

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 3rd July 2025 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

25/06/25

* Cllrs:	Harvey (Chairman)	Goodwin
	Cunningham (Vice Chairman)	Northam
	Bibby	Richardson
	Dorow	Smith
	Fox	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. County and District.
 - 1.2. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
 - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. 05/06/25. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. To Consider any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning applications.
 - 6.2. Planning applications received following agenda publication.
 - 6.3. Enforcement Issues Arising.

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Consider FGP Committee Budget Review Recommendations.
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Public Toilet Building.
 - 8.2.1. Tenant Lease Renewal Update & Delegation.
 - 8.3. Playgrounds.
 - 8.3.1. Parish Hall Playground - Bennock Fencing railings update.
 - 8.3.2. BMX Track Restorations Update.
 - 8.3.3. Skatepark Tender Update.
 - 8.3.4. Skateramp Repairs Update.
 - 8.3.5. Parish Hall Playground Lease.
 - 8.3.6. Willow Rise Northern Open Space transfer Update.
 - 8.3.7. Trade Waste Provision.
 - 8.4. Parish Clock Repair Quote.
 - 8.5. Parish Council Section 106 Working Group Update.
 - 8.6. Youth Provision – Cllr Smith.
9. Correspondence / Consultations Received for consideration:-
 - 9.1. NDC - Consultation on the Draft Air Quality Strategy.
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council - 04/09/25 – agenda deadline noon 22/08/25.
 - 10.2. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
80408	Prior approval for the erection of an agricultural storage building at Doorpark Farm Wetheridge Tiverton Devon EX16 8PZ Grid Ref: 279033; 115838

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Bertram Law	Parish Hall Playground Lease Legal Fees	3475.20
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.3.	Dart Electrics Ltd	Replacement light fitting storeroom	54.51
7.2.4.	Staff Salaries & Expenses		TBC
To Ratify:-			
7.2.5.	EDF Energy	Public Toilet Electricity Charges *012	97.20
7.2.6.	McAfee	Computer Security *579	74.99
7.2.7.	J Harvey	Recognition of Service Gift	50.00