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WITHERIDGE PARISH COUNCIL
Minutes of the Finance & General Purposes Committee
held 21/11/19 19:30 at Witheridge Parish Hall

MEMBERS PRESENT:

Cllr Harvey
Cllr Martin
Cllr Goodwin

Cllr Prynne
Cllr Searles
Cllr Smith

Cllr Wells
In Attendance:
Cllr Northam

1. To Appoint Committee Chairman.

Cllr Harvey received and accepted a nomination.

RESOLVED: Cllr Northam proposed, Cllr Goodwin seconded and all were in favour appointment Cllr Harvey.

2. To approve apologies for absence.

None.

3. Declarations of Interests.

None.

Cllr Martin arrived.

4. Current Year Budget Review.

RESOLVED: Cllr Martin proposed, Cllr Goodwin seconded and all were in favour noting the review.

5. Next Year Budget Draft.

Councillors noted correspondence from North Devon Council dated 19/11/19 advising as quoted:-

- "On Monday 4 November 2019 the Council's Strategy and Resources Committee met and approved in principle to remove the Parish Grant from 2020/21 onwards".
- "**Council Tax Support Grant (otherwise referred to as "Top Up")**
This additional payment has been reducing on a phased basis with the last payment made in 2019/20. Therefore there will be no "Top Up" payment made in 2020/21".
- "It is advised that as part of your budget and precept setting, you take in to account the removal of the above grant payments so that all expenditure is met by the precept".

The clerk presented an initial draft budget which councillors reviewed, finalised version appended.

RECOMMENDED: Adoption of a £48000 budget as detailed. **Parish Council to action.**

RECOMMENDED: Band D household rate increased by 5%. **Parish Council to action.**

6. Financial Regulations Review.

Councillors reviewed the current National Association of Local Councils Model Financial Regulations (England July 2019). Copy appended tailored to Witheridge Parish Council's requirements.

RESOMMENDED: Adoption of the draft. **Parish Council to action.**

7. Dates of Next meeting.

20/02/20. **Clerk to action.**

8. Agenda Items for consideration by the next meeting.

Section 106 funding to include Adventure Playground refurbishment.

Meeting closed 21:40.

*Recommendations to be considered at the January 2020 Parish Council meeting.

WITHERIDGE PARISH COUNCIL
Minutes of the Finance & General Purposes Committee
held 15/11/18 19:30 at Witheridge Parish Hall

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Expenditure Yr Ending			2019/20 Budget	Spend to 07/11/19 (a)	Addit' Projected to Yr End (b)	ESTIMATED YR TOTAL (a+b)	2020/21 Proposed Budget CPI Sept 19:- 1.70%	2022 Budget	2023 Budget
31/03/2017	31/03/2018	31/03/2019							
EXPENSES									
£1,010	£1,018	£897	£1,187	£928	£259.06	£1,187	£1,207	£1,228	£1,249
£77	£42	£165	£200	£80	£119.67	£200	£200	£200	£200
£2,455	£706	£155	£500	£186	£0.00	£186	£500	£500	£500
£50	£0	£412	£150	£0	£150.00	£150	£470	£150	£150
£9,947	£10,017	£9,300	£11,753	£6,730	£5,022.67	£11,753	£11,953	£12,156	£12,363
£2,666	£3,217	£1,646	£3,000	£1,643	£1,357.50	£3,000	£3,000	£3,000	£3,000
£1,064	£1,045	£1,083	£1,300	£1,290	£0.00	£1,290	£1,312	£1,335	£1,357
£0	£0	£197	£0	£0	£0	£0	£0	£0	£0
£0	£0	£0	£500	£0	£500.00	£500	£500	£500	£500
£8,619	£8,678	£9,636	£9,322	£6,588	£3,294.00	£9,882	£10,050	£10,221	£10,395
£156	£180	£195	£256	£120	£136.00	£256	£260	£265	£269
£0	£0	£379	£0	£0	£0	£0	£0	£0	£0
£4,741	£3,993	£6,161	£8,139	£5,795	£2,344.00	£8,139	£8,277	£8,418	£8,561
£290	£300	£310	£379	£276	£50.00	£326	£332	£337	£343
£0	£0	£0	£0	£0	£0.00	£0	£0	£0	£0
£102	£134	£95	£500	£149	£351.00	£500	£500	£500	£500
£2,511	£0	£1,742	£1,700	£0	£1,700.00	£1,700	£1,729	£1,758	£1,788
£0	£1,429	£0	£0	£0	£0	£0	£0	£0	£0
£0	£0	£0	£0	£0	£0.00	£0	£0	£0	£0
£692	£198	£360	£400	£330	£0.00	£330	£400	£400	£400
£0	£43		£0	£0	£0	£0	£0	£0	£0
£0	£6,540	£19,918	£0	£2,826	£0	£2,826	£0	£0	£0
£25,882			£2,500	£985	£0	£985	£2,500	£2,500	£2,500
			£500	£0	£0	£0	£500	£500	£500
			£4,000	£838	£0	£838	£4,000	£4,000	£4,000
£60,261	£37,540	£52,653	TOTALS	£46,886	£29,693	£15,284	£44,048	£47,691	£48,575

Initials:

Chairman.

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ASSETS @ 14/11/19									
Cash and Bank Accounts									
Lloyds Current	£42,628.42	14/11/19							
Lloyds Business Inst Access	£40,144.23	11/11/19							
Unreconciled Transactions	-£460.90								
TOTAL			£82,311.75						
Earmarked Funding									
Cemetery Extension - OSA06s9	£1,500.00								
Election Reserve	£1,800.00								
Historical Archive	£447.36								
Insurance Reserves	£2,018.78								
P3 PRoW Funding Rcd - OSA06s10	-£190.00								
Church Clock Reserve	£1,453.00								
PC PRoW Funding	£2,627.00								
Strategic Planning	£3,554.64								
Street Furniture Maint	£1,500.00								
Toilets - PHA36s87	£5,306.10								
Youth & Childrens Projects	£1,515.00								
General Reserve	£29,869.00								
TOTAL Earmarked			-£51,400.88						
VAT Control (To be reclaimed)			£2,508.44						
Additional Expenditure to Yr End			-£15,283.90						
Projected Balance at Yr End			£18,135.41						
				Budget Funded BY:-					
					Estimated Income:-		£35,393		
						Projected Balance at 31/3/18:	£18,135		
							£53,529		
					Precept History	Band D rate			
					2013/14	£27,753.00	£62.40		
					2014/15	£27,753.00	£61.18		
					2015/16	£27,753.00	£60.63		
					2016/17	£28,484.00	£61.46		
					2017/18	£30,762.00	£67.22		
					2018/19	£31,378.00	£68.93		
					2019/20	£32,946.00	£68.10		
					Recommend precept increase to :	£34,593.30	Actual LCTS		
							2013 - £3184.22		
					District notified LCTS + Parish Grant to cease		2014 - £2747.98		
					LCTS	£0.00	2015 - £2324.80		
					Parish Grant	£0.00	2016 - £1901.68		
					Parish Hall Grass Cutting Recharge	£800.00	2017 - £1478.56		
					Office / Store Let	£0.00	2018 - £1055.39		
							2019 - £527.70		
					Estimated Income	£35,393.30	2020 - £0		