

Bow Parish Council Minutes 13.11.2019
MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 13 NOVEMBER 2019 AT 7.30P.M.
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr C D Nicks in the Chair,
Mrs L A Hamilton and Mrs D M Pritchett-Farrell,
Messrs N P Edworthy, C R McAllister, V Steer, T J Vanstone and G R Willis.
Cllr Nick Way.
Clerk: Miss B D Ware.
Members of the Public: Nil

Apologies: Mr R P Edworthy and Cllr Alex White.

PARISH COUNCIL

1. **Public Open Forum.** No members of the public present; nothing raised.
2. **Minutes.** The minutes of the meeting held on 9 October 2019, having been circulated in advance, were taken as read, approved as a complete and accurate record and signed by the Chairman.
3. **Matters Arising:-**
 - (i) Revision of bank signatories. Changing bank signatories of Santander account was suspended pending progress with switching to Lloyds Bank. Refer item 5.
 - (ii) Bow Village Field, electricity connection (community helipad light), transfer of responsibility. The process had been completed. A meter reading had been requested and supplied (unchanged from 5/9/19 reading), with a first invoice issued with nil balance. EDF had issued a letter suggesting installing a smart meter.
 - (iii) M.D.D.C. Annual Clerks meeting, 15 October at Phoenix House, Tiverton. The Clerk had attended and gave a resumé – following the introduction by Jill May M.D.D.C. Director of Corporate Affairs and Business Transformation, speakers included Cllr John Hart, Leader of D.C.C. who spoke on budget issues, Kathryn Tebbey M.D.D.C. Monitoring Officer offered a question & answer session, Jenny Clifford M.D.D.C. Head of Planning, Economy and Regeneration spoke on the Local Plan and Planning Consultees, Andrew Busby M.D.D.C. Group Manager Corporate Property and Commercial Assets Services spoke on bereavement services, parks & open spaces with associated budget, Richard Galt M.D.D.C. Group Manager for Business Transformation and Customer Experience & Web Development spoke about public websites needing to comply with certain standards within specific timeframes, Stephen Walford M.D.D.C. Chief Executive spoke about climate change, including the Devon wide Carbon Plan.

4. **Planning**

APPLICATIONS

[19/01630/HOUSE](#)

Proposal: Raising of chimney height and reinstate flue

Location: Paddocks Cottage & Nymet Cottage, Nymet Tracey, Bow, Crediton EX17 6JX

Site Vicinity Grid Ref: 273352 / 100832

Information had been conveyed electronically to Bow Parish Councillors on 12/10/2019. Approved.

[19/01631/LBC](#)

Proposal: Listed Building Consent for the erection of firewall in loft; removal and repositioning of internal partition wall at first floor level to enlarge bathroom and raising of chimney height and reinstate flue

Location: Paddocks Cottage & Nymet Cottage, Nymet Tracey, Bow, Crediton EX17 6JX

Site Vicinity Grid Ref: 273352 / 100832

Information had been conveyed electronically to Bow Parish Councillors on 12/10/2019. Approved.

M.D.D.C. DECISIONS

APPROVALS

[19/01242/FULL](#)

Proposal: Erection of two stables for equestrian use, formation of access and widening of existing access.
(Revised drawings received.)

Location: Land at NGR271665 100500 (The Haven), Bow, Crediton, Devon EX17 6HZ

Site Vicinity Grid Ref: 271665 / 100500

[19/01504/HOUSE](#)

Proposal: Retention of single storey extension

Location: Causeway, Bow, Crediton, Devon EX17 6HG

Site Vicinity Grid Ref: 272385 / 101699

[19/0570/LBC](#)

Proposal: Listed Building Consent for installation of seven replacement windows

Location: Wilhay, Bow, Crediton, Devon EX17 6EP

Site Vicinity Grid Ref: 271825 / 101778

PLANNING (LISTED BUILDING AND CONSERVATION AREAS) ACT 1990 – APPEAL DECISION
APPEAL DISMISSED

[19/00340/LBC](#)

