

# **HITTISLEIGH PARISH COUNCIL**

Annual Parish Meeting Wednesday 21<sup>st</sup> May 2025 7.30 pm to be followed by the Annual Meeting of the Parish Council

## **Annual Parish meeting AGENDA**

1. Parish Council Chairperson's report
2. Village Hall
3. St Andrew's Church
4. Any matters electors of the parish wish to raise

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## **Annual meeting of the Parish Council AGENDA**

1. Election of Parish Council Chair; receive Declaration of Acceptance of Office
2. Election of Parish Council Vice Chair; receive Declaration of Acceptance of Office
3. Apologies
4. Declarations of interest
  - To declare any interests in items on the agenda and their nature
5. Public discussion
6. Minutes of the last meeting 19<sup>th</sup> March 2025 - to approve and sign as a correct record
7. Receive reports from MDDC councillors
8. Confirm the signatories for cheque payments
9. Appoint the Planning Sub Committee
10. Review and confirm the following roles
  - Footpaths
  - Drains and pot-holes liaison
  - Parish magazine deliveries
  - Defibrillator caretaker
11. Matters Arising
  - Date of next meeting (approval of AGAR) w/c 23<sup>rd</sup> June
  - New clerk arrangements
  - Earthworks and slurry spreading Swallow Tree
  - Emergency plan update
  - Highways
  - Parish Council email addresses for councillors
12. Review the asset register
13. Payments
  - Insurance £196.92
  - DALC renewal £116.39
  - CPRE renewal £60
14. Correspondence (email unless specified)
- 15.1 For response
  - North Dartmoor Search & Rescue funding appeal
  - Hospice Care grant appeal (pdf)
- 15.2 For information:
  - MDDC Green Enterprise Grants Scheme
  - DCC Connect Me newsletter
  - Devon Community Resilience Forum newsletter
  - Rural Services Network bulletin 8<sup>th</sup> May
  - DALC bulletin #19 and #20
  - Devon Climate Emergency May newsletter
- 15.3 New correspondence

Ruth Curtis, Parish Clerk