

Bow Parish Council Minutes 12.4.2017
MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD FOLLOWING THE ANNUAL ASSEMBLY
ON 12 APRIL 2017 AT 7.30P.M. IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr V Steer in the Chair,
Mrs D M Pritchett-Farrell,
Messrs R P Edworthy, C R McAllister, C D Nicks, M C Williams and R J Yelland.
Cllr Squire and Cllr Way.
Members of the Public Two.
Clerk Miss B D Ware.

Apologies: Mr T J Vanstone.

PARISH COUNCIL

1. **Public Open Forum.** Nothing raised.
2. **Minutes.** The minutes of the meeting held on 8 March 2017, having been circulated in advance, were taken as read, approved as a complete and accurate record, and signed.
3. **Matters Arising:-**
 - (i) Den Brook wind farm. No further Community Fund information was yet available; Mr Nicks would pursue.
 - (ii) Community helipad, proposal. A map/plan had been purchased (£21.00) and submitted, with Planning application validated 20/3/17. Parish Council authorised instructing D.A.A.T. re. ordering lighting column if Planning Consent granted before next meeting. D.A.A.T. had been apprised of progress.
 - (iii) Burston Meadow Sport & Recreation Ground. The Committee had been awarded 50% (approx. £800) of it's T.A.P. Fund application, towards steel mesh for the concrete raft (changing rooms base pad). M.D.D.C. had been requested to allocate £15,500 of Sect.106 Fund towards changing rooms construction project – in hand with M.D.D.C. accounts dept. The pledged sum of £900.00 (£750.00 + vat) for Buildings Regs was now required, cheque to be issued. Mr Steer advised that, to yield revenue, part of the field had been let for a maize crop for the season and First Bow Scouts wanted space for storage and facilities. Mr Vanstone and Mr Steer reported on investigated possible grants via R.D.P.E. for installation of street lighting (western edge of village to Co-op shop/Burston Meadow) – whilst grants for street lighting, *per se*, were not available, if lighting benefitted a sports/recreation field, grant funding might be available – information had been passed to the Committee.
 - (iv) Bow's K6 telephone kiosk, future use(s). Parishioners' suggestions for future uses had been invited via Bow and Arrow but none forthcoming. Bow News Desk had posted a recommendation on it's facebook site that the kiosk be used for a second defibrillator and had received much support (site reached a much wider area than just Bow), the website editor's proposition was read to Members. As Parish Council had not been approached by Co-op shop staff who raised funds by a raffle in 2014, Mr Steer would make enquiries. If kiosk to be used for an A.E.D., compliance with signed B.T. legal contract was essential. The Clerk referred to Community Heartbeat Trust (C.H.T.) which worked with B.T. to help communities turn adopted kiosks into sites for public access defibrillators – for projects undertaken by C.H.T. B.T. provided free electricity for the first seven years of the project and C.H.T. provided a free renovation kit (paints) by way of a sponsor, British Coatings Federation.
 - (v) Casual vacancy. The vacancy had been published via the Bow and Arrow (April issue) with three written expressions of interest received to date. The Clerk recommended co-option at Parish Council's May meeting (allowing parishioners adequate opportunity to apply) but preference was for co-option that evening. Expressions of interest received, viz. Mrs E Evelyn, Mrs L Hamilton and Mr G Willis, were read. Members' preference was for a secret ballot, rather than show of hands. Results: Mrs Evelyn 0, Mrs Hamilton 6 (co-opted) and Mr Willis 1.
 - (vi) Oak tree, 83 Godfreys Gardens adjacent Bow Mill Lane. After reporting to M.D.D.C. Tree Officer, it was referred to D.C.C. Highways. D.C.C. allocated a log no. and would arrange inspection. D.C.C.'s website stated "an assessment for this report was completed on 30/3/17", also stating if not resolved it could be either because it didn't meet safety defect criteria or the problem is not on the public highway and/or is maintained by others. The Complainant was being kept informed.
4. **Planning**
APPLICATIONS
[17/00516/HOUSE](#)
Proposal: Erection of extensions to east and west elevations following demolition of existing extensions, demolition of existing entrance porch to north elevation, remove buttresses on south elevation, replacement of existing corrugated asbestos roof with slate, replacement of cement render with lime render and replacement and insertion of new windows.

Location: Littlecombe Farm, Bow, Crediton, Devon EX17 5AS

Site Vicinity Grid Ref: 272278 / 98667

Information had been conveyed electronically to Bow Parish Councillors 1/4/17. Parish Council felt the proposal represented a good improvement.

[17/00517/LBC](#)

Proposal: Listed Building Consent for the erection of extensions to east and west elevations following demolition of existing extensions, demolition of existing entrance porch to north elevation, remove buttresses on south elevation, replacement of existing corrugated asbestos roof with slate, replacement of cement render with lime render and replacement and insertion of new windows.

