

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 3rd October 2024 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

26/09/24

* Cllrs:	Harvey (Chairman)	Fox
	Northam (Vice Chairman)	Goodwin
	Bibby	Richardson
	Cunningham	Smith
	Dorow	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
(Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-**
 - 3.1. **Police Advocate update.**
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
 - 3.2. **District and County.**
 - 3.3. **Parish Groups with Council Representatives.**
 - 3.4. **Parish Council Section 106 Working Group (Chairman).**
4. **Minutes.**
 - 4.1. **05/09/24.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests.**
(Code of Conduct available on website under Finance & Policy*).
 - 5.3. **Application(s) for co-option.**
6. **To consider the following Planning & Licensing Matters.**
 - 6.1. **Planning list (appended).**
 - 6.2. **Planning applications received following agenda publication.**
 - 6.3. **Enforcement Issues Arising.**

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Willow Rise – Northern Public Open Space Transfer.
 - 7.4. Appointment replacement Parish Hall Committee Representative following Cllr Dorow's resignation from the Committee.
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Playgrounds.
 - 8.2.1. Adventure Playground - Footpath Quotes.
 - 8.2.2. Adventure Playground - Skateramp Repairs Update (Cllr Dorow).
 - 8.2.3. Adventure Playground - BMX Track Restorations Update (Cllr Cunningham).
 - 8.3. Defibrillator Provision (Cllr Fox).
 - 8.3.1. Surgery.
 - 8.3.2. Fire Station – Review DFSRS Memorandum of Understanding (T&Cs).
 - 8.4. Diversification of range of flags raised on the village flag pole (Cllr Fox).
 - 8.5. Annual Christmas Tree in The Square arrangements.
 - 8.6. Village Litter Pick (Cllr Richardson).
9. Correspondence / Consultations Received for consideration.
 - 9.1. Witheridge Parish Hall Committee Constitution Amendment Proposal – reduction in number of allocated Parish Councillors representation (Chairman).
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council - 07/11/24 – agenda deadline noon 25/10/24.
 - 10.2. Finance & General Purposes - 21/11/24.
 - 10.3. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
79089	Conversion of barn to dwelling at Goldens Rackenford Tiverton Devon EX16 8EU Grid Ref: 287456; 116553
79000	Erection of a double garage, the creation of vehicle access with gate, engineering works to re-landscape the garden to include pond and steps at Land Opposite The Patches Tracey Green Witheridge Tiverton Devon EX16 8AD Grid Ref:280293; 114398

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	PWLB Lending Facility	Half Yearly Repayment	1173.51
7.2.2.	Wallgate Ltd	Washer/Dryer Maintenance Contract 3yr Renewal	1556.10
7.2.3.	S Sandland	Contract inc vat (6 service visits)	220.00
7.2.4.	Staff Salaries & Expenses	Toilet Management & Cleaning Contract	TBC
7.2.5.	North Devon District Council	Non Domestic Rates Public Toilet Storeroom	279.44