

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 12 FEBRUARY 2020 AT 7.30P.M.  
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

**Present:** Mr C D Nicks in the Chair,  
Mrs L A Hamilton,  
Messrs R P Edworthy, C R McAllister, V Steer, and G R Willis.  
Cllr A White.  
Clerk: Miss B D Ware.  
Members of the Public: Nil

**Apologies:** Mrs D M Pritchett-Farrell, Mr T J Vanstone and Cllr N Way.

**PARISH COUNCIL**

1. **Public Open Forum.** No members of the public present; nothing raised.
2. **Minutes.** The minutes of the meeting held on 8 January 2020, having been circulated in advance, were taken as read, approved as a complete and accurate record, and signed by the Chairman.
3. **Matters Arising:-**
  - (i) Bow Conservation Area. M.D.D.C. Conservation Officer, Mr Marsh, was expected to attend the Parish Council meeting on 11 March 2020. Confirmation of his attendance was awaited.
  - (ii) 1<sup>st</sup> Bow Scouts archery project, request for funding. Completion of M.D.D.C.'s Application for Section 106 funding was in hand with the Clerk.
  - (iii) Alternative (to cheque issue) payment method options, changing Current Account to Lloyds Bank. The matter remained in hand, with information being gathered. MDDC Monitoring officer had conferred with the Town & Parish Council Liaison Officer advising that the action of payment of invoices online could be delegated to the town/parish clerk (after a payment had been duly authorised). Information obtained from Lloyds Bank on the action of payments being remotely authorised by two (or more) individuals required clarification.
4. **Planning**

APPLICATIONS

[19/01932/FULL Preston House](#)  
[19/01933/FULL Preston House](#)

A site meeting for Parish Councillors and local residents, with M.D.D.C. Planning officer Mr Devereaux, had been held on 20/01/2020. Parish Councillors Mrs Pritchett-Farrell, Mr McAllister, Mr Steer and the Clerk, plus residents representing three neighbouring households, had attended. Concerns, as previously rehearsed, had been conveyed by both Parish Council and residents. Cllr White had been apprised and instructed that, should the Planning Authority be minded to approve the applications, the cases be 'called in' for determination by full Planning committee. Parish Council's letters of opposition would incorporate objections cited reference 18/00571/FULL. Cllr White provided an update, confirming that he was liaising with Mr Devereaux, now case officer for both applications, who was awaiting input from DCC Highways.

[20/00041/HOUSE](#)

*Proposal:* Erection of garage to include ancillary accommodation and solar panels and erection of den following demolition of outbuildings  
*Location:* Paddocks Cottage, Bow, Crediton EX17 6JX  
*Site Vicinity Grid Ref:* 273352 / 100832  
Information had been conveyed electronically to Bow Parish Councillors on 03/02/2020  
Bow Parish Council approved the application.

[20/00042/LBC](#)

*Proposal:* Listed Building Consent for internal and external alterations  
*Location:* Paddocks Cottage, Bow, Crediton EX17 6JX  
*Site Vicinity Grid Ref:* 273352 / 100832  
Information had ben conveyed electronically to Bow Parish Councillors on 03/02/2020  
Bow Parish Council approved the application.

[20/00180/HOUSE](#)

*Proposal:* Erection of a single storey extension

*Location:* The Grizzleys, Bow, Crediton EX17 6HG

*Site Vicinity Grid Ref:* 272422 / 101694

Information had been conveyed electronically to Bow Parish Councillors on 04/02/2020

Mr N Edworthy, Mr P Edworthy and Mr Nicks declared DPLs and left the meeting.

Bow Parish Council approved the application.

[20/00050/HOUSE](#)

*Proposal:* Retention of flue

*Location:* 2 Gregory Close, Bow, Crediton EX17 6HG

*Site Vicinity Grid Ref:* 272023 / 101439

Information had been conveyed electronically to Bow Parish Councillors on 11/02/2020

A special meeting may need to be arranged. Parish Councillors did not have any objections.

**5. Local Government Boundary Commission, Electoral Review of Mid Devon District Council Wards -**

**Consultation (04/02/2020 - 13/04/2020).** Information on the first part of the two-part process had been conveyed, considered and minuted at the Parish Council meeting held on 11 September 2019. Given Upper Yeo Ward (Bow, Clannaborough & Colebrooke parishes) was currently and predicted at 2025 to be within allowable variances from desired ratio, Bow Parish Council had not anticipated any change to Ward boundary so had not made a submission at the first stage of the process. However, imbalances elsewhere within the District, creating a ripple effect, had led to changes being recommended. Workshops, which M.D.D.C. had been planning for Autumn 2019, had not been held. Information pertaining to the second part of the Review process had been conveyed electronically to Bow Parish Councillors on 5 February 2020. The second part was currently at consultation stage; the Local Government Commission for England had opened a public consultation on its draft recommendations for new electoral arrangements for Mid Devon District Council. Draft recommendations proposed that Mid Devon should be represented by 42 councillors (same as present), that Mid Devon should have 21 wards (three fewer than present) and that boundaries of all wards should change. A draft recommendation, based on proposals from Central Devon Conservative Association, was that Upper Yeo Ward be reconfigured to become Upper Yeo and Taw Ward, with two Ward Members – the proposal excluded Colebrooke and included Copplestone, Down St Mary, Zeal Monachorum, Brushford, Coldridge, Eggesford and Nymet Rowland. Cllr White conveyed his view that the proposed reconfigured Upper Yeo and Taw Ward did not represent a good example of a ward given its elongated shape and distances between parishes, so he anticipated making a submission recommending that Colebrooke remain but annexing some parishes in the northern part of the proposed combined ward. After discussion, Parish Council agreed not to respond to the consultation.