Location: Littlecombe Farm, Bow, Crediton, Devon EX17 5AS

Site Vicinity Grid Ref: 272278 / 98667

Information had been conveyed electronically to Bow Parish Councillors 1/4/17. Parish Council felt the proposal represented a good improvement.

[17/00569/FULL](#)

Proposal: Erection of an agricultural livestock building

Location: Land at NGR 272162 98664 (Littlecombe Farm) Bow, Crediton, Devon EX17 5AS

Site Vicinity Grid Ref: 272104 / 98680

Information had been conveyed electronically to Bow Parish Councillors 6/4/17. Parish Council approved.

[17/00572/FULL](#)

Proposal: Erection of an agricultural livestock building

Location: Land at NGR 272162 98664 (Littlecombe Farm) Bow, Crediton, Devon EX17 5AS

Site Vicinity Grid Ref: 272104 / 98680

Information had been conveyed electronically to Bow Parish Councillors 6/4/17. Parish Council approved.

M.D.D.C. DECISIONS

Nil

5. **Town and Parish Charter, Revised Charter Consultation.** Information had been conveyed electronically to Members 9/3/17. M.D.D.C. felt that partnership working between town and parish councils and the district council would only be successfully achieved if both partners recognise, understand and respect the role the other plays and work to promote those roles. The Charter had been agreed following consultation between Mid Devon District Council and the local councils and set out a framework to enable that to happen. The Charter was due for review, with consultation closing on 4/5/17. Following consultation the Charter would be reviewed by the Community PDG ahead of going before Cabinet for approval. Parish Council had considered the Charter together with the revised Charter. Parish Council would respond stating that it did not have any comment to make.
6. **Mid Devon District Council - Local Enforcement Plan, Consultation (13/3/17-2/5/17).** Information had been conveyed electronically to Members 13/3/17. The Local Enforcement Plan would set the framework for planning enforcement activity in Mid Devon. Mid Devon District Council had responsibility for the investigation of reported breaches of planning control. (Unauthorised development could be detrimental to the local environment, a source of local tension, etc.) Failure to enforce planning conditions or address unauthorised development reduced the effectiveness of a Local Planning Authority and undermined public confidence in the system. Mid Devon Local Plan Policy DM31 (adopted 2013) stated *The Council will investigate unauthorised development, acting proportionately to the scale of the suspected breach of planning control. Enforcement action will be taken where it is appropriate to do so and in the public interest.* The Local Enforcement Plan set out the Council's planning enforcement framework, defined what constituted a breach, how breaches would be investigated and procedure for formal planning enforcement action. It set performance targets, indicated priority of differing breaches and response times expected. After brief discussion, Parish Council would respond advising that it did not have any comment to make.
7. **Local Vandalism (graffiti on Bow street signs & litter bin, etc).** Graffiti ("moonshine") on two Highways road signs (traffic management scheme, School Hill) and a litter bin (at bus shelter) had been reported by the Clerk and cleaned within days. Prospective Conservative candidate, Mr Eginton, for forthcoming County Council election said he had also reported the incident, including to the Police. On same day numerous roadside daffodils along Station Road had been strewn around. Bow News Desk Facebook owner/editor requested Parish Council debate matter,

suggesting offenders serving community service could be put to work. (Under Community Payback Scheme the Probation Service arranged supervision, etc.) Cllr Squire commented a garage door at Godfreys Gardens had also sustained graffiti damage. Parish Council discussed, some knowledge existed of other local damage involving trespass – it was thought ‘early teens’ may be responsible. Bow had experienced waves of mindless petty vandalism over the years. The situation would be monitored.

