

HITTISLEIGH PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Wednesday 21st May 2025 in the village hall

Present: Cllrs Darrell Chidley, Andrew Shervington, Mike Tootell, Beryl Watson; Cathy Wetherden

1. Election of Parish Council Chair - Cllr Watson was re-elected as Chair
2. Election of Parish Council Vice Chair - Cllr Dack was re-elected as Vice Chair
3. Apologies – Cllrs Chris Dack, Madeleine MacDonald, Ruth Curtis (clerk); MDDCllr Sandy Chenore
4. Declarations of interest – none
5. Public discussion - no members of public present.
6. Minutes of the last meeting 19th March 2025 - approve and signed as a correct record
7. Received reports from MDDC councillors
8. Confirm the signatories for cheque payments – Cllrs Watson and Dack to remain as signatories.
9. Appoint the Planning Sub Committee - Cllrs Watson, Wetherden & Dack were re-appointed
10. Review and confirm the following roles
 - Footpaths - Cllr Wetherden to continue in role of footpath liaison
 - Drains and pot-holes liaison - Cllrs Chidley & Shervington to remain on roads liaison, mainly potholes, drains and salt bins
 - Parish magazine deliveries - Cllr Watson to continue to organise and distribute parish magazines,
 - Defibrillator caretaker - Cllrs Macdonald & Dack to continue the checks & maintaining of the parish defibrillator.
11. Matters Arising
 - Date of next meeting (approval of AGAR) - Weds June 25th
 - New clerk arrangements - Jane Clerk to be approached by Councillor Tootell with regards to filling role of Parish Clerk.
 - Earthworks and slurry spreading Swallow Tree - MDDC Cllr Binks to look into the matter
 - Emergency plan update – not discussed
 - Highways – no update
 - Parish Council email addresses for councillors - to be organised when new clerk in place
12. Review the asset register – councillors reviewed the register and it was agreed the Dennis Down signpost to be added at a value of £1000.
13. Payments – the following was agreed with cheques to be organised between Cllrs Watson & Dack

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- Insurance £196.92
- DALC renewal £116.39
- CPRE renewal £60

14. Correspondence (email unless specified)

14.1 For response

- North Dartmoor Search & Rescue funding appeal - it was unanimously agreed to donate £50 to Dartmoor search and rescue funding appeal.
- Hospice Care grant appeal (pdf) – no response

14.2 For information: – there were no comments on correspondence circulated

14.3 New correspondence

- It was discussed and agreed to informally approach Mr M Pearce as to the change of access to his property and concerns this raised.
- Cllrs Watson to meet and welcome new parishioners on behalf of Parish Council.

Date of next meeting Wednesday June 25th