

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

CHERITON FITZPAINE PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Denise Kingdon - Clerk RFO

Date:

06.05.25

	£	£
Balance per bank statements as at 31/3/25		
account 1	19,741.92	

[add more accounts if necessary]

19,741.92

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)

[add more lines if necessary]

Add: any un-banked cash as at 31/3/25

-

Net balances as at 31/3/25 (Box 8)

19,741.92