

POUGHILL ANNUAL PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Poughill Parish Council to be held
in the Village Hall at 7:45pm on Thursday 8th May 2025 following the Annual Parish
Meeting

Members of the public are welcome

Clerk: D Kingdon. Email: Poughillparishclerk@gmail.com

Agenda Items

1. Election of Chair and signing of Declaration of Office

2. Election of Vice Chair and signing of Declaration of Office

3. Apologies

4. Declaration of Interests

5. Minutes of Meeting held on 06th March 2025

5.1 Approval of minutes from meeting held on 06th March 2025

6. Actions from March meeting

6.1 Poughill speed limits and signs

6.2 Potential enforcement issue at field on road between Poughill Village Cross and Crediton Cross

7. Finance

7.1 Annual Governance and Accounting Return 24/25

7.1.1 Approval of Certificate of Exemption – AGAR

7.1.2 Approval of Annual Internal Audit Report

7.1.3 Approval of Annual Governance Statement

7.1.4 Approval of Accounting Statements

7.1.5 Approval of Bank Reconciliation

7.1.6 Approval of Explanation of Variances

7.1.7 Approval of Exercise of Public Rights Notice

7.2 FY 2024/25 - The Current Account balance at 31/03/2025 was £2377.88, plus £1675.18 in the Instant Access Savings Account.

7.3 Notification of payments and receipts since the last meeting and current financial status.

Date	Details	Interest	Receipt	Payment	Balance	Savings Bal
03-Mar	Balance				2,705.97	1,673.90
10-Mar	Interest	1.28				
11-Mar	Service Charges			4.25		
20-Mar	D Kingdon			122.09		
24-Mar	Poughill Rec – RoSPA Report			120.00		
18-Mar	Hedgerow Print			86.00		
08-Apr	Service Charges			4.25		
09-Apr	Interest	1.38				
09-Apr	MDDC - Precept		3,547.00			
09-Apr	A Cheriton			50.00		
09-Apr	Poughill Village Hall - Grant			56.00		
09-Apr	DALC			115.79		
09-Apr	HMRC – PAYE			246.11		
22-Apr	HMRC – PAYE			30.40		

22-Apr	D Kingdon			122.09		
24-Apr	HMRC – PAYE			26.19		
28-Apr	Pennymoor Timber - Advert		30.00			
28-Apr	Best Chimney Clean - Advert		15.00			
28-Apr	A Cheriton			50.00		
28-Apr	WOPEC - Advert		15.00			
28-Apr	Four Seasons - Advert		15.00			
28-Apr	Ring of Bells - Advert		15.00			
29-Apr	The Sandford Gate - Advert		15.00			
29Apr	Western Venture - Advert		45.00			
01-May	Holland - Subscription		8.00			
Balance					5,382.05	1,676.56

8. Governance

8.1 Parish Council email addresses

8.2 To confirm membership of the Governance Working Group.

8.3 To confirm membership of the Finance & Risk Working Group.

8.4 To confirm membership of the Assets & Amenities Working Group.

8.5 To confirm membership of the Planning Committee.

8.6 To nominate Julian Wild as a member of the Poughill Village Hall Trust Committee for a period of 1 year.

9. Planning

9.1 New applications –

9.1.1 Ref: 25/00582/FULL

Proposal: Removal of Condition 3 of planning permission 03/01293/FULL (Conversion of 1 no. barn to holiday let accommodation, swimming pool and changing facilities) relating to holiday occupancy to allow full residential use

Location: The Barton Poughill Crediton

Site Vicinity Grid Ref: 285643 / 108194

Parish: Poughill 40

22.05.25

9.2 Determined applications – None

10. District Councillor/County Councillor Report

10.1 District Council

10.2 County Councillor

11. Correspondence

11.1 Footpath 1

12. Chair's Report

Future Meeting Dates.

03.07.25, 04.09.25, 06.11.25, 08.01.26, 05.03.26.