Proposal: Listed Building Consent to infill part of adjoining open storage area with part glazed door/window units

Location: The Linhay, Bow, Crediton, Devon

Site Vicinity Grid Ref: 272751 / 100679

5. **Alternative (to cheque issue) Payment Method Options – Change Current Account to Lloyds Bank.** During the account opening process (via telephone, the printed application form, etc to be sent for signatures – awaited), information reference making payments by BACS/Faster Payments included that the Clerk did not set up a payment, with two signatories logging in to remotely authorise that payment (as advised by Lloyds, Crediton), but that all signatories would have automatic full access to the online bank account and the Clerk would not have an online View Only facility as at present. Lloyds Bank had suggested that the Clerk also be a signatory (contrary to Audit Commission recommended practice), thereby also gaining full online access to the bank account. In essence, it represented a lower level of security for Parish Council funds. The Clerk to enquire of D.A.L.C./M.D.D.C. Monitoring Officer re. acceptable/best practice used by local councils.
6. **Bow Climate Action Group, Request for Funding.** A letter from the newly formed Group was read. It requested financial support to enable the fledgling group, which aimed to promote wider understanding of climate change and to organise local events/schemes to help tackle the effects, to get started. Mr Willis advised that the Group was looking to be constituted and have charitable status. During discussion, a sum of £100.00 being pledged (to cover venue hire fees, etc) was favoured and agreed. The Group would supply invoices.
7. **Bow Conservation Area – Historic England requests M.D.D.C. Conservation Officer to Review Bow C.A. and produce a C.A. Appraisal with Management Plan.**
M.D.D.C. Conservation Officer had been advised that Bow Parish Council was not professionally qualified to prepare a draft appraisal. M.D.D.C. would prepare a draft document which would be sent to Bow for comment. It was disappointing that Bow appeared on the At Risk register again. It was understood that Historic England would only be likely to change their view once an up to date Conservation Area Appraisal with Management Plan was in place. The Conservation Officer had made an initial assessment and would look to develop a draft Conservation Area Appraisal over the coming months, requesting Parish Council input re. views on benefits/disbenefits. Discussion ensued around possible benefits/disbenefits with it being decided to invite the Conservation Officer to a meeting (with parishioners invited) to explore advantages and disadvantages of a Conservation Area status.
8. **1st Bow Scouts Archery Project, Request for Funding – Timber Shelter, Planning, Quotes, Equipment.**
Timber, multi-purpose, 12m x 4m, shelter. The Planning application for the erection of an open-fronted multi-purpose shelter and retention of a metal storage container had been granted consent on 08/11/2019. The shelter would be set on timber sleepers, obviating the need for any ground disturbance (excavation below ground not permitted, without a programme of archaeological work, given potential for archaeological deposits at the site), for which funding might also be requested. Clarification on featheredge timber funding requirements and fixings requirements still pending.
Archery equipment. Obtaining two further quotations remained in hand with 1st Bow Scouts.

9. **D. C.C. Highways Matters.**

Speeding, A3072 western approach to village (proposed extension of 30m.p.h. limit). Mr Vanstone had sent his proposed draft submission (incl. map/plan plus additional letters of support) re. Departure from D.C.C. Policy on Local Speed Limits, to Cllr Way for his written support. When Cllr's Way's support received Mr Vanstone would circulate the full submission to Parish Councillors and Clerk. Cllr Way intimated that D.C.C. Neighbourhood Team Highways Officer, Mr Tucker, had conducted hand-held traffic speed surveys (it was unclear whether any survey conducted since 18/04/2019 when atypical data had been produced given timing and holiday period) which showed the site to be speed compliant, therefore, as the local Officer, he would struggle to recommend the case for Highways and Traffic Order Committee (H.A.T.O.C.) approval. Cllr Way would present the case to Mid Devon H.A.T.O.C. at the March meeting.

