

MEETING NOTES POUGHILL PARISH COUNCIL

Minutes of the Meeting of the Council 7.30pm 17th September 2020 Held online via Zoom

Attendees: Karen Wellerd (Chair), Polly Colthorpe, Julian Wild, Paul Mapp, Jackie Taylor (Clerk)

Members of the public: Rob Taylor, James Clark

1. Democratic Period - Public Questions

Inconsiderate parking: The issue of parking in the village preventing the unobstructed movement of vehicles through the village was raised: A recent incident with a combine harvester having difficulty making the turn from Greenhill onto the main village road due to parked cars was reported. The council agreed that the Clerk is to write to residents to remind them to park considerately and to request that local residents cut hedges to prevent ingress into the road space.

2. Apologies –Cllr Margaret Squires

3. Declaration of Interests – None received

4. Minutes of previous meeting held on July 2020 (Chair)

4.1 Approval of Minutes from previous meeting. These were agreed as a true record of the meeting. This was proposed by KW and seconded by PM

4.2 Update on actions from previous–

7.3 Updates and Recommendations from Asset & Amenity Working Group (A&AWG)
Recommendations:

- No Parking sign - KW to chase up again. On this meeting Agenda.
- Storage of siren - Clerk waiting for response from PVHT – In the meeting the Clerk advised that the secretary had resigned and no replacement found. PVHT suggested that we contact the church, KW has contacted the church and they agree to store the siren in principle but will need to be approved by Church meeting.
- Damaged fingerposts - Clerk to report these to DCC – Clerk contacted our Neighbourhood officer but has not yet heard back, will chase again. Entered onto DCC system
- Footpaths - The Cleaves & Fangorn - JT to liaise with the footpath warden about getting the 2 footpaths officially re-routed around the properties. Clerk advised the meeting that the cost would fall to the resident(s). Clerk advised that she has spoken to the residents at Fanghorn and they are dealing direct with PROW. The Clerk will discuss with residents at The Cleave at the earliest opportunity.

8.2 Update on Possible Planning infringement - Clerk reported that this is the subject of an enforcement case. The landowner is aware that the caravan requires consent and has submitted an application although it was invalid. MDDC were chasing outstanding information from Landowner. The update from MDDC today is that the landowner has failed to provide the additional information required and has passed the matter to the legal department for possible enforcement action.

9. Clerk to contact the Pyncombe and Playground Trusts to find out whether their respective constitutions require a council nominated representative. Clerk reported that the Pyncombe Trust have their representatives in place, Hilary Partridge and Wendy Hopson. There has been no response from the Playground committee.

5. Finance

5.1 Notification of the current financial position and key transactions for the period. Current balance £2453.12 - Receipts £64.02 Payments £1154.09(RFO)

5.2 Analysis of expenditure against planned budget -The Clerk reported that all current payments were within the agreed budget limits at present(RFO)

5.3. Notification and Approval of payments in the period: (RFO)

5.3.1 A Cheriton Churchyard maintenance July and August 20 £90 FPO

5.3.2 Expenses J Wild Flower box preserver £17.97 FPO Proposed KW seconded JW

5.3.3 Expenses J Taylor Office Supplies £27.59 FPO Proposed KW seconded PC
Kw/PC

5.3.4 No parking sign £40.00 Supplier details to follow. Proposed KW seconded PC

5.3.5 DALC training Planning £18.00 FPO Proposed JW approved PM

5.4 Approval of the Bank reconciliation (RFO). The RFO reported that the Bank reconciliation matched the Cash Book showing a balance of £2453.12. The reconciliation was approved by council KW/JW

5.5 FRWG Recommendations to Council

5.5.1 Motion for the adoption of the revised Financial Regulations V2.1 (RFO). Approved by council. Proposed JW, seconded PC

5.5.2 Approval of the employment of the Internal auditor to undertake a mid-Term internal audit (RFO) Proposed by KW seconded by PW

6. Governance

6.1 Recommendations from the GWG

6.1.1 Motion for the Approval and adoption of the Standing Orders(KW). Proposed by JW/Seconded PM

7. Asset and Amenity

7.1 Recommendations from AAWG

7.1.1 Motion for the Approval of the Condition Survey and Asset Management Plan V2.1(Chair). Approved by Council. Proposed by KW and seconded by PM

7.1.2 Asset Disposals – Write off of assets. Asset Register has been updated to show this. Councillors requested that this be re-circulated and reviewed at next meeting.

8.Planning (Chair)

8.1 Update on the Planning tracker

8.1.1 3 The Glebe Certificate of permitted development velux window removal.

8.1.2 Planning Infringement subject of retrospective Planning Application. Update today from MDDC is that the Planning application that had been submitted was missing information, applicant failed to provide after request so has been passed to legal for possible enforcement action

9. District Councillor/ County Councillor Report

9.1 District Councillor Report :

- Changes taken place to Cabinet at end of August, The Leader of the Council made some changes to the Cabinet -4 councillor portfolio holders were sacked. A further meeting is being held to look into this.
- Changes to planning system consultation- Cllr Colthorpe met forward planning team this week, discussed this document as it has serious impacts on the level of affordable housing that can be acquired. With over 2000 people waiting for housing we need to encourage affordable housing developments. Cllr Colthorpe encouraged everyone to engage in the consultation. The consultation period runs until the end of September.

9.2 County Councillor Report: None

10. Chair's Report (Chair). The Chair outlined her report.

Next meeting – Thursday 19th November 2020 at 7.30pm location to be confirmed

Future dates for the diary:

21st January 2021, 18th March 2021,

20th May 2021 – Annual Parish Meeting and Annual Public Meeting

15th July 2021

The Chair thanked everyone for their attendance and closed the meeting at 8.18pm.