

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that the MEETING of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 7th April 2025** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 1st day of April 2025

Signed..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest:
 - (a) To declare any personal interests in items on the agenda and their nature
 - (b) To declare any prejudicial interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant items)
3. To consider any applications for co-option onto the Parish Council
4. Meeting open to any questions from members of the public – 10 mins
5. Discussion with Country Focus relating to the housing allocation at The Glebe given in the Neighbourhood Plan
5. Minutes of the meeting held on the 3rd March 2025
6. Action Plan
7. Discussion with County Cllr Margaret Squires, District Cllrs Rhys Roberts and Josh Wright on any relevant issues
8. Planning
 - (a) Applications

25/00316/TPO – application to remove one limb on 1 Holm Oak tree protected by TPO
97/00015/TPO – The Tower, 15 Prispen House, Prispen Drive, Silverton

25/00370/FULL – Change of use of orchard to extension of burial ground - :and at NGR
295718 102810 South of Silverton Church Hall, School Road

25/00392/HOUSE – alterations to fenestration, erection of a covered seating area to the front, covered store and bay window to the side and widening of vehicular access – 50 Fore Street, Silverton.

- (b) Approvals/Refusals (received from MDDC)

PLANNING APPROVAL & LISTED BUILDING CONSENT– Replacement front gates and

resurfacing of vehicle access and hardstanding – South Cottage, School Road, Silverton (25/00018/HOUSE & 25/00019/LBC)

NON-MATERIAL AMENDMENT to Planning Permission 24/01024/OUT – removal of chimney on eastern wall, reduction in glazing, removal of habitable loft space and accompanying staircase and skylights and minor changes to first floor layout – Land and buildings at NGR 295666 (North of St Marys Vi9ew) Wyndham Road – DETERMINED to be non-material

(c) Any other planning matters

First Notification – draft decision relating to the removal of public payphone service in the Square.

9. Finances

(a) Monthly invoices

- (1) Mrs S Woodland – Clerk's wages (£716.16) + expenses
- (2) Mr D Marsden – Handyman's monthly invoice = £625.00
- (3) HMRC – Clerk's Tax and NI - £642.93

Any other invoices received since date of agenda

(b) Other Financial Matters

- (i) To note Pre-notification statement from Unity Trust Bank re Bank Charges for March - £4.93 and end of quarter Bank Reconciliation
- (ii) To note end of month Bank balance for March 2025
- (iii) Consider purchase of additional Dog Bin for the Square area
- (iv) Grass cutting of The Berry (requested by Cllr Kennard)
- (v) Review of Statement Internal Control to cover internet banking
- (vi) Request by Silverton Street Market to reinstate an electricity supply to the old Fire Station at its own expense and to pay the standing charge and electricity used.
- (vii) To note Internal Audit scheduled for Tuesday 15th April 2025

10. Consider adopting the telephone kiosk in the Square

11. Review of Standing Orders – to consider increasing limit at which 3 quotations are not required from £500.00 to £525.00 – See Minute 114021

12. To consider passing a resolution to sign up to the Civility and Respect Pledge

13. Neighbourhood Plan: The Glebe

14. April 2025 Mini-Market report

15. Update re Broad Oak Working Group

16 Correspondence

- (a) email received from Ron Bailey re safety of lithium-ion batteries and a campaign run by the charity Electrical Safety First.
- (b) email received from Peter Davey relating to dogs being walked in the Recreation Field
- (c) To note community emergency planning workshop at Kentisbeare Village Hall

on 20th May 2025 @ 8.00 pm

17. Matters brought forward by the Chair (no decisions can be made on this)

PART II

The Council are excluding members of the public and the press to progress a matter of a confidential nature (Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972 ss100 and 102.

16. Consider quotations to re-surface Skate Park (a) to plane off and (b) not to plane off
17. Consider quotation received from Evolution Skateparks Limited to remove (and retain) the steel toe plates and quotation relating to the resurfacing of the Skate Park