Vehicle Activated Speed Signs (V.A.S). acquisition. Still nothing had been received or heard from D.C.C. since the request almost a year previous (a further reminder had been sent) but Cllr Way said that he had received information from D.C.C. which he would forward to the Clerk who, in turn, would circulate it to Members. (The Clerk drew attention to an advert. for V.A.S. signs which appeared to be exact type needed, posted in Clerks & Councils Direct publication.)

Street-Lighting A3072, Bow Mill Lane to Southern Co-operative shop. Cllr Way said that low level mounted lights, suitable for pedestrians, could be an option to be investigated. It was anticipated that cost would be less than the very high cost indicated by D.C.C. three years previously when a scheme total of £53,909.54 (? vat) had been supplied. Cllr Way had contact with a lighting contractor.

DCC Highways Newsletter, [Roadmap](#) – Winter special edition. Link supplied to Parish Councillors.

Godfreys Garden estate road. A reminder email had been sent to the Crediton Courier – a photo-journalist would visit for photos, with copy referred to the editor before publishing. A resident's email (plus phone call) re. appalling state of the road had been received. The email was read – it stated there were grave concerns amongst residents, requesting repair/resurfacing work be arranged as a matter of extreme urgency, also directing that a site meeting be called to discuss a way forward to alleviate the very apparent problem with the road, saying there were very considerable concerns amongst local residents and road users, pedestrian and vehicular, that personal accidents, vehicle and property damage will or have happened. Commenting on the potential obvious risk caused by the road condition he hoped the Council would act with urgency. Cllr Way again confirmed that the work was "in the system" and D.C.C. officer Mr Tucker had said he would chase it up and report. Members said that in April 2019 Mr Tucker advised that work would be paid for from his budget. Members remained exasperated by the time (in excess of two years) taken to action the much needed work.

Devon County Council (Traffic Management) Permit Scheme Order, consultation, copy of advert and draft order supplied by D.C.C. County Solicitor. (Copies circulated to Parish Councillors.) Cllr Way supplied some basic info. saying that utility companies had been the driving force behind wanting the proposed new arrangement.

Water Lane, erosion at western edge of carriageway at parish boundary. D.C.C.'s website stated that "an order had been issued to carry out works".

Water Lane, parking bay. A D.C.C. email stated "Traffic Section say these are not formal parking bays and when markings have worn out they will not be replaced", had been received.

Repainting Double Yellow Lines, A3072, Sutherlands. D.C.C. had been reminded again about the missed section. *State of footpath along A3072 and across river bridges west of Bow village.* The resident's complaint had been referred to D.C.C.

Leaning immature birch tree, A3072, north side of carriageway, Bow bridge. The tree, growing at an angle into the carriageway, needed removal and would be reported to D.C.C.

10. **Monitoring of Services**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Service satisfactory – comment would not be submitted.

11. **Correspondence.**

M.D.D.C. Monitoring Officer, Local Government Association is working on a new model code of conduct. Please see [report](#) showing how it will do so, including indicative timetable. Town/parish council views/questions invited.

Campaign for Local Democracy in Mid Devon, public meeting on 14 November at Heathcoat School, Tiverton.

D.C.C. Recycle Devon Thank You Awards 2020, publicising the awards.

Involve, minutes of Crediton & District Community Conversation of 18/09/2019, Crediton and District Services and Organisations listing, Crediton Community Rehab Team profile info, Autumn 2019 workshop programmes.

Involve, Crediton Town Council has taken on the Old Landscore School building with a Tenancy at Will for 12 months from October 2019.

Involve, Crediton Wellbeing Project – forms to enable groups to sign up to be represented on the online tool which Wellbeing co-ordinators use for social prescribing.

Involve, Funding News (October 2019 issue).

Lynton Town Council, email requesting financial support pledge towards potential Judicial Review of any decision made at the Devon and Somerset Fire and Rescue Service meeting on 18 December 2019. See The Woolacombe Fire Service 'Save Our Station' <https://www.facebook.com/SaveOurStationWoolacombe/> public Facebook site. Cllr Way commented that responses to the Devon and Somerset Fire and Rescue Service consultation were being analysed and that he would be speaking to Okehampton regarding the proposed service cuts options. A decision was expected in January.

