

## DOWN ST MARY PARISH COUNCIL

### **Minutes of a meeting held on Tuesday 11<sup>th</sup> August 2020 as an online meeting**

Present: Mr J. Tucker, Mrs J. Giles-Bullock, Mr M. Austin, Mr A. Clark, Mrs P. Rogers, Mrs M. Squires and Mr A. Martin [Clerk]

Apologies: Mr P. Seller

[2020/8/1] The **Minutes** of the meeting held on 10<sup>th</sup> March which had been circulated were approved.

[2] Presentation of Annual Accounts:

#### DOWN ST MARY PARISH COUNCIL

#### INCOME & EXPENDITURE 2019-2020

##### INCOME

MDDC	Precept	£3,750.00
MDDC	Grant	£1,217.95

Interest on Reserve Account £23.29

TOTAL £4,991.24

##### EXPENDITURE

			VAT	
	DALC Membership	£75.40	£11.58	£86.98
357	A. Marshall Auditor	£100.00		£100.00
358	M Austin-Road Signs	£180.50	£36.10	£216.60
359	Community First- Insurance	£211.09		£211.09
360	Stapletons - Accountant	£60.00	£12.00	£72.00
361	VOID			
362	M.Leach - Grasscutting	£170.00		£170.00
363	MDDC- Conveniences	£830.00		£830.00
364	Conibear Bros - Frame for bench	£168.07	£33.61	£201.68
365	M.Leach - Grasscutting	£170.00		£170.00
366	A Martin - McAfee Protection	£89.99		£89.99
367	A El-Tawil - Bus Waiting Area	£1,165.00		£1,165.00

Signed ..... Date .....

368	M.Leach - Grasscutting	£170.00		£170.00
369	MDDC- Election	£127.35		£127.35
370	Information Commissioner	£40.00		£40.00
371	C.J.Barker - Work on Trees	£440.00		£440.00
372	Village Hall - Rent	£90.00		£90.00
373	P.K.F. Littlejohn - Audit	£48.00		£48.00
374	C.J.Barker - Work on Trees	£220.00		£220.00
375	A. Martin - Clerk's Salary	£500.00		£500.00
	TOTAL	£4,855.40	£93.29	£4,948.69

In Hand 1/4/19	£17,784.55
Income	£4,991.24
	£22,775.79
Expenditure	£4,948.69
In Hand 1/4/20	£17,827.10

The Clerk presented the accounts which were agreed by all present.

3) The Statement of Internal Control was approved

4) The Certificate of Exemption from a limited assurance review was approved

5) The Annual Governance Statement was approved

6) The Accounting Statement was approved

**[7] Financial Report 11/8/2020:**

**Current Account Balance** as at 1/5/2020.....£10,015.00

Cheques Banked:

376 Stapletons [Accountant]	£78.00
377 A Marshall [Auditor]	£100.00
379 Community First [Insurance]	£ 192.79
381 M Leach [Grasscutting]	£ 360.00

This cheque pays the last two invoices; cheque 378 was not accepted by the bank due to an error

Signed ..... Date .....

**Current Account Balance** as at 31/7/2020 .....£ 9,284.87

Cheques issued and not yet banked:

380 DALC Membership Fee ..... £84.95

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**Business Reserve Account Balance** as at 7/5/2020 .....£11,563.33

Interest for May £1.84; June £0.10

Balance as at 7/7/2020 .....£11,565.27

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Invoices Received

MDDC [Public Conveniences] ..... £830.00

McAfee [Virus Protection] ..... £89.99

[8] There was a discussion about the public conveniences. The Council were unhappy that they had not been consulted about when the toilets were to be closed or to be reopened as well as whether the land was to be made available to travellers early in the lockdown. It was agreed that MDDC would be approached to arrange a face-to-face meeting.

[9] Planning:

Erection of single storey and two storey extensions and carport (Revised Scheme)

Taywill Oak Down St Mary Crediton EX17 6EH. Ref. No: 20/01051/HOUSE

No objection

Erection of 4 dwellings, associated works and landscaping following demolition of existing agricultural buildings

Land and Buildings at NGR 274556 105562 Bradfield Morchard Road Devon

Ref. No: 20/01023/FULL No objection

Erection of a gym with flat and holiday let, use of existing flat as holiday let and repositioning of car port

Waterbridge Golf Course Down St Mary Crediton Devon EX17 5LG

Ref. No: 20/00852/FULL The Council had no objection provided the drainage was adequate and the ditch was drained.

Signed ..... Date .....

[10] Village Hall: It was not currently viable to re-open the Hall. There would have to be a one-way system and there was a problem with air circulation. The Hall would have to be fully sanitised.

For meetings, chairs would have to be laid out in advance with the correct distancing. There would be a limit of numbers. Masks would be necessary. A list of people attending would have to be kept.

[11] No attempt would be made to fill the vacancy on the council until things had returned to normal.

**Date of next meeting:** *To be decided*

**Annual Meeting postponed to 2021.**

**Future Dates as originally planned:**

*Tuesday 8<sup>th</sup> September, Tuesday 13<sup>th</sup> October, Tuesday 10<sup>th</sup> November,*

*Tuesday 8<sup>th</sup> December.*

NOTE: Because of the coronavirus outbreak future meetings have now been suspended until further notice. Online meetings are to be arranged.

A. Martin, Clerk 15/8/2020

Signed ..... Date .....