

**Minutes of the Virtual Meeting of Silverton Parish Council**  
**held Monday 2<sup>nd</sup> November 2020 at 7.30 p.m. via Zoom**

**Present:** Parish Cllrs A Melville (Chairman), F Derbyshire, S Cross, V Maylan, L Trebble, J Wright (as Parish & District Councillor), K Faulhaber & S Roach

District Cllr B Deed

Mrs Sue Smye also joined the meeting as a member of the public

**Minute 113248**      **Applications for Co-option to Parish Council**

An application had been received from Mr Vincent Miller of Oak Close who addressed the Parish Council and gave a short resume of why he would like to be co-opted onto the Parish Council.

The Chairman proposed Mr Miller be co-opted onto the Parish Council. Cllr Maylan seconded the proposal. A vote was taken with all Councillors present in favour. Mr Miller read out the content of the Declaration of Acceptance of Office Form.

**Minute 113249**      **To note any Declarations of Interest**

Cllr Maylan declared a personal interest in planning application 20/01756/TPO

**Minute 113250**      **To note any apologies**

Apologies were received from Cllr G Perkins and County Cllr M Squires

**Minute 113251**      **Meeting open to any questions from members of the public – 10 mins**

Mrs Smye explained she had asked to join the meeting as she had seen our Contractor recently in the Children's Play Park who confirmed he was taking down the rope swing. With the roundabout also having been removed this left spaces in the Play Park and she asked if there was any funding to replace the equipment. The Chairman explained that the roundabout was being replaced and this should be installed this month. However, the equipment in the Play Park was now beginning to wear out due to age and would need replacement in due course. The cost of replacing equipment would need to be considered at the Budget Meeting which is held in January. It was agreed any suggestions that parents could put forward as to the type of equipment they would like to see in the Park would be helpful and these should be sent direct to the Clerk. Mrs Smye stated that a zip wire had been muted potentially at the site of the old skate ramp.

**Minute 113252**      **Minutes of the meeting held on the 5th October 2020**

The Chairman proposed the Minutes be accepted as a true record of the meeting. Cllr Trebble seconded the proposal. A vote was taken with 8 in favour. Cllr Miller's connection failed at this point and he did not vote.

**Minute 113253**      **Review of Action Plan**

The content of the Action Plan was noted

Cllr Miller re-joined the meeting

**Minute 113254**      **Discussion with District Cllrs J Wright and B Deed and County Cllr M Squires**

District Cllr Wright explained that the consultation with regard to the Public Space Protection Order was extensive and this had been referred back to PDG. A query had arisen at District Level as to whether or not a PSO was required at all. District Cllr Wright stressed he will be following up the request to include a "no dogs" order in the Children's Play Park.

Diversity is to be reflected at the District Council

District Cllr Deed suggested that the Clerk should review the Constitution as a proposal by the Chairman does not require a Seconder.

District Cllr Deed stated that in relation to equality and diversity there had been 77 male and 35 female candidates at the last election with 24% of councillors elected being female. A positive discrimination request had been received.

MDDC had previously agreed to house 5 Syrian refugees in Crediton and it had now been agreed to house a further 5 refugee families.

With regard to planning a new Design Guide showing what MDDC would like to see throughout the District can be viewed on the Minutes of the last Cabinet meeting held on the 29<sup>th</sup> October 2020.

**Minute 113255**      **Planning**

***Cllr J Wright took no part in the following planning discussions as he is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners if asked***

(a) Applications:

The Chairman noted Cllr Maylan's personal interest in the following application and Cllr Maylan was placed in the Zoom Waiting Room whilst discussions took place

20/01756/TPO -Application to reduce the height of 1 English Oak Tree by 2-3m, pruning back to growth points and a radial reduction of up to 1.5m protected by TPO 79/00001/TOP – Treneere, 22 Church Road, Silverton

Cllr Roach proposed the Parish Council support the above application. Cllr Cross seconded the proposal. A vote was taken with 7 in favour (Cllr Maylan did not vote as in Waiting Room + Cllr Wright did not vote)

