

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 5th December 2024 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

27/11/24

* Cllrs:	Harvey (Chairman)	Fox
	Northam (Vice Chairman)	Goodwin
	Bibby	Richardson
	Cunningham	Smith
	Dorow	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. South West Care Homes - proposal to extend The Firs Care Home.
 - 1.2. County and District.
 - 1.3. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
 - 1.4. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. **07/11/24**. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. Consider any applications for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning list (appended).
 - 6.2. Planning applications received following agenda publication.
 - 6.3. Enforcement Issues Arising.

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. FGP Committee Recommendation - 2024/25 Budget/Spend to date review.
 - 7.4. Financial Year 2025/26 – Approve Budget & Precept.
 - 7.5. Appoint Internal Auditor.
 - 7.6. Banking – Review Account Changes.
 - 7.7. Charity Commission – Yr Ending 31/03/24 Annual Return Submission.
 - 7.8. Parish Council Section 106 Working Group Update (Chairman).
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Playgrounds.
 - 8.2.1. Parish Hall Playground – Governance Update.
 - 8.2.2. Adventure Playground – Skateramp Repairs Update (Cllr Dorow).
 - 8.2.3. Adventure Playground – BMX Track Restorations Update (Cllr Cunningham).
 - 8.3. Defibrillator Provision Update (Cllr Northam).
 - 8.4. Willow Rise NPOS Transfer Update.
9. Correspondence / Consultations Received for consideration:-
 - 9.1. Enabling remote attendance and proxy voting at local authority meetings.
<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings> .
 - 9.2. Allison Homes – Willow Rise additional street light update.
 - 9.3. Mid Devon Mobility – Funding Request.
 - 9.4. Citizens Advise – Funding Request.
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council – 02/01/25 – agenda deadline noon 13/12/24.
 - 10.2. Finance & General Purposes Committee – 16/01/25.
 - 10.3. Agenda Items for consideration by the next meeting.

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Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
79089	Conversion of barn to dwelling (amended plans) at Goldens Rackenford Tiverton Devon EX16 8EU Grid Ref:287456; 116553
79417	Demolition of existing dwelling and erection of replacement dwelling with parking provision & associated works at Greenacres Witheridge Tiverton Devon EX16 8QB Grid Ref: 279894; 117168
79343	Erection of a roofed silage clamp at New Hole Farm Witheridge Tiverton Devon EX16 8QD Grid Ref: 281793; 115431
79353	Erection of roofed silage clamp at New Hole Farm Witheridge Tiverton Devon EX16 8QD Grid Ref: 281804; 115428
79349	Part retrospective erection of roofed silage clamp at North Coombe Farm Witheridge Tiverton Devon EX16 8QH Grid Ref: 282530; 116940

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Cumbria Clock Co.	Replace Pendulum Return Spring *431	660.00
7.2.2.	Source for Business	Public Toilet water & Sewerage Charges 07/08-07/11	157.03
7.2.3.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.4.	Witheridge Parish Hall Committee	Committee Room Booking Sept-Dec *169	120.00
7.2.5.	St Johns Fair	Grant	500.00
7.2.6.	Witheridge Voice	Grant	200.00
7.2.7.	Witheridge in Bloom	Grant	660.00
7.2.8.	Easily Ltd	Website Domain Name Renewal *169	18.84
7.2.9.	Staff Salaries & Expenses		TBC
To Ratify:-			
7.2.10.	Dropbox International	Cloud Storage Annual Renewal *H46	95.88
7.2.11.	EDF Energy	Public Toilet Block Electricity Charges *005	93.04