

Risk Assessment Open Spaces

Adopted 2nd September 2024: Minute no:113951

Hazard	People at Risk	Controls	Risk Level
Paths – slips/trips	Public/Employees	Visual inspections by Handyman, PC members encouraged to report slip/trip hazards to Clerk. Prompt response to observed hazards and areas taped off if necessary to protect public. Damage repaired as soon as practical, or immediately if a serious H & S hazard.	Low
Grass areas - potholes	Public/Employees	Grass areas inspected when grass is cut and holes back filled. Any reports from PC members or members of public responded to quickly.	Low
Trees – falling branches, tree falling.	Damage to people or property.	Regular inspection by arboriculturist-record kept. Annual programme of maintenance. Handyman keeps eyes open and reports any signs of damage. PC members/public encouraged to report damaged trees.	Low
Fixed furniture Benches, dog and litter bins	Injury to public	Benches are bolted to the ground. Visual checks by Handyman who reports any problems to Clerk. Any reported damage repaired promptly. Litter and dog bins firmly fixed and inspected. All bins emptied regularly by MDDC	Low

Posts/markers/ low fences/	Possible risk of falling object injuring public/ employees. Trip hazards.	Ensure all objects are firmly fixed.	Low
Walls/fences	Injury to public/ employees due to poor maintenance.	Visual checks by Handyman . PC aware. Public know how to report defects. Rapid response when repairs need doing.	Low
Gates	Injury to public/ employees. Especially hand/finger injury if catches faulty.	Gates checked quarterly by Handyman, specifically catches/latches/padlocks. Groundsman carries out visual checks. Public know how to report faults. Rapid response to repairs.	Low
Darkness	Trips/falls.	Ensure lighting on all well used paths/areas is in working order and visible. Ensure public know how to report lights not in working order. Rapid response to reported faults.	Low
Dog Fouling	Public/employees	Handyman to be aware. Ensure public know how to report incidents. Educate public through articles in local magazine and clear signs in the areas concerned.	Low
Drug Use	Injury to public/ employees from sharps.	Contractors to be advised of safe working procedures to deal with sharps. Provided with appropriate safety equipment if required. Prompt response to reports of sharps by public.	Low

Police informed.

Signed.....

Date.....

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