

SILVERTON PARISH COUNCIL NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 7th June 2021** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this of May 2021

Signed..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. To consider application from Angela Webb to be co-opted onto the Parish Council
2. To note any Declarations of Interest
3. To note any Apologies
4. Meeting open to any questions from members of the public – 10 mins
5. **Minutes** of the meeting held on the 10th May 2021
6. Review of **Action Plan**
7. Discussion with County Councillor M Squires and District Councillors J Wright and B Deed on any relevant issues
8. Planning:
 - (a) **Applications:**

21/00937/HOUSE – erection of porch and extension/garage following demolition of existing lean to structure – 32 Ellerhayes, Hele

21/00577/HOUSE – erection of larger conservatory following demolition of existing – 17 Applemede, Silverton

(the above applications can be viewed at <https://planning.middevon.gov.uk/online-applications/>)

(b) Approvals/Refusals (received from MDDC)

APPROVAL – fell 1 laurel tree and 1 western red cedar tree and lift crown of a lawson cypress tree by 2-3m – South Cottage, School Road, Silverton

(c) Any other planning matters

None to date

9 Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – **Clerk's wages** (£631.79) + **expenses (if any)**
- (ii) Mr D Marsden – **Contractor's monthly invoice** (£300.00)
- (iii) Mrs E Trebble – Neighbourhood Plan **Zoom meeting** (£14.39)

- (iv) Thomas Westcott – Accountant's annual fee - £196.80
- (v) Smith of Derby – parish clock service - £700.80
- (vi) MH Goals Ltd – new goalposts - £897.60
- (vii) Information Commissioner – annual fee - £40.00

Any other invoices since date of Agenda

(b) Other financial matters

- (i) To consider purchase of tree to commemorate the Queen's Diamond Jubilee in 2022
 - (ii) To consider letter from Thomas Westcott re fees for year ending 05.04.2022
 - (iii) Consider report from Internal Auditor for year ended 31.3.2021
 - (iv) Complete Annual Governance Audit Return for year ended 31.3.2020
 - (v) To note email from Silverton Scouts re roof leak on the Old Fire Station.
10. To consider vacant Parish Council position on the Silverton Parochial Trust
11. To consider draft Book Swap Licence prepared by Cllr Cross
12. Neighbourhood Plan update
13. MDDC Anti-social Behaviour, Crime and Policing Act 2014 – Consultation. Public Spaces Protection Order – proposed Dog Controls
14. Correspondence

None to date of Agenda

15. Matters brought forward by the Chairman

NB: The documents referred to and highlighted in red can be viewed with the Agenda on the Parish Council Website found at <https://middevonparish.gov.uk>