*Cllr Roach left the meeting at this point*

20/01472/HOUSE – extension and alterations to existing garage -Bycott, School Road, Silverton

After discussion Cllr Maylan proposed the Parish Council did not support the above application on the grounds (a) the proposed development was not appropriate in a Conservation Area (b) it would have a negative impact on views from the Little Rec and the War Memorial (which was a Listed Monument) due to its size and (c) if granted the application could set a precedent in a Heritage Site and Conservation Area. Cllr Derbyshire seconded the proposal. A vote was taken with 4 in favour, 2 against and 1 abstention. Cllr Wright did not vote

20/01694/HOUSE – Conversion of integral garage to ancillary accommodation and erection of a garage – Egremont, Silverton

Cllr Faulhaber proposed the Parish Council support the above application. Cllr Cross seconded the proposal. A vote was taken with 8 in favour. Cllr Wright did not vote.

20/01496/HOUSE – Demolition of garage, erection of single storey side extension, open front porch and covered veranda – 4 Old Butterleigh Road, Silverton

Cllr Faulhaber proposed the Parish Council support the above application. Cllr Miller seconded the application. A vote was taken with 8 in favour. Cllr Wright did not vote

20/01550/CAT – Notification of intention to dismantle 1 Ash tree to ground level, reduce the canopies of 1 Copper Maple, 1 Variegated Maple and 1 Copper beech tree by 1 within the Conservation Area – The Berry Barn, 4 Church Road, Silverton

Cllr Derbyshire proposed the Parish Council support the above application. Cllr Cross seconded the proposal. A vote was taken with 8 in favour. Cllr Wright did not vote

20/01522/FULL – Change of use from agricultural land to domestic garden – The Corn Barn, 3 Livingshayes Court, Livinghayes Road, Silverton

Cllr Derbyshire proposed the Parish Council support the above application. Cllr Maylan seconded the proposal. A vote was taken with 8 in favour. Cllr Wright did not vote

(b) Approvals / Refusals

**Householder Development Acceptance** – Prior notification for the erection of an extension, extending 5.9m to the rear, maximum height of 3.9m and eaves height of 2.7m – Holmcroft, School Road, Silverton

**No Objection** re cut back 1 Birch tree (T2) and 1 Copper Beech tree (T3) by 1.5m and main branch of Eucalyptus tree (T4) by 3m and remove subsidiary branch within a Conservation Area – Bycott, School Road, Silverton

**No Objection** – reduce crown of 1 Sycamore tree by approximately 6m within Conservation Area – 9 Fore Street, Silverton

**No Objection** – to reduce limbs of 1 Sycamore Tree, 1 Ash Tree and 1 Horse Chestnut Tree overhanging by 4 metres with Conservation Area – land South of 72 Wyndham Road, Silverton

(c) Any other Planning matters

None

## **Minute 113256**      **Finances**

(a) Monthly invoices

Mrs S Woodland – Clerk’s wages (£583.30) + expenses (£13.00 printer ink)

Mr D Marsden – Contractor’s monthly invoice (£300.00)

R&H Roofing Services – repairs to Bus Shelter - £90.00

The Chairman proposed the above accounts be passed for payment and stated despite the remarks made by District Cllr Deed he would like a seconder to his proposals. Cllr Wright seconded the proposal. A vote was taken with all Councillors present in favour.

(b) Other financial matters

(i) Consider cost of new Football Posts

Cllr Wright explained that he had obtained two quotes for replacement football posts both of which were £700 per pair and the cost of installation would be in addition.

A discussion arose as to whether or not replacement of full football posts were required as the area was not now used as a full sized pitch and children’s goal posts could be purchased.

It was noted the goal posts had been removed on health and safety grounds.

The Chairman proposed the football posts are not replaced and no tenders are sought. Cllr Derbyshire seconded the proposal. A vote was taken with all Councillors in favour.

(ii) Consider cost of new post for fencing at the sump.

A formal quotation from the Council's Contractor had been received in the sum of £100 and the Clerk had authorised the work to be carried out as agreed at the October meeting.

