

MINUTES POUGHILL PARISH COUNCIL ANNUAL MEETING

Held in the Village Hall at 7:30 pm on Thursday 08th May 2025

Attendees: Cllr Wellerd (Chair), Cllr Clark, Cllr Wild, DCllr Colthorpe, Cllr English.

Members of Public: Mr and Mrs Wander

1. **Election of Chair and signing of Declaration of Office:** Cllr Karen Wellerd has been elected as chair – proposed Cllr Wild, seconded Cllr Colthorpe, all agreed.
2. **Election of Vice Chair and signing of Declaration of Office:** Cllr Julian Wild has been elected as Vice Chair – proposed Cllr Wellerd, seconded Cllr Clark, all agreed.

3. **Apologies:** None

4. **Declaration of Interests** – None

4. **Minutes of Previous Meeting.**

4.1 Minutes from the meeting held on 06th March 2025 were approved.

6. **Actions from March Meeting**

6.1 Poughill speed limits and signs – Cllr Wellerd to confirm speed watch dates with Steve Tucker, Cllr Wellerd to send clerk a link to signs.

6.2 Potential enforcement issue at field on road between Poughill Village Cross and Crediton Cross – No communication received from the enforcement officer.

7. 7.1 Annual Governance and Accounting Return 24/25

7.1.1 Certificate of Exemption – Approved

7.1.2 Annual Internal Audit Report – Approved

7.1.3 Annual Governance Statement – Approved

7.1.4 Accounting Statements – Approved

7.1.5 Bank Reconciliation – Approved

7.1.6 Explanation of Variances – Approved

7.1.7 Exercise of Public Rights Notice dates approved – 03.06.25-14.07.25

7.2 FY 2024/25 - The Current Account balance at 31/03/2025 was £2377.88, plus £1675.18 in the Instant Access Savings Account.

7.3 Notification of payments and receipts since the last meeting and current financial status.

Date	Details	Interest	Receipt	Payment	Balance	Savings Bal
03-Mar	Balance				2,705.97	1,673.90
10-Mar	Interest	1.28				
11-Mar	Service Charges			4.25		
20-Mar	D Kingdon			122.09		
24-Mar	Poughill Rec – RoSPA Report			120.00		
18-Mar	Hedgerow Print			86.00		
08-Apr	Service Charges			4.25		
09-Apr	Interest	1.38				
09-Apr	MDDC - Precept		3,547.00			
09-Apr	A Cheriton			50.00		
09-Apr	Poughill Village Hall - Rent			56.00		
09-Apr	DALC			115.79		
09-Apr	HMRC – PAYE			246.11		
22-Apr	HMRC – PAYE			30.40		
22-Apr	D Kingdon			122.09		

24-Apr	HMRC – PAYE			26.19		
28-Apr	Pennymoor Timber - Advert		30.00			
28-Apr	Best Chimney Clean - Advert		15.00			
28-Apr	A Cheriton			50.00		
28-Apr	WOPEC - Advert		15.00			
28-Apr	Four Seasons - Advert		15.00			
28-Apr	Ring of Bells - Advert		15.00			
29-Apr	The Sandford Gate - Advert		15.00			
29Apr	Western Venture - Advert		45.00			
01-May	Holland - Subscription		8.00			
Balance					5,382.05	1,676.56

8. Governance

- 8.1 Parish Council email addresses – The Parish Council agreed to contact Paul Mapp and go ahead with a .org domain for email address
- 8.2 Governance Working Group - Cllr Colthorpe, Cllr Wellerd, Cllr English and the Clerk
- 8.3 Finance & Risk Working Group - Cllr Wellerd, Cllr English and the Clerk
- 8.4 Assets & Amenities Working Group - Cllr Wellerd, Cllr Clark, Cllr Wild, DCllr Colthorpe, Cllr English.
- 8.5 To confirm membership of the Planning Committee. Cllr Wellerd, Cllr Clark, Cllr Wild, Cllr English.
- 8.6 Cllr Wild to be a member of the Poughill Village Hall Trust Committee for a period of 1 year.

9. Planning

9.1 New applications –

9.1.1 Ref: 25/00582/FULL

Proposal: Removal of Condition 3 of planning permission 03/01293/FULL (Conversion of 1 no. barn to holiday let accommodation, swimming pool and changing facilities) relating to holiday occupancy to allow full residential use

Location: The Barton Poughill Crediton

Site Vicinity Grid Ref: 285643 / 108194

Parish: Poughill 40

Neutral

DCllr Colthorpe abstained from voting

9.2 Determined applications – None

8.1 District Councillor/County Councillor report.

- 8.1 District Report – Full council at MDDC held its annual meeting, Cllr Gordon Czapiewski was voted in as new chair
- 8.2 County – None.

9. Chair's Report.

9.1 It seems like it has been very quiet for the Parish Council over the last 12 months

At the beginning of the year, we were approached by Mr and Mrs Gibbons who wanted to work us on a project to “wild” the churchyard. I am pleased to report that this has been a great success, who knew there were so many wildflowers in the churchyard just waiting for the chance to flourish. More spring bulbs have also been planted by Mr and Mrs Gibbon, with the result that the front of the churchyard looked spectacular during March and April. We look forward to continuing to work with the Gibbons as the project is expanded.

We have purchased a Public Access Bleed Control kit which can be found at the front of the village hall, just below the defibrillator. As the name suggests this is available for anyone to use in the event of an emergency. We just ask that you let us know if you do use it so we can replace any items as necessary. We have awarded grants to the village hall to help with redecorating costs and the playpark for their RoSPA inspection. Once again, we would like to thank our residents who give so much of their free time to help

run our local community organisations, the work they do is appreciated by all and goes towards making Poughill such a special place to live in. to assist them with this valuable work we have a small amount of grant funding available again this year, which we would encourage them to apply for.

We would like to thank those residents who have attended our council meetings and contacted us with their concerns, which have been very few this year. One of the concerns we have started to look into is the speed at which vehicles pass through the village. We have asked Devon County Council highways department to carry out a speed watch on our behalf and we are looking into putting up some "Children and Animals, please drive carefully" signs at the key entry points to the village.

We have continued to produce the quarterly newsletter, which is delivered free of charge to all households in the parish. Our thanks to those who provide articles, we couldn't produce the newsletter without them.

Thank you to the village hall and church for the VE day celebrations and display.

Finally, I would like to thank my fellow councillors and our clerk for their continued commitment to the Parish Council, it is much appreciated.

Meeting closed at 8.15pm.

Next meeting – **03rd July 2025.**

Future dates for the diary.

Parish Council Meetings:

04.09.25, 06.11.25, 08.01.26, 05.03.26.