

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall Committee Room on **Thursday 2nd January 2020 19:30**. All members* of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

29/12/19

* Cllrs: Harvey (Chairman)
Dorow
Goodwin
Martin
Northam

Prynn
Searles
Smith
Wells
Yabsley

Peter Dunn
Clerk to the Parish Council



(Contact:- 01363 460046, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org)

All Minutes etc available on-line. Members of the public are welcome to attend. Please see the Clerk if you wish to review the Members' Register of Interests available at meetings.

AGENDA

1. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 2. To Approve Apologies for Absence.
 3. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-
 - 3.1. Police update - <https://www.police.uk/devon-and-cornwall/DEV.4108/>.
 - 3.2. District and County.
 4. Minutes.
 - 4.1. 05/12/19. To sign if approved, minutes of the Council.
 5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests not declared in the Register of Interests.
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
 6. To consider the following Planning Matters.
 - 6.1. Planning list (appended).
 - 6.2. Planning applications received following agenda publication.
 - 6.3. Enforcement Issues Arising.
 7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct cheque signatories.
 - 7.3. Finance & General Purposes held 21/11/19.
 - 7.3.1. Ratify committee recommendations.
 - 7.3.2. Set the precept for 2020/21.
- PART II – Recommended council resolve to exclude any public present for the next item.**
- 7.4. Personnel issues arising.
 - 7.5. Witheridge Crest Consultation response(s).
 - 7.6. Council Insurance RRADAR services.

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- 7.7. Note submission Charity Commission Annual Return 2018 (confirmation of receipt CRM:0066476).
8. To consider the following Property/Environment matters:-
- 8.1. Highways, Drainage & Public Rights of Ways Issues.
[\(https://devon.roadworks.org/](https://devon.roadworks.org/)
<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>).
- 8.2. Public Toilet foul drainage issue and consumable supplies.
- 8.3. Pullens Row street lighting – Cllr Prynn.
- 8.4. Landmark Tree planting scheme – Cllr Harvey.
- 8.5. NDC – Request to re-site Parish Hall dog waste bin.
- 8.6. Witheridge In Bloom – placement of planters – Cllr Northam.
9. Correspondence / Consultations Received for consideration:-
- 9.1. NDC - Parish Forum presentation papers.
- 9.2. Invitation from the Office of the Police and Crime Commissioner.
- 9.3. HMRC – Employer Bulletin 81.
10. Dates of Next meetings recommended:-
- 10.1. Parish Council - 06/02/20 – agenda deadline noon 24/01/20.
- 10.2. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
70860	Variation of Condition 3 (occupancy restriction) attached to planning permission 60272 (erection of one unit of holiday accommodation) to allow for year round let and to allow for occupation by owner for maintenance of site when property is vacant at Bourne Lodge Bradford Mill Witheridge Tiverton Devon EX16 8QG
70821	Variation of condition 2 (approved plans) attached to planning permission 65210 (conversion of barn to form residential unit of accommodation) to allow amended design (installation of full height windows / French doors, installation of an additional roof light and re-routing of flue) at Essebeare Witheridge Tiverton Devon EX16 8QB

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hoopers (SW) Ltd	Grounds Maintenance 5158 (New bench+Xmas Tree works)	2148.00
7.2.2.	N J Stevens	Supply & deliver Xmas Tree	390.00
7.2.3.	South West Water Business	Public Toilet Water & Sewerage Charges (credit)	(47.13)
7.2.4.			
7.2.5.	Witheridge Parish Hall Committee	Meeting Bookings May-Dec 2019	135.00
7.2.6.	Mid Devon Mobility	Donation	50.00
7.2.7.	North Devon District Council	Servicing Dog Waste Bins	TBC
7.2.8.	S Sandland	Toilet Management & Cleaning Contract	195.00
7.2.9.	C Northam	Playground dog signage	7.98
7.2.10.	Staff Salaries & Expenses		TBC