6. **Code of Conduct.** Information, with accompanying documents (MDDC Code of Conduct 2019, Gifts and Hospitality Form for parishes 2019, plus Bow's current adopted Code of Conduct), had been supplied electronically to Parish Councillors in December 2019. A new Model Code of Conduct had been worked on by the Local Government Association. MDDC had amended the Model Code of Conduct, advising that if town/parish councils had adopted the previous Model, those town/parish councils may wish to adopt the new Model, or to produce their own. The main changes to the new Model Code of Conduct were 3.2 Bullying and harassment – now included and followed advice from the Committee on Standards in Public Life; 7 Gifts and Hospitality – amended to reflect the requirement to disclose to the Proper Officer of the town/parish council (this section needed to be updated with the amount the town/parish council required to be disclosed); 8 Dispensations – amended to include the requirement to submit a written request to the Proper Officer of the Council. The Register of Interests form had been amended to remove the requirement to disclose the Gifts and Hospitality (this should be recorded separately by the Proper Officer of the town/parish council and was the responsibility of the town/parish council to administer). There was no requirement to change the Register of Interests form, town/parish councils were asked to use the new Register of Interests form when new Members were co-opted. M.D.D.C. had produced a Gifts and Hospitality form if town/parish councils wished to adopt it, or town/parish councils could produce their own. Town/parish councils needed to amend documents to reflect their own council's requirements. Parish Council briefly discussed and agreed to adopt the new Code of Conduct, the Gifts and Hospitality section needed to be updated with the amount the town/parish council would require to be disclosed and Members to decide whether to adopt the Gifts and Hospitality form.

7. **The Pensions Regulator, Third Anniversary of Staging Date, Bow Parish Council.** The third anniversary of the staging date, 1 May 2020, was approaching; re-enrolment was due by 1 May 2020 and re-declaration was due by 30 September 2020. Parish Council had a legal duty, as an employer, to fulfil requirements.
  
8. **D.C.C. Highways Matters.**

*Speeding, A3072 western approach to village (proposed extension of 30m.p.h. limit).* The proposed submission requesting D.C.C.'s departure from policy on Local Speed Limits, in hand with Mr Vanstone, had received Cllr Way's written support. Mr Vanstone had circulated copies of documentation to Members that morning. Cllr Way had thanked Mr Vanstone for his work. Documents needed to be with Cllr Way by 24 February 2020 for inclusion in Mid Devon HATOC meeting on 19 March 2020. It was agreed to request Cllr Way to proceed with making the submission.

*Residents' petition re. additional pedestrian crossings.* The petition was discussed. It petitioned Bow Parish Council and Mid Devon District Council but, pedestrian crossings being a Highways matter, it should petition Devon County Council. Cllr Way would enquire of D.C.C. whether, in its present form, it would be acceptable to D.C.C. (it could not be amended without arranging for all signatories to re-sign the document). Given its opening comments stated that "Traffic would be naturally slowed and calmed without the need for enforcing a lower speed limit or speed cameras/other traffic calming schemes", thereby countering Parish Council's current submission to HATOC, which called for speed reduction measures, it could not accompany the submission and would be dealt with independently. Cllr Way had offered to meet petition organiser(s) with representatives of Bow Parish Council. To clarify to petition organiser(s) the correct authority to be petitioned and convey Cllr Way's offer to meet.

*Proposed Community Speedwatch.* A requested update had been received from Crediton Police, it set out requirements for creating a new CSW scheme. Location and direction of travel were needed to enable risk assessments to be conducted – opposite Co-op shop (nr bus stop) for eastbound traffic, to be requested. To check whether residents who had expressed interests in being actively involved in 2018 remained interested and invite further interest via Bow and Arrow monthly newsletter.

*Vehicle Activated Speed Signs (V.A.S). acquisition.* Cllr Way had said that D.C.C. information had been sent.

*Godfreys Garden estate road.* A few potholes had recently received minor attention (minuscule amounts of tarmac to partially fill some holes) but the long awaited resurfacing was still badly needed.

*Double yellow lines, missed section at Sutherlands.* D.C.C. had advised that a contractor would assess and remedy the section missed (due to scaffolding) in March 2018.

*Road closure (WPD electricity works), Walson Road, 11-14 May 2020.* A diversion route had been supplied.

*Devon County Council (Traffic Management) permit scheme order.* The Order, made on 20 January 2020, would introduce the Devon Permit Scheme for Road & Street Works, coming into force 2 March 2020.

