

SILVERTON PARISH NEIGHBOURHOOD PLAN

Minutes of meeting held on Wednesday 28th October 2015

Meeting commenced @ 4.30 p.m.

Present: Olivia Kennard (chair) Sally Sleep, Liz Trebble, Olive Milward, Bill Croome, Liz Gilbert, Jenny Roach, Gill Barrett, Richard White, Jon Smye, Paul Weston

- 1) Apologies were received from Prue Nichols and Janet Campbell
- 2) Minutes of last meeting were approved and signed by the chairman.

Jenny Roach reminded the committee that they had to be very careful to only carry out those actions which had been agreed at a previous meeting. Anything that was done by committee members which had not been agreed and minuted by a full committee, could be deemed as a fault by the examiner of the final plan and the plan could fail.

- 3) Paul Weston (appointed consultant) attended the meeting where he gave the committee a paper on 'guidance for site appraisals' to be read and agreed at the next meeting, A letter, or leaflet, is to be sent out to all parishioners asking for potential development sites to be put forward. All sites nominated will be assessed for suitability even if they are not currently available. Also in the letter/leaflet will be a section on housing assessment so the community can put forward their views on the housing needs.
- 4) There was a discussion on whether it is compulsory for the Neighbourhood Plan to be reviewed every 5 years. This is not essential, although it is deemed a good idea as MDDC review the Local Plan every 5 years.
- 5) Prue has composed two draft letters/leaflets which were read out. These will be sent round to the committee for discussion at the next meeting.

Jenny left the meeting at 5.20 p.m.

- 6) Discussion was held with Paul on policy writing. We need to compare ours with Mid Devon's. Our policies must not conflict with theirs
- 7) Paul will look at ours and, with further input from the committee where necessary, will let us have policies by Christmas. We will hold a public consultation on the policies in December.

It was agreed that exception sites are only for local need.

Paul left at 5.40 p.m.

- 8) Task groups to assess sites put forward for suitability to be Olivia, Liz Gilbert, Liz Trebble & Bill.
- 9) Date of next meeting: Friday 6th November @ 4.30 p.m.

Meeting closed at 6.00 p.m.