

SILVERTON PARISH NEIGHBOURHOOD PLAN

Minutes of the meeting held on Monday, February 22nd, 2016

Meeting began at 9.30 a.m.

Present: Olivia Kennard (Chair) Richard White, Olive Milward, Liz Trebble, Liz Gilbert, Bill Croome, Prue Nichols, Jon Smye

1. Apologies were received from Jenny Roach, Sally Sleep, Gill Barrett
2. No members of the public attended
3. Minutes of the meeting on February 15th were agreed subject to a consensus that personal references should not be used in the minutes.
4. Olivia Kennard reported on her meeting with our Consultant which was attended by Gill Barrett. He had made several suggestions about the content of the plan. He had also explained that the first draft of the Neighbourhood Plan would go to the Parish Council and any other interested parties for comments and emendations. A second draft would be circulated to local organisations who attended consultation sessions. The final draft would be for public consultation and for the MDDC. Each consultation would take approximately a month to complete.
The Consultant will let the Committee know how much time he has in hand at the end of this month. At the end of the consultation process he will give an overall appraisal of the NP.
5. The new draft version of the NP was reviewed and various amendments noted. A description of 'Silverton in 2016' (p.5) will be put together by Richard White, Prue Nichols and Bill Croome. Jon Smye and Olivia Kennard will work on the Consultation Statement (p.8). The explanation of how we will monitor and review the Plan (p.10) will be discussed at a future Committee meeting. Richard White will look into the availability of Strategic Environment Assessment grants. The map (p.16) needs to be of the whole Parish. The owners of the green spaces listed in the Plan (p.18) will need to give permission for them to be included. Prispfen Field should be added to the list. It was agreed that Chitterley Business Park should be mentioned in the Plan despite it being just outside the Parish boundary, because it is relevant to work and jobs in the Parish.
6. Details of the NP are now available on the Parish website. Olivia Kennard and Gill Barrett will have training to enable them to put material directly onto the site. Our Consultant's comments on the information about the NP on the website were considered. In the light of his suggestions changes to the layout will be made and it is hoped that the forum for discussion will be used by parishioners to air their views on the progress of the NP.

7. Discussion of the Design Statement was postponed.

AOB No other business was raised.

Date of next meeting: 29th February

The meeting ended at 11.00 a.m.