(iii) Grass Cutting of Jubilee Gardens

The Chairman suggested that this area be left wild by choice due to comments made by Parishioners when the work was initially carried out. However, it was pointed out that if the area was left untended it would revert to nettles and brambles which was the reason the work was carried out.

It was agreed the area does need cutting back and the Clerk to liaise with the grass contractor and obtain a quote to cut this area and the football pitch.

(iv) Update re old Skate Ramp

An email from Mr T Ruck had been circulated to all Councillors in which he confirmed the old Skate Ramp does not comply with current regulations and felt the easiest way to deal with this was to infill completely with soil.

Cllr Cross proposed the old Skate Ramp be decommissioned. Cllr E Trebble seconded the proposal. A vote was taken with all Councillors present in favour.

It was agreed the Clerk to ascertain if planning permission would be required to carry out this work due to the change of levels.

Cllr Faulhaber confirmed he would carry out a site meeting to ascertain, for tender purposes, what works would be required.

The Chairman proposed tenders be sought to infill the old Skate Ramp. Cllr Faulhaber seconded the proposal. A vote was taken with all Councillors present in favour.

(v) ROSPA Reports

Since the Agenda was prepared the annual ROSPA Reports had been received and the Clerk had circulated these to all Councillors. The Chairman stated he felt these needed to be considered at this meeting due to possible health & safety issues. The only "high risk" items related to missing rivets in the ramps at the Skate Park but the other risk matters did need attention. The Chairman suggested the Clerk send a copy of the Reports to our Contractor to see if he is able to carry out the suggested repairs/maintenance.

The Chairman proposed the Parish Council accept the ROSPA Reports and the Clerk be asked to implement the work required. Cllr Wright seconded the proposal. A vote was taken with all Councillors present in favour

**Minute 113257**  
**public car park**

**Review position re Salvation Army clothes bank in**

Cllr Derbyshire confirmed she had not received any further reports or emails regarding this issue and she had not seen any black bags left at the site. She understands the Salvation Army are to put a new sign on the clothes bank which will show the contact telephone number.

It was agreed a “thank you” to the parishioners be placed in the Village Newsletter for their co-operation in this matter.

#### **Minute 113258**      **Review of Asset Register**

Cllr Derbyshire proposed the Parish Council accept the Asset Register as drafted. Cllr Cross seconded the proposal. A vote was taken with all Councillors present in favour.

#### **Minute 113259**      **Update re “20 is Plenty” Campaign**

Cllr Perkins had confirmed he will update the Parish Council fully at the December meeting

#### **Minute 113260**      **Neighbourhood Plan update**

A meeting of the Neighbourhood Committee had been held on the 27<sup>th</sup> October when the responses from ACON regarding the Housing Policy had been considered, and agreed by the Committee, and added to the draft Plan. An application was being made to Locality for funding. Zoom meetings were being held which cost £14.25 a month which Cllr Trebble was currenting financing herself and she asked if the Parish Council would consider funding this expense. The Committee were concerned for Neighbourhood Plans in general due to the Government plans to relax planning regulations and a letter had been sent to our local MP Mel Stride.

It was noted the Parish Council originally paid £100 for the printer used by the Committee the initial Consultation. This was not now suitable due to the volume of printing needed. It had been suggested the printer either reverts to the Parish Council or it is sold and the funds raised paid back to the Council. The Clerk confirmed she had no use for the printer and it was agreed this item would be reviewed in December.

The Chairman proposed that the cost of the Zoom meetings for the Committee be reimbursed whilst meetings are restricted due to Covid-19. Cllr Cross seconded the proposal. A vote was taken with all Councillors present in favour.

#### **Minute 113261**      **Matters brought forward by the Chairman**

Cllr Maylan pointed out she had recently spoken to a couple in the Recreation Field who were walking their dogs. The couple were new to the village and didn't realise they could not take their dogs into the Recreation Field as there were insufficient signs at each access point. The Clerk will consider the cost of signs and how many would be required.

Meeting closed at 21:15