

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a negative basis.

Name of smaller authority: **Shobrooke Parish Council**

County area (local councils and parish meetings only): **Devon**

Financial year ending 31 March 2019

Prepared by (Name and Role): **Jane Hole Parish Clerk and RFO**

Date: **22/04/2020**

	£	£
Balance per bank statements as at 31/3/2020:		
Current	1,028.0	
Reserve	7,796.0	
[add more accounts if necessary]		
		8824.00
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2020 (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/20		
Net balances as at 31/3/20 (Box 8)		8,824.0