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

2 x Payments to Tracy Watkins (May and June salary and expenses)

2 x Payments to HMRC (April and May)

2 x Payments to BT for Village Hall line rental only (paid by DD on 29.05.2025 - £12.09 & 30.06.2025 - £12.09)

1 x payment to Moneysoft for payroll software £103.20 (08.05.2025)

1 x payment of £6550.00 To MCA windows for Village Hall Porch (05.06.2025)

Note: Payments approved by Councillors S Luxton, B Hillson and R Tillett in accordance with the Financial Regulations.

Council to **NOTE** that the following payments have been received:

Transfer of £3103.80 from Deposit Account to Current (02.05.2025) – Deposit account closed.
Payment of £4191.67 received from BSVHT for payment of upgrade to porch (04.06.2025)

10. Bank Account

To discuss and **APPROVE** moving to another banking provider. Lloyds offer a switch service for Business accounts.

11. EDDC Update

To receive an update from East Devon District Council.

12. DCC Update

To receive an update from Cllr Nat Vanstone and Cllr Henry Gent, Devon County Council.

13. Other information/correspondence received for possible action/discussion

- Speke Up Submissions
- The Clerk has requested annual leave for 9th and 10th July and 4th to 14th August.
- New .gov email accounts for Councillors and the Clerk
- Community payback scheme – Cllr Hollingsworth to give an update if available.
- Notice board and bench - Cllr Hollingsworth to give an update if available

14. Date of the next meeting(s)

- Next Meeting on Tuesday 2nd September @ 7.30pm in the Village Hall.