

Silverton SPC – Action Plan March 2025

No	Minute No.	Date of decision	Action Required	Update	Status
100 - TRAFFIC, TRAVEL & TRANSPORT – Cllr Josh Wright					
110 - Road Condition and Repairs (Traffic Safety Subcommittee)					
111	113267	7.12.2020	Monitoring of road repairs from Park Road to Red Cross – has Deed of Easement been drafted?	06.10.2024 – no update. 26.02.2025 – County Cllr Squires sent an email to the Local Highways Office asking for an update but no reply as yet 03.04.2025 – no update	
112	113689	03.04.2023	Condition of Park Road to Red Cross	06.10.2024 – first noted. 03.04.2025 – still no update	
113	113922	30.08.2024	Agreed to contact volunteers of the Road Warden Scheme with an update	06.10.2024 – Volunteers were updated 27.01.2025 – Road warden specification drafted and circulated to Cllrs on 6 January 2025. 26.02.2025 – An “Information Pack” is being compiled for distribution at Mini-Markets 03.04.3035 – on going. Mr Foster did not wish to prepare a survey of the potholes in the village	
114	114210	03.02.2025	Roach Lane	26.02.2025 - District Cllr Wright to update meeting re gravel and mud which comes down Roach Lane during periods of heavy rain 03.04.2025 -As above.	
120 - Traffic and Pedestrian Safety (Traffic Safety Subcommittee)					
121	113744	03.07.2023	“20 is Plenty” scheme	1.10.2023 – SPC SPC to monitor possible funding to permit an application to be formally made to change speed limit in the village. Also to watch out for lobby groups and campaigns which SPC can join.	OH
122 (was 121)	113764	06.12.2023	Speedwatch Group	06.10.2024 – further volunteers required. 26.11.2024 – this item on hold until further volunteers come forward and the Silverton Speedwatch Group can be formed	OH

123 (was 122)	113877 113958	13.5.2024 02.10.2024	Pedestrian safety on Upexe Lane	06.10.2024 – requested submitted via County Cllr M Squires 02.10.2024 Request “Pedestrian” signs for junction with A396 and Upexe Road and one at the top of Exeter Road 26.11.2024 –DCC has confirmed SPC can fund and erect signs to help with pedestrian safety. Any signage would need to be agreed by DCC. County Cllr M Squires has agreed if a Locality Grant application is submitted and it is approved she will agree a figure of £300.00 towards the cost of the signs. 26.02.2025 – a request placed in the Parish Magazine asking people to wear bright clothing when walking on Upexe Road. 03.04.2025 – The Sub-Committee has met and Cllr Ward had circulated notes of the meeting	
124	114014(a) 114028(a)	06.01.2025 13.01.2025	Clerk to contact Local Highways Officer for guidance as to appropriate signs/location for the signs and siting of one solar light onto Upexe Lane	27.01.2025 - meeting held with the Local Highways Officer and County Cllr M Squires. Notes to follow. 03.04.2025 – awaiting guidance from DCC re siting of signs.	
125 (was 124)	114230(i)	03.02.2025	Speeding at Ellerhayes	26.02.2025 - Email sent to County Cllr Squires requesting initial speed monitoring be carried out and thereafter, if appropriate, a SCARF assessment. 03.04.2025 – no update	

130 - Public Transport

131 (was 132)	113877	13.05.2024	Request for a bus shelter at the junction of Upexe Lane and A396	06.10.2024 – Broad Oak Group looking into possibility of providing bus shelters. Plans are being drafted and will be submitted to DCC for approval – no update 26.11.2024 –this item would be monitored until such time as seasoned wood was available from the Broad Oak Group	OH
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132 (was 134)	113949	02.09.2024	Request to DCC for a bus bay outside The Meads	06.10.2024 – awaiting response from DCC 26.11.2024 – Clerk and Chair had a meeting with DCC and a notes of that meeting were circulated to all Councillors. 04.01.2025 – DCC provided an update and hopefully the new Case showing the bus times will be erected shortly. DCC asked to drill the relevant holes and the PC will arrange to have it installed. With regard to the new bus pole in School Road there is currently confusion as to who owns the triangle of land on which the pole is to be erected. Investigations are on-going. DCC has confirmed the work is being allocated to the spreadsheet but the line marking at The Meads and the poles may take time.	
133	113646(17)	09.01.2023	Revised Stagecoach bus timetable –this would remain on the Action Plan for the time being	12.5.2024– no action required at this stage	OH
134	113858	08.04.2024	Clerk to chase County Cllr Squires as to the date when subsidies will be considered	26.11.2024 – chasing email sent to County Cllr Squires – no update as yet 26.02.2025 – no update 03.04.2025 – no update	
135	113985(b)(ii)	04.11.2024	Repairs to Bus Shelter required as leaking	26.02.2025 – the bus shelter has now been repaired- n 03.04.2024 – no issues reported – remove from Plan	X
200 - COMMUNITY SPACES & ACTIVITY					
210 - Big Rec (Vicki Maylan & Ruth Harrison)					
212	113983	04.11.2024	Agreed to purchase a sign for both gates of Children's Play Area saying "No Ball Games in Children's Play Area".	03.04.2024 – U bolts obtained at cost of £24.00. One sign erected, possibly both	
213	113679	06.03.2023	Clerk to review historic papers to try and ascertain the contractor who provided the gate to the children's play area	6.02.2025 – awaiting works to be carried out by Rhino Play 03.04.2025 – as above	
214	113880(b)(x)	13.5.2024	Smart Meter in Tennis Hut	30.6.2024 – no further update re a smart meter being fitted.	OH

