

## **CHERITON FITZPAINE PARISH COUNCIL**

To all members of the Council, you are hereby summoned to attend the **Annual Parish Council Meeting** of the above-named Parish Council to be held at **Cheriton Fitzpaine Parish Hall, Committee Room on 20<sup>th</sup> May 2025, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Denise Kingdon

Denise Kingdon - Clerk to the Parish Council - cfitzparishclerk@outlook.com - 01363 866602

### **AGENDA**

**Formal Business:** (Members of the public may not take part in the formal business of the Parish Council except under special circumstances)

**1. Election of Chair.**

**2. Election of Vice Chair.**

**3. Present.**

**4. Apologies.**

**5. Co-Option of Councillors.**

**6. Minutes.**

6.1 To sign (if approved) the minutes of the April Meeting.

**7. Declarations of Interest.**

**8. District Councillor/County Councillor Report.**

**8.1 District Report.**

**8.2 County Councillor Report.**

**9. Finance.**

9.1 Presentation of current bank statement.

9.2 Accounts to settle.

9.2.1 CFPD – Hall Hire April - £23.00.

9.2.2 D Kingdon – (Monthly pay - £609.96 + Office Charge £10.00) - (£619.96, less £121.80) – £498.16.

9.2.3 Penny Clapham – Internal Audit

9.2.4 Mike Smith - £640.00

9.3 Football/Rugby Posts - Jacks Acre

**10. Annual Governance and Accounting Return 2024/25**

10.1 Approval of Certificate of Exemption.

10.2 Approval of Annual Internal Audit Report.

10.3 Approval of Annual Governance Statement.

10.4 Approval of Accounting Statements.

10.5 Approval of Bank Reconciliation.

13.05.25

- 10.6 Approval of Explanation of Variances
- 10.7 Approval of Exercise of Public Rights Dates.

## **11. Governance.**

- 11.1 Parish Council email addresses.
- 11.2 To confirm membership of the Governance Working Group.
- 11.3 To confirm membership of the Finance & Risk Working Group.
- 11.4 To confirm membership of the Allotments Working Group.
- 11.5 To confirm membership of the Playing Fields Working Group.
- 11.6 To confirm membership of the Communications Working Group.
- 11.7 To confirm membership of the Roads and Footpaths Working Group.
- 11.8 To confirm membership of the Burial Grounds Working Group.

## **12 Planning.**

### **12.1 New Applications**

#### **12.1.1 Ref No: 25/00576/LBC**

Listed Building Consent for replacement of timber lintel to fireplace with concrete lintel due to fire damage.

Location: Buddle Cottage Cheriton Fitzpaine Crediton.

Site Vicinity Grid Ref: 287091 / 106155.

Parish: Cheriton Fitzpaine.

#### **12.1.2 Ref No: 25/00474/HOUSE**

Proposal: Replacement of asbestos garage roofs with drip-stop rib roofing and replacement of shed with garden room

Location: Chilton Fold Chilton Crediton

Site Vicinity Grid Ref: 286386 / 104140

Parish: Cheriton Fitzpaine 12

#### **12.1.3 Ref No: 25/00474/HOUSE**

Proposal: Replacement of asbestos garage roofs with drip-stop rib roofing and replacement of shed with garden room

Location: Chilton Fold Chilton Crediton

Site Vicinity Grid Ref: 286386 / 104140

Parish: Cheriton Fitzpaine 12

### **12.2 Determined Applications**

#### **12.2.1 Ref No: 25/00359/LBC**

Proposal: Listed Building Consent to repoint external stonework; re-render external elevations to the main house and east wing; reinstate window in west wall of main house and replace rainwater goods including installation of soakaway

Location: Poole Barton Barton Close Cheriton Fitzpaine Crediton

Site Vicinity Grid Ref: 286720/106126

MID DEVON DISTRICT COUNCIL HEREBY GRANTS LISTED BUILDING CONSENT FOR THE ABOVE DEVELOPMENT

12.2.2 Ref No: 25/00274/PNCOU

Proposal: Prior notification for the change of use of an agricultural building to 1 dwelling under Class Q

Location: Land and Buildings at NGR 288094 108224 Court Place Farm Cheriton Fitzpaine Devon  
Site Vicinity Grid Ref: 288145/108230

MID DEVON HEREBY APPROVES THE PRIOR APPROVAL FOR THE ABOVE DEVELOPMENT

**12.3 Planning Information.**

**12.3.1 25/00375/LBC**

Proposal: Listed Building Consent for the installation of 16 solar panels on linhay roof

Location: Farm Buildings West Forde Farm Cheriton Fitzpaine

I write to inform you that the above application has now been withdrawn.

**13. Chair's Report.**

Matters of immediate concern or for inclusion in the June agenda.

**Date of the next Meeting**

17.06.2025.