

## WITHERIDGE PARISH COUNCIL



## NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall Committee Room on **Thursday 7th February 2019 19:30**. All members\* of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

31/01/19

\* Cllrs: Harvey (Chairman)  
Goodwin  
Kershaw  
Martin

Northam  
Prynn  
Smith  
Stanbury  
Yabsley

**Peter Dunn**  
Clerk to the Parish Council



(Contact:- 01363 460046, E-mail:- [parishclerk@witheridgepc.org](mailto:parishclerk@witheridgepc.org), Web:- [www.witheridgepc.org](http://www.witheridgepc.org))

**All Minutes etc available on-line. Members of the public are welcome to attend. Please see the Clerk if you wish to review the Members' Register of Interests available at meetings.**

## AGENDA

1. **Public Session.**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports:-**
  - 3.1. **Police.**
  - 3.2. **District and County (to include resident's representations on potholes).**
  - 3.3. **Public Rights of Way.**
4. **Minutes.**
  - 4.1. **03/01/19.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
  - 5.1. **Written councillor dispensation requests arising.**
  - 5.2. **Declarations of Interests not declared in the Register of Interests – includes payments.**  
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
  - 6.1. **Planning list (appended).**
  - 6.2. **Planning applications received following agenda publication.**
  - 6.3. **Enforcement Issues Arising.**
7. **To consider the following Finance & Policy matters:-**
  - 7.1. **Finance update circulated to councillors' for review.**
  - 7.2. **Sanction payment schedule appended & instruct cheque signatories.**
  - 7.3. **Insurance - future for the Stackhouse Poland Group.**
8. **To consider the following Property/Environment matters:-**
  - 8.1. **Cannington Road open spaces maintenance (Cllr Yabsley).**
  - 8.2. **Parish Council property storage/disposal at Parish Hall site (Cllr Kershaw).**
  - 8.3. **Public Toilet Update (Clerk).**
  - 8.4. **Wheelchair and Motorised Scooter users' safety in Witheridge (Cllr Smith).**
  - 8.5. **Dog Waste bin capacity (Cllr Smith).**
  - 8.6. **Litter Pick - 2nd March, 2019 (Cllr Northam).**

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- 8.7. Replacement playground springer equipment quote.
- 8.8. Quarterly Playground Inspection Report.
- 8.9. Playground Annual Inspections.
- 9. Correspondence / Consultations Received for consideration.
- 10. Dates of Next meetings recommended:-
  - 10.1. Parish Council - 07/03/19 – agenda deadline noon 22/02/19.
  - 10.2. Agenda Items for consideration by the next meeting.
  - 10.3. Annual Parish Meeting - 04/04/19 19:00.
  - 10.4. Parish Council - 04/04/19 19:30.
  - 10.5. Parish Council - 16/05/19.
- 11. Annual Leave.

**6.1 Planning List** (Cllrs can access the Local Plan [here](#) , applications [here](#) )

Application No.	Description
<b>65984</b>	<b>EXTENSIONS &amp; ALTERATIONS TO DWELLING AT HELLINGHAYES WITHERIDGE TIVERTON</b>
<b>66102</b>	<b>PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL BUILDING TO FORM ONE DWELLINGHOUSE (CLASS Q(A)(B) AT BARN AT BRADFORD BARTON WITHERIDGE TIVERTON</b>

**7.2 Payment Schedule**

Item	Payee	Purpose	£
7.2.1.	Hoopers (SW) Ltd	Grounds Maintenance - 4777	316.50
7.2.2.	Information Commissioner	Data Protection Registration renewal	40.00
7.2.3.	J Mayhew	Servicing Dog Waste Bins – 28/12	60.66
7.2.4.	S Sandland	Toilet Management & Cleaning Contract	195.00
7.2.5.	C Northam (£200.34)	Reimbursement 1 <sup>st</sup> Aid kit purchase	22.14
7.2.6.		Reimbursement 1 <sup>st</sup> Aid Course fee	151.20
7.2.7.		1 <sup>st</sup> Aid Course mileage	27.00
7.2.8.	Staff Salaries & Expenses	January	TBC