

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** appear in a column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Shobrooke Parish Council

County area (local councils and parish meetings only): Devon

Financial year ending 31 March 2022

Prepared by (Name and Role): Jane Hole Parish Clerk and RFO

Date: 08/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	964.3	
Reserve Account	7,799.1	

		8,763.4
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Petty cash float (if applicable)		-
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Less: any unpresented cheques as at 31/3/22 (**enter these as negative numbers**)

Add: any un-banked cash as at 31/3/22		-
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Net balances as at 31/3/22 (Box 8)		8,763.4
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