

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD FOLLOWING THE ANNUAL ASSEMBLY
ON 13 APRIL 2016 AT 7.30P.M. IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr V Steer in the Chair,

Mesdames L A Hamilton and D M Pritchett-Farrell,

Messrs R P Edworthy, C R McAllister, C D Nicks, T J Vanstone, M C Williams and R J Yelland.

Cllr Squire and Cllr Way (part only).

Members of the Public Nil.

Clerk Miss B D Ware.

Apologies: Nil

PARISH COUNCIL

1. **Public Open Forum.** No members of the public present; nothing raised.
2. **Minutes.** The minutes of the meeting held on 9 March 2016, having been circulated in advance, were taken as read, approved and signed.
3. **Matters Arising:-**
 - (i) Den Brook wind farm. Draft minutes of Community Liaison Group meeting held 16/2/16 had been received. A trial run of turbine components delivery had taken place 31/3/16. Next C.L.G. meeting scheduled for 12/5/16.
 - (ii) Jackman Car Park. The untaxed vehicle had been removed, believed to have been by vehicle owner.
 - (iii) Transparency Code for Smaller Authorities. Work on the website had progressed.
 - (iv) Parish Council notice board, situate the Square. Mr Vanstone had removed notice board for refurbishment.
 - (v) M.D.D.C. Chief Executive Officer, Mr Walford, to visit parishes. Cllr Squire confirmed Mr Walford's visit to Bow on 21 April 2016. Members and Clerk meeting him to assemble at car park adjacent Village Hall at 10.00a.m.
 - (vi) T.A.P. Fund 2016. M.D.D.C. confirmed Parish Council's application (catch-net fence steelwork at Burston Meadow Recreation Ground) had been approved by the D.C.C. committee with full 2016 amount of £1,061.50 awarded. Payment would be forwarded direct to Burston Meadow Recreation Group.
4. **Planning**
APPLICATION
[16/00544/OUT](#) – The Pennines, Station Road. Outline for the erection of a dwelling and garage. Approved.

M.D.D.C. DECISIONS – Nil

W.D.B.C.
APPEAL
Land at NGR SX698988 (Downhayes) North Beer Farm, Spreyton. Erection of a single wind turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure.
Planning Inspectorate had advised Spreyton Parish Council that Appeal had been 'turned away' (dismissed) given Appellant had failed to submit paperwork within permitted timescale. Formal decision notification awaited.
5. **V.A.T.** For the period 1/4/15 – 31/3/16 a sum of £1,312.35 had been reclaimed. Refund awaited.
6. **Annual Audit.** Documentation had been received from Grant Thornton, with audit date advised as 10/6/16. The audit would be advertised (published notice board/website). Accounts for 2015/16 had been approved and the Financial Statement presented at the Annual Assembly had been adopted. Copies of detailed Receipts and Payments which included comparisons to 2014/15, supplementing Financial Statement, had been circulated and approved. Figures reconciled with mini bank statements (kindly obtained by signatory Mr Williams). The Annual Governance Statement was completed. Mrs Simms had kindly agreed to carry out the independent internal audit. In the event of Mrs Simms being unavailable, an approach would be made to Mr B Weeks.
All councils were required to annually review the effectiveness of their system of internal control (reliable assurance required reference the council's internal controls and it's management of risk) with the review to include a separate review of internal audit (two principal aspects – compliance with standards and overall effectiveness) and to publicly report the outcome. Having reviewed systems, etc. Members confirmed that, in Parish Council's opinion, the system of internal control including the independent internal audit is effective.

7. **Post Office Outreach Mobile Van Service.** The van had not operated since the end of February and complaints had been received. Internet connection issues were understood to be causal. Other parishes served had also complained (incl. to M.P.). Older parishioners and those without a car were most inconvenienced. Parish Council would complain to Post Office Ltd.
8. **D. C.C. Highways Matters.**
Tour of parish. Neighbourhood Team Highways officer Mr Tucker, with Cllr Way, would tour and inspect parish on 21/4/16.
Carriageway white lining (concrete bollard), nr. entrance to Iter Park. Despite the corner kerbstone of the bollard's raised base having been white painted (? by concerned parishioner) and a traffic cone positioned, evidence indicated vehicles still collided with the base. Painting of re-aligned formal carriageway lining still awaited. Tour and inspection of parish by D.C.C. Mr Tucker to include concrete bollard hazard.
Extending 30mph speed limit west along A3072 (to incl. garden centre & new recreation field). The Chairman and Mr Vanstone would meet Mr Tucker and Cllr Way on site, 21/4/16, to discuss proposed 30mph extension.
A3072 closure Bow-Copplestone. Highways signage indicated road would be closed (18/4/16?) for works (pothole filling + tar & chipping surface dressing expected).
Parish Road Wardens, Potholes. Given road wardens filled potholes, Cllr Way said D.C.C. needed to devise a new system for handling pothole reports (automatically passed to South West Highways) in parishes with road wardens.
9. **Monitoring of Services .**
D.C.C. Service satisfactory – comment would not be submitted.
M.D.D.C. Street cleaning at Bow (6/4/16) was commented as being to a high standard – a letter noting the good work would be sent to M.D.D.C. Other services satisfactory, no other comment would be submitted.
10. **Correspondence.**
M.D.D.C. Adoption of North West Cullompton Masterplan Supplementary Planning Document.
M.D.D.C. Devon Rotary Youth Games 2016, trials being held info. and publicity.
M.D.D.C. self-build housing, press release publicity info.
D.C.C. temp. traffic order (road closure), Station Cross to Bowbeer Cross Spreyton 29-30 March 2016.
South West Highways, road closure (as above) for patching works.
Boniface Trail Association, Crediton to Exeter (staged) cycle & footpath creation, online questionnaire.
D.A.L.C. newsletter (audit update & Sect.137 limit for 2016/17).
D.A.L.C. newsletter (planning & employment advice, training & events, Refugee Week, etc. etc.)
Publications: Local Council Review, Village Green, Devon Senior Voice, Healthwatch Devon and Healthy People.
11. **Finance.**
Bank balances brought forward: Deposit Account £7,798.36, Current Account £16,371.83 (precept '16/17 credited)
ACCOUNTS FOR PAYMENT
Nil
12. **Any Other Business.**
(i) National Living Wage. Mr Nicks queried whether Government's National Living Wage, set at £7.20 per hour (criteria applied) from April 2016, would affect the Clerk's salary. The Clerk was currently paid £9.33 per hour.
(ii) Community helipads. Devon Air Ambulance Trust needed suitable sites (to be lit/capable of being lit) to enable extending flying hours after dark. Members suggested Bow, being central and with one/two possible sites, might be suitable. Enquiries would be made of D.A.A.T. and Mrs Hamilton would refer to Bow Village Hall & Field Management Committee to check whether the Committee was agreeable to the Village Field being considered.
13. **Date of Next Meeting.** Wednesday 11 May 2016 at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 8.30p.m.