215	113934	05.08.2024	Agreed to ask Evolution Skate Parks if they would provide a specification for the repair/complete replacement of the skate park surface	<p>03.11.2024 – Clerk has spoken to Evolution re proposed specification and await draft.</p> <p>26.02.2025 – White Rose Tarmacadam Limited has confirmed the material is adequate for a skate park. Devon Tarmasters has stated that unfortunately due to the lack of drainage in the area there are some limitations regarding the materials that can be used to overlay the existing surface. However, the product recommended is the most suitable option it can offer as it is specifically designed for all-weather sport pitches (MUGAs) which are typically subject to heavy use.</p> <p>03.04.2025 - on April Agenda</p>	
217	113950 (a)	02.09.2024	Update School re bug hotels	<p>06.10.2024 - School updated and a request for any volunteers to make the bug hotels made. Awaiting response</p> <p>27.01.2025 – bug hotels made and awaiting confirmation from the Primary School as to where they wanted them put</p> <p>03.04.2025 – to be reviewed at April meeting</p>	
219	113996	02.12.2024	Request by Football Club to have an electric point in the Tennis Hut to provide teas/coffees at matches	<p>04.01.2025 – awaiting to hear from a qualified electrician that the work is feasible and appropriate bodies have been consulted.</p> <p>26.02.2025 – Football Club confirmed it has 2 electricians who are willing to carry out the work and both has verbally stated that the work is easily performed. Rob Jones has contacted DAA but has had no response and is chasing.</p> <p>03.04.2025 – awaiting update from Football Club</p>	
	114226	03.02.2025	Request by Football Club to extend the old Tennis Hut in order to store a portaloo behind closed doors. If this not feasible a request made to build a stand alone toilet block near the Tennis Court	<p>26.02.2025 – response from Football Club re additional enquiries received and circulated to Councillors</p> <p>03.04.2025 – Cllr Wright to clarify as to whether or not planning permission would be required for these works.</p>	
220	114015(a)	06.01.2025	Public Protection Order for the whole of Recreation Field	<p>04.01.2025 – Cllr Wright to update meeting re the Public Spaces Protection Order</p> <p>04.01.2025 – Chair to report on meeting in Recreation Field with Cllrs Maylan and Kennard</p> <p>27.01.2025 – Cllr Wright to provide update at meeting</p> <p>03.04.2025 – as above</p>	

230 – Little Rec, Berry, Church and Environs (Olivia Kennard and Emily Chanter)					
230a	113793	04.12.2023	Trees on Berry (Maintenance) currently no problems/	<p>26.11.2024 – Contractor removed the weeds from the base of the wall of the paved area on the Berry after discussing with Chair and Clerk.</p> <p>A quote was received from Contractor to remove remaining weeds which was approx. 12 hrs work (£300) plus a skip would probably need to be hired. Explained the PC had not budgeted for this work during the current financial year and would need a formal resolution.</p> <p>04.01.2025 – Clerk has not heard from Mr Paul Webster as to whether or not the Church would agree to the weeds being placed on their bonfire. Cllr Donovan to give update</p> <p>26.02.2025 – Clerk has not heard from Mr Webster</p> <p>03.04.2025 – as above</p>	
230b		04.12.2023	Weeds along the path in Church Road need attention	<p>04.01.2025 – Quote from Handyman to remove weeds from Number 7 Church Road to the Berry is an Agenda item.</p> <p>06.01.2024 – Quote accepted.</p> <p>26.02.2025 – Awaiting work to be carried out</p> <p>03.04.2025 – work has been completed.</p>	X
232	113865	08.04.2024	Lime Tree Regeneration Programme	<p>06.10.2024 – no update</p> <p>26.11.2024 – agreed this item would be considered further at the Budget Meeting</p> <p>04.01.2025 – copy diagrams considered for improvements on The Berry to be circulated to Councillors</p> <p>26.02.2025 – Chair to report on meeting with Cllrs Harrison and Kennard</p> <p>03.04.2025 – Chair to provide updated plan of the Lime Trees</p>	
234	113646(16)	09.01.2023	Historic cobbled path – agreed quotations be obtained to remove brambles and top covering from the path	<p>31.8.2023 - On hold.</p> <p>26.11.2024 – noted the brambles and dead tree have been removed from the path.</p> <p>03.04.2025 – report to be given at April meeting as to suggestions regarding the cobbled path - Cllrs Kennard and Chanter</p>	