D.C.C. Devon Local Nature Partnership (DLNP) declared 31/10/2019 as Dark Skies Day, free evening event: The impacts of night lighting on humans and wildlife, at County Hall, Exeter.

Office of the Police and Crime Commissioner (O.P.C.C.) October newsletter. (Devon & Cornwall Police to receive an extra 141 officers in year one of uplift programme, etc).

Devon Communities Together, Devon Community Learning Academy: upcoming benefits training courses.

Devon Communities Together, Devon Community Learning Academy: upcoming training & online learning courses.

Devon Communities Together (i) Council Emergency Plan Preparation Support and Assistance (D.C.T. is working with emergency services and major public agencies to encourage communities to prepare an emergency plan).

(ii) Big Energy Saving Network Programme, helping members of your community (D.C.T. is working in partnership with Citizens Advice to deliver this winter's Big Energy Saving Network programme).

Devon Communities Together, Free Energy Saving Advice (to community groups or 1-2-1 consultation) to Tackle Fuel Poverty in Devon this Winter.

M.D.D.C. Cabinet, 17/10/19, agenda.

M.D.D.C. Planning Committee, 23/10/2019, agenda.

M.D.D.C. Scrutiny Committee, 28/10/2019, agenda.

M.D.D.C. Council, 06/11/2019, agenda.

D.C.C. Devon Climate Emergency: Devon Carbon Plan process is launched – residents called on to give their ideas.

M.D.D.C. press release, Devon Climate Emergency <https://www.middevon.gov.uk/devon-carbon-plan-process-is-launched-residents-called-on-to-give-their-ideas/>

M.D.D.C. press release, Mid Devon's informative Landlord Networking Event, Hartnoll Hotel, Tiverton 2/10/2019, proves successful again.

M.D.D.C. press release, Be Safe this Bonfire Night.

M.D.D.C. press release, Observance of Armistice Day with the Royal British Legion, on Monday 11/11/2019.

M.D.D.C. press release, Dedicated former councillor recognised with street name honour (a former councillor who spent half a century representing her ward members has been honoured by Mid Devon District Council).

M.D.D.C. press release, Council offers free parking in run up to Christmas (on four Saturdays, at Tiverton, Cullompton and Crediton).

M.D.D.C. Town and Parish newsletter, November 2019 + attachments (minutes & presentations at the clerks meeting on 15/10/2019).

D.A.L.C. newsletter, office closed 16 & 17 October; AGM and conference booking info; training info; Fields in Trust (Simmons Park Okehampton received 'Much Loved' status; Hedgehog Heroes scheme info; N.A.L.C. Smaller Councils Committee 2020/21 nomination process open; N.A.L.C. Larger Councils Committee 2020/21 online voting open.

D.A.L.C. newsletter, marking the 75th anniversary of VJ Day in 2020; open space management, etc.

D.A.L.C. newsletter, A.G.M. Conference & Exhibition 2019 thanks to attendees, highlights of A.G.M., info on the presentations, workshops, etc.

D.A.L.C. newsletter, Devon Carbon Plan launches; website accessibility requirements; V.E. Day 75 (8/5/2020); can you help save the Fire and Rescue Service; Digital Mapping; Local Government finance and #OurDay 2019.

Publications: Clerks and Councils Direct, Local Council Review, Healthwatch Devon e-bulletin and DCC Connectme (Stokeinteignhead flood relief scheme support, Sidmouth flood protection plans submitted, Be Bright be Seen as the clocks go back, Bikeability cycle training for 7,000 children in Devon, Improving website information for parents of children & young people with special educational needs and disabilities (SEND).

12. **Finance.**

Bank balances brought forward: Deposit a/c £7,939.77, Current a/c £20,341.65

ACCOUNTS AUTHORISED FOR PAYMENT

GDM Cleaning (bus shelter glass clean 24/10/19) £6.00

13. **Any Other Business.**

Nil

14. **Date of Next Meeting.** Wednesday 8 January 2020 at 7.30p.m. at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 9.25p.m.