

From: Daniel Marshall <Daniel.Marshall@smithofderby.com>
To: sheilawoodland@btinternet.com <sheilawoodland@btinternet.com>
Date: Apr 28, 2021 3:48:32 PM
Subject: Clock Maintenance-St Marys Church-Silverton-Renewal Offer

Our Ref: 2511

Dear Sheila

I am writing regarding the clock maintenance at St Marys Church.

As the 2018-2020 services have been completed, I can now offer a further 3 year renewal.

The cost to service the clock in 2021-2023 inclusive would £584.00 plus VAT and this would be payable in advance as before.

Alternatively, if you would like to revert to annual payment the cost to service in 2021 would be £211.00 plus VAT. The yearly arrangement is subject to a small annual increase (usually 3%) and an invoice would follow the visit date.

If you have any queries, please do not hesitate to get in touch.

I look forward to hearing from you.

Kind Regards

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