

SILVERTON PARISH NEIGHBOURHOOD PLAN

Minutes of the meeting held on Friday, November 6th, 2015

Meeting commenced at 4.30 p.m.

Present: Olivia Kennard (chair) Liz Trebble, Olive Milward, Janet Campbell, Liz Gilbert, Richard White, Prue Nichols

1. Apologies were received from Bill Croome, Sally Sleep, Gill Barrett, Jenny Roach
2. Meeting was opened to the public to speak for 10 minutes.
3. Minutes of the last meeting were approved and signed by the chairman amended as follows: 7) Paul ...will let us have policies as soon as possible. We will be holding a public consultation on the policies in December or early January.
4. The most up-to-date Code of Conduct has been circulated. Committee members must make sure to read it through. Any activity carried out by any member of the committee must be previously approved by the whole committee.
5. The template Housing Needs Survey from The Devon Rural Housing Partnership was discussed with the idea of using it, or something like it, to assess housing need in Silvertown Parish for the Neighbourhood Plan. Olivia agreed to contact Janice Alexander of DRHP to arrange for her to come and talk to the committee about the use of the survey. Cost may be an issue, and it was noted that the survey, if used, must show that it is part of the Silvertown Parish Neighbourhood Plan.
6. As some members of the Committee had not received the site appraisal guide from Paul Weston when sent out on October 26th, it was agreed that all members of the Committee should now read the document and send comments to Olivia by Wednesday evening, November 11th.
7. It was agreed unanimously that Facebook should be used to chart the progress of the Neighbourhood Plan. Such use would provide important evidence of information-sharing and consultation. There will be a link to Facebook from the village website when the website goes live.
8. No other business was raised.
9. The date of the next meeting will depend on Olivia's contact with Janice Alexander.

Meeting closed at 5.40 p.m.