8. **Public Open Space Project Funding.** The newly appointed M.D.D.C. Planning Obligations Monitoring Officer requested that Parish Council identify and give brief description for Bow projects, against which future Section 106 funding could be allocated. The Clerk had spoken with the Chairman of Burston Meadow Sport and Recreation Ground – there would be further phases to that large project (which needed to be identified, works described and target prices assessed). Information required by M.D.D.C. comprised Project title, Location, Brief description and Guide target price. Mr Steer said a second pitch was planned and hard surfacing to the parking area was required, both of which could be costed. Clerk and Chairman would endeavour to obtain more information via M.D.D.C.
9. **V.A.T.** For the period 1/4/16 – 31/3/17 a sum of £212.18 had been reclaimed. Refund awaited.
10. **Annual Audit.** Documentation had been received from Grant Thornton, with audit date advised as 2/6/16. The audit would be advertised (published notice board, website). Accounts for 2016/17 had been approved and the Financial Statement presented at the Annual Assembly had been adopted. Copies of detailed Receipts and Payments which included comparisons to 2015/16, supplementing Financial Statement, had been circulated and approved. Figures reconciled with online bank statements. The Annual Governance Statement was completed. Mrs Simms had kindly agreed to carry out the independent internal audit. All councils were required to annually review the effectiveness of their system of internal control (reliable assurance required reference the council’s internal controls and it’s management of risk) with the review to include a separate review of internal audit (the two principal aspects being compliance with standards and overall effectiveness) and to publicly report the outcome. Having reviewed systems, etc. Members confirmed that, in Parish Council’s opinion, the system of internal control including the independent internal audit is effective.
11. **D. C.C. Highways Matters.**
Proposed extension of 30m.p.h. limit, A3072 west of Bow village. Cllr Way advised that the Speed Compliant Action Review Forum (SCARF) had not met: a Police representative had still to be appointed to the committee.
Repainting of white lining. The line missed (junction of Junction Rd-Churchlands) had still not been repainted.
Parish Lengthsmen. Cllr Way advised that Lengthsmen, as such, no longer existed.
Contractors, South West Highways to Skanska. The transition seemed to have delayed some work.
11. **Monitoring of Services**
D.C.C. Service satisfactory – comment would not be submitted.
M.D.D.C. Service satisfactory – comment would not be submitted.
12. **Correspondence.**
M.D.D.C. Provision of hosted websites, terms & conditions produced and to be agreed. (Agreed & to be returned.)
M.D.D.C. Local Plan Review Submission, information including press release.
M.D.D.C. new Director of Operations (Andrew Pritchard) appointed.
M.D.D.C. Legal Services, Standards Committee on 4/4/17 agreed a letter (pointing out importance of completing the Register of Interests form fully and further training be undertaken when new Monitoring Officer in post) be sent with request it be seen by all councillors. (The Clerk had sent the letter to all Bow Parish Councillors 8/4/17.)
M.D.D.C. notification of key decisions May 2017.
M.D.D.C. new building control partnership, known as NMD Building Control, ready for launch.
D.C.C. Promoting Independence events in March, postponed.
Devon Communities Together, new programme of training events.
Devon Communities Together, announcing launch of new Love Devon Magazine (Devon’s go-to charity magazine for community news, community projects & rural affairs).
M.D.D.C. Homes Policy Development Group, 14/3/17, agenda.
M.D.D.C. Community Policy Development Group, 28/3/17, agenda.
M.D.D.C. Planning Committee, 29/3/17, agenda.
M.D.D.C. Standards Committee, 4/4/17, agenda.
M.D.D.C. Scrutiny Committee, 10/4/17, agenda.
M.D.D.C. Planning Committee, 19/4/17, agenda + supplement notes.

M.D.D.C. press release, new pay and display parking machines (to accept new £1 coins).
M.D.D.C. press release, fly tippers fined £300.
M.D.D.C. press release, M.D.D.C. (partnered with GovDelivery) launches e-mail subscription service.
M.D.D.C. press release, South West Youth Games 2017, multi wheeled sports event.
M.D.D.C. press release, Council obtain civil injunction against ex-partner of tenant.
M.D.D.C. press release, Tiverton Market to host Wales & West heat of 2017 British Street Food competition.
M.D.D.C. press release, Council announces winner of design competition for area rear of Tiverton Town Hall.
M.D.D.C. Town and Parish Newsletter (circulated electronically to Members 27/3/17).
D.A.L.C. newsletter (Transparency Code, training and events, NALC events, Finance, Legal, etc.)
D.C.C. Avian Flu, updated measures to protect poultry against Avian Flu.
Publications: Local Council Review, Healthwatch Devon newsletter, D.C.C. connectme, Healthy People and Healthwatch Voices.

13. **Finance.**

Bank balances brought forward: Deposit a/c £7,837.41, Current a/c £22,003.89
(Parish precept £9,240.15 credited + Transparency Code grant funding £1,249.09 credited)
ACCOUNTS AUTHORISED FOR PAYMENT
Jhai Ltd (Building Regulations fee Burston Meadow) £900.00

14. **Any Other Business.**

(i) Bow Surgery. Members were aware of Bow parishioners' concerns reference the Patients Participation Group. Consequent to Bow Surgery taking over North Tawton Surgery, it was reported that Bow's PPG was losing it's voice. Concerns were discussed, Mrs Pritchett-Farrell offered to visit Bow Surgery to speak with doctors/management. It was agreed a letter be sent to Bow Surgery stating that Parish Council had been made aware of concerns and that a representative of Bow Parish Council would like to visit to discuss the matter and possibly to also join the PPG.

15. **Date of Next Meeting.** Wednesday 10 May 2017 at 7.30p.m. at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 8.55p.m.