*D.C.C. Highways & Traffic Management Group Manager.* Information on drainage maintenance responsibilities had been supplied. That responsibility for maintenance of ditches situate between the road and hedge was with the landowner was questioned/not accepted.

*Potholes (series, incl. eroded tarmac surround to manhole covers), A3072 opp. Comp Cottage.* A couple holes had been filled and a minimal amount of tarmac applied between hazardous manhole covers which still required essential tarmac surround reinstatement work.

*Blocked storm water gratings.* Two blocked gratings on A3072 nr Sutherlands and one sunken blocked grating further west, nr post box in stone wall, would be reported to D.C.C.
  
9. **Monitoring of Services.**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Service satisfactory – comment would not be submitted.
  
10. **Correspondence.**

M.D.D.C. Electoral Review: Have Your Say, the Local Government Boundary Commission for England has opened a public consultation (04/02/2020 to 13/04/2020) on its draft recommendations for new electoral arrangements for Mid Devon District Council. Please see [Press release](#) Info. circulated to Bow Parish Councillors 05/02/2020.

M.D.D.C. Small Business Rate Relief Application, Jackman Car Park, Bow. The Clerk had written to M.D.D.C. advising that Parish Council hadn't ever been required to pay Rates for the car park.

M.D.D.C. Register of Electors 2020.

M.D.D.C. Planning Development Management, new system for logging and dealing with town/parish enquiries.

D.A.L.C. Lesley Smith MBE, former County Secretary, death announced. D.A.L.C. office closed 28/01/2020.

M.D.D.C. Environment Policy Development Group, 14/01/20, agenda.  
 M.D.D.C. Planning Committee, 15/01/20, agenda.  
 M.D.D.C. Cabinet, 16/01/20, agenda.  
 M.D.D.C. Homes Policy Development Group, 21/01/20, agenda.  
 M.D.D.C. Economy Policy Development Group, 23/01/20, agenda.  
 M.D.D.C. Scrutiny Committee, 27/01/2020, agenda.  
 M.D.D.C. Community Policy Development Group, 28/01/20, agenda.  
 M.D.D.C. Audit Committee, 28/01/20, agenda.  
 M.D.D.C. Environment Policy Development Group, 30/01/20, agenda.  
 M.D.D.C. Standards Committee, 05/02/2020, agenda.  
 M.D.D.C. Planning Committee, 12/02/20, agenda.  
 M.D.D.C. Cabinet, 13/02/20, agenda.  
 M.D.D.C. press release, Cllr John Daw (Taw Ward) former Chairman of Mid Devon District Council, death announced.  
 M.D.D.C. press release, gas works, Fore Street Cullompton.  
 M.D.D.C. press release, publican (The White Hart, Cullompton) guilty of food hygiene offences.  
 M.D.D.C. press release, exciting news for Mid Devon leisure and tourism, new website: [www.visitmiddevon.co.uk](http://www.visitmiddevon.co.uk)  
 M.D.D.C. press release, Council thanks community for input into budget setting.  
 D.C.C. Safer Devon Partnership new film warns of online radicalisation.  
 Alert, Neighbourhood e-newsletter, January 2020.  
 Devon & Cornwall Police, Office of Police & Crime Commissioner newsletter January 2020.  
 M.D.D.C. Town and Parish newsletter, February 2020.  
 D.A.L.C. newsletter, Spring training, in-house training courses, etc. info.  
 D.A.L.C. newsletter, nominees for the Royal Garden Party 2020 selected.  
 Devon Communities Together, a 'week of weeks' of support - Big Energy Saving Week promoted by Citizens Advice, Village Halls Week promoted by Action with Communities in Rural England and What the Flood promoted by the Environment Agency.  
 Devon Communities Together, upcoming Learning Academy and e-learning courses, info.  
 Devon Communities Together, Devon Community Learning Academy, upcoming benefit training courses.  
*Publications:* Local Council Review and DCC Connectme (Special Educational Needs & Disabilities (S.E.N.D.) improving website; [Big ideas needed from small businesses](#), Farmers bovine TB support packs launched; new year-long parking permit scheme for care/health workers; Fostering in Devon; Encouraging more people to be registered childminders; Dept. of Education's #tackleabusetogether campaign).

#### 11. **Finance.**

Bank balances brought forward: Deposit a/c £7,939.77, Current a/c £18,814.13  
 ACCOUNT AUTHORISED FOR PAYMENT  
 1<sup>st</sup> Bow Scouts (4 x scout leaders' archery training @ £60.00 each) £240.00

#### 12. **Any Other Business.**

(i) A.E.D. Bow village hall. The defibrillator had been deployed for the first time on 4 February 2020 when a trainee bell ringer collapsed with a suspected heart attack at Bow church. C.P.R. and deployment of the device, until an ambulance arrived, accounted for a successful outcome with the patient recovering in hospital.

#### 13. **Date of Next Meeting.** Wednesday 11 March 2020 at 7.30p.m. at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 8.30p.m.