235	114002(b)(iv)	04.01.2025	Installation of slow charging electrical points on lamp posts in the Car Park and to work with MDDC to achieve this aim	04.01.2025 – Chair to update meeting re email sent 27.01.2025 – Chair to give update at meeting re cost indicators from supplier companies 26.02.2025 – Chair to update meeting as above – no response 03.04.2025 – Cllr Wright to update meeting	
236	114227	03.02.2025	Possible acquisition of land at the Glebe.	26.02.2025 – email sent to the S106 Officer and a reply awaited 03.04.2025 – awaiting a response from S106 Officer as to possibility of utilising S106 monies towards the acquisition of land at the Glebe and also the suggested wording on future S106 agreements relating to public space contribution – “Towards the provision or improvement of public space in the parish of Silverton”	
240 - Square, Fore St and High St (Lewis Ward & Chris Eveleigh)					
241	113634©	04.01.2023	Information Signage to be placed on the Old Fire Station	26.11.2024 – on-hold pending seasoned oak from Broad Oak Committee to make sign	OH
242	114242(a)	03.03.2025	Investigate purchasing telephone box for £1	03.04.2024 – ongoing	
300 - ADMIN, FINANCES AND MISCELLANEOUS (Simon Hedges & Ruth Harrison)					
301	113001	01.02.2021	Consider S 106 Projects and unspent funding - Vice Chair to contact MDDC re variation of S106 Agreement	03.11.2024 – Cllr Wright to give update at meeting 26.11.2024 – Cllr Wright to give update at meeting as to whether MDDC approve the SPC placing bug hotels on their section of land in the Recreation Field 03.04.2025 – District Cllr Wright to update meeting	
303	114015	06.01.2025	Sub-Committee set up to investigate possible ways of making School Road from the Square to the footpath safer	27.01.2025 – Sub-Committee not yet met but meeting to be arranged. 26.02.2025 – Clerk arranging a meeting 03.04.2025 – Cllr Ward arranged a meeting and a copy of the notes from the meeting have been circulated. Consider converting from Sub-Committee to working group	
302	113063(v)	03.06.2019	Review of Banking System – Clerk to arrange internet banking	03.04.2024 – Switch to Unity Trust has now been completed and the internet banking is working well	X
303	114243	03.03.2025	Purchase seat for Little Rec utilising Locality Grant of £300	The Clerk and Cllr Harrison have purchased 2 seats to be placed on the Little Rec at a cost of £288.00. County Cllr Squires has confirmed the remaining £12.00 can be used towards the cost of placing these in situ.	

305	113861(b)(v)	08.04.2024	Direct Debit payment to Westcotts	26.11.2024 – direct debit will be set up as soon as possible 04.04.2024 – now that Bank Account is in place, can the direct debit be set up?	
306	113919	30.08.2024	Agreed to carry out a Facebook poll re interest in a CLT information evening	26.02.2025 – The Chair had placed a Poll on Facebook but only 2 responses were received. Agreed Chair would prepare an article to be included with the SPC report in the Parish Newsletter. 03.04.2025 – Chair to update meeting	
307	113924	30.08.2024	Agreed to circulate current Emergency Plan to Cllrs	30.8.2024 – plan has been circulated 03.11.2024 – Clerk and Cllr Cross were not able to meet during the month to review. 26.11.2024 – Clerk and Chair to consider Emergency Plan with a view to the SPC updating current Plan 04.01.2025 – Clerk and Chair have not as yet met to consider the Emergency Plan (due to Clerk's illness over the Christmas and New Year period) 03.02.2025 - ongoing	
309	114028	13.01.2025	Expand sharing facility on SPC website	27.01.2025 – ongoing. Cllr Wright to advise the Clerk and the Chair. 03.04.2025 – as above	

Key:

Purple – On Hold (OH)	Grey – Final Appearance (X)		
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