

## **SILVERTON NEIGHBOURHOOD PLAN COMMITTEE**

Minutes of the meeting held on June 24<sup>th</sup>, 2021, at 7.00 p.m. in the Dorothy Grainger Room

Present: Liz Trebble (Chair), Janet Campbell, Bill Croome, Gill Barratt, Jon Smye, Liz Gilbert, Richard White, Olivia Kennard, Prue Nichols

1. Apologies from Olive Millward.
2. No members of the public attended.
3. The Minutes of the last meeting (17.06.21) were agreed and signed.
4. Matters arising. A Zoom meeting is to be arranged between Aaron Beecham, OK and LT. OK
5. The Locality Grant was paid into the Parish Council account on June 2<sup>nd</sup> as reported by Groundwork. Confirmation is needed from the Parish Clerk. Cheques written by members of the Committee should be presented to the Parish Council for clearance before payment can be made. The next Parish Council meeting is on July 5<sup>th</sup>, 2021.
6. The design of the landing page for the on-line Plan was discussed. Wording needs to be simple and direct accompanied by clear photos. There should be an explanation of the purpose of the Plan and how members of the Parish can respond to it. Councillor J. Wright will give assistance with the technical design. JS to consult Mary Culhane.
7. Banners (6 ft) and posters will be put up in key locations in Silverton village and in Ellerhayes and leaflets distributed from mid-August. Mary Culhane to advise on the design of posters and leaflets. It was agreed that the oak-tree logo should be used on all promotional material and documents.
8. Some revision of NPPF paragraph numbering and wording has been completed, with the Policy areas of the Built Environment and Traffic still outstanding. OK GB, JC LT  
It was agreed that where possible Policies should emphasise sustainability, and that the Design Statement should be revised with this in mind. BC RW  
Formatting of the Plan needs to be resolved. OK to contact Consultant.
9. The question was raised as to whether comments from the public about the Plan on social media should be taken into account or only comments on official response forms. JS to consult Mary Culhane. The content of the video was discussed.
10. Revisions of the list of businesses and organisations should be given to OK as soon as possible.  
Photographs for the Plan and for promotional material should be sent to OK
11. The next meeting will be on Thursday, July 1<sup>st</sup>, at 7.00 p.m in the Dorothy Grainger Room. PN to circulate agenda.

The meeting ended at